

## Services Contract

This Contract is made and entered into by World Vision, Inc., and \_\_\_\_\_ (herein referred to as "Vendor").

<b>Vendor name:</b>	
<b>Address:</b>	
<b>Phone number:</b>	<b>Fax number:</b>
<b>Email address:</b>	
<b>Contract start date:</b>	<b>Contract end date:</b>
<b>Statement of Work to be completed:</b> (SOW may be attached):	
<b>Vendor Compensation:</b>	
<b>WVUS department &amp; account number:</b>	<b>WVUS purchase order number</b>

- Select One:  Will be invoiced – Send invoice via email to: [accountspayable@worldvision.org](mailto:accountspayable@worldvision.org). Or send invoice to: Accounts Payable, World Vision, Inc., P.O. Box 9716, M/S 330, Federal Way, WA 98063-9716.
- Payment shall be made by check.
- Check to be hand delivered to Vendor.
- Payment will be made by World Vision corporate credit card

**Codes of Conduct:** Vendor has read, understands and has agreed to adhere to the WVUS Codes of Conduct described at: [http://www.wvuscontracts.org/codes\\_of\\_conduct.html](http://www.wvuscontracts.org/codes_of_conduct.html).

**Ownership of Work.** Vendor and WVUS have agreed to the terms and conditions regarding the Ownership of Work described at: [http://www.wvuscontracts.org/ownership\\_of\\_work.html](http://www.wvuscontracts.org/ownership_of_work.html)

**Relationship:** The relationship of Vendor and WVUS is that of independent contracting parties and is not and shall not be deemed to be any other relationship, including without limitation, that of joint venture, partners, employer or employee, principal or agent.

**Travel:** Vendor agrees to follow the terms and conditions when traveling under this Agreement described at: [http://www.wvuscontracts.org/travel\\_requirements.html](http://www.wvuscontracts.org/travel_requirements.html).

**Hold Harmless:** Vendor shall assume all risk related to travel and release WVUS from any liability related to personal injury or other harm incurred as a part of traveling or performing any Work under this Agreement.

**Contract limitations:** Vendor and WVUS understand this Agreement shall: 1) provide no more than \$25,000 in compensation, and 2) only compensate Vendor for Work not requiring a Background Investigation according to WVUS requirements described at: [http://www.wvuscontracts.org/background\\_investigations.html](http://www.wvuscontracts.org/background_investigations.html).

World Vision, Inc.	Vendor
Signature: _____	Signature: _____
Name: _____	Name: _____
Title: _____	Title: _____
Date: _____	Date: _____