



For this address

For these
tenants

Weekly from:

date



This is a legal contract between you and West Kent



People you can ask if you have any questions-

SOLICITORS



Shelter



1. People who will live at _____

Name	Date of birth	Relationship to you



Is this a shared house?

(Tick one box)

Yes

No



The rent is £ _____

The service charge is £ _____

Total amount _____ per week

You must pay the rent :

Every Monday

Every fortnight on a Monday

(Tick one box)

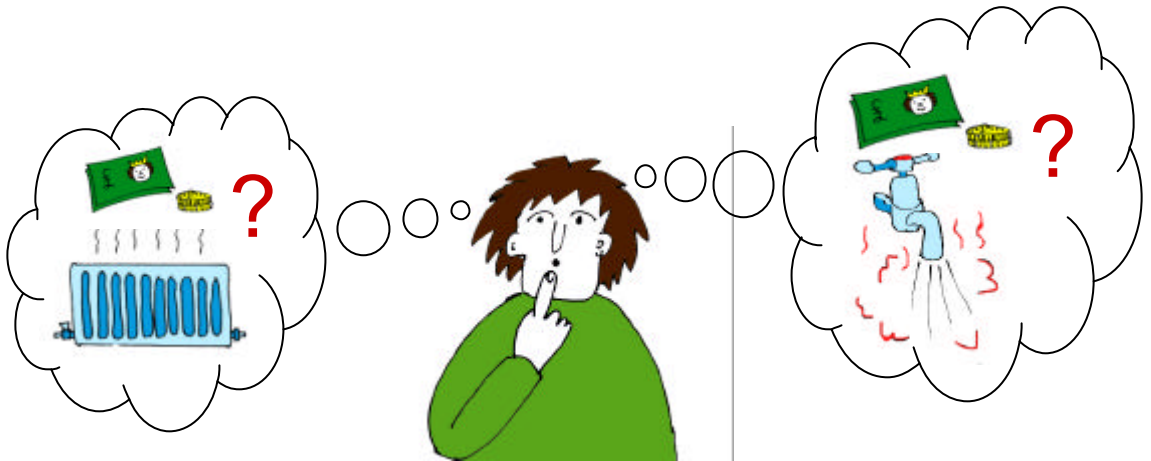
The rent.



- No changes in the first year.
- After the first year it can go up. ↑
- West Kent will tell you 4 weeks before it goes up. ↑



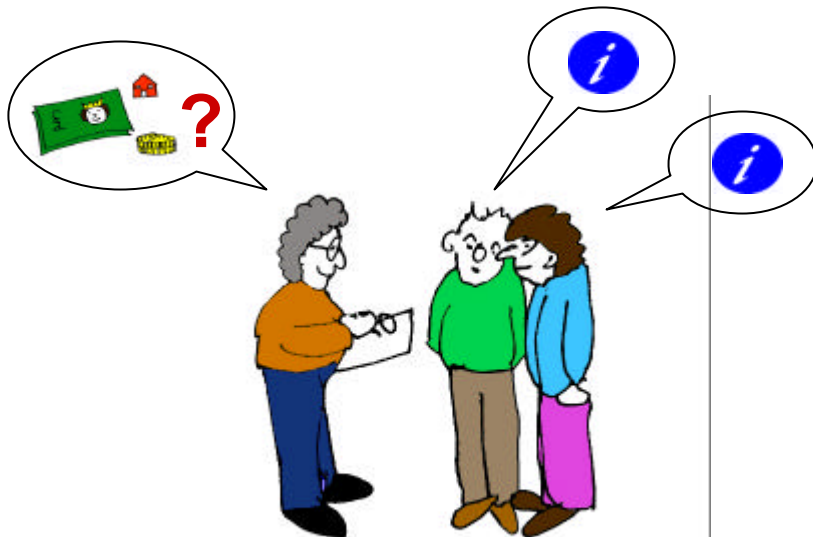
Paying for services



Service Charges



Service charges can be changed at any time



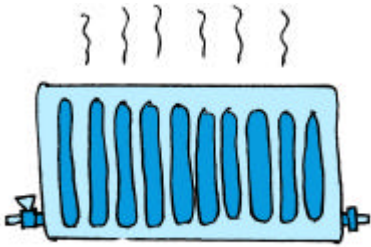
West Kent promises to consult you before changes

West Kent will tell you 4 weeks before changes take place

Does the Service Charge



include:



?

(Tick one box)

Heating your home

Yes

No



?

(Tick one box)

Lighting your home

Yes

No



?

(Tick one box)

Hot water for your home

Yes

No

Does the Service Charge



include:



Council

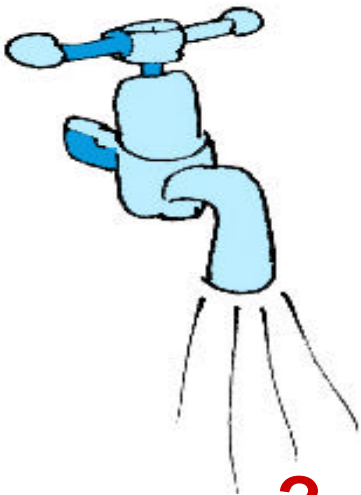
(Tick one box)

Council Tax ?

Yes

No

If your answer is 'no' you must pay your council tax



Water rates ?

(Tick one box)

Yes

No

If your answer is 'no' you must pay your water rates

Does the Service Charge



include:



(Tick one box)

Grass cutting ?

Yes

No

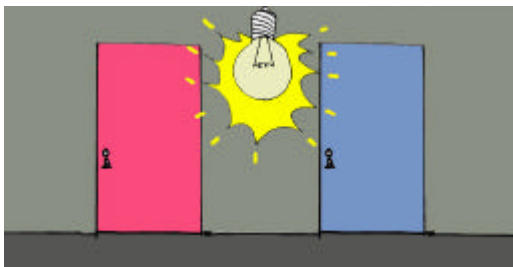


(Tick one box)

Cleaning shared areas ?

Yes

No



(Tick one box)

Lighting shared areas ?

Yes

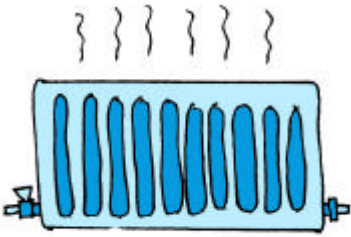
No

Housing Benefit



will be paid direct to West Kent

Heating will be paid for by:




(Tick one box)

You



Water will be paid for by:



(Tick one box)

You



Other Services:

(Tick one box)

You



You can live in your West Kent home as long as:



it is your only home, or your main home and you pay the rent.



You must keep to the tenancy agreement



You can live in your home as long as:



You let West Kent look after your home



You must take care of your home.



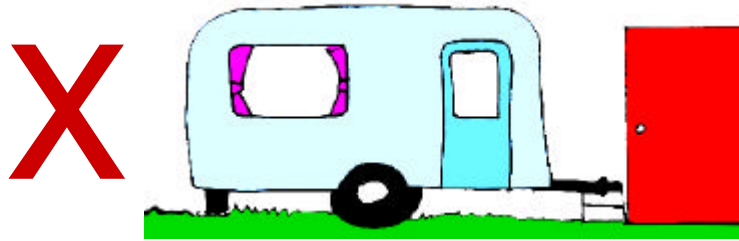
You must keep your garden tidy.



You must ask West Kent if you want to let anyone else live in your home.



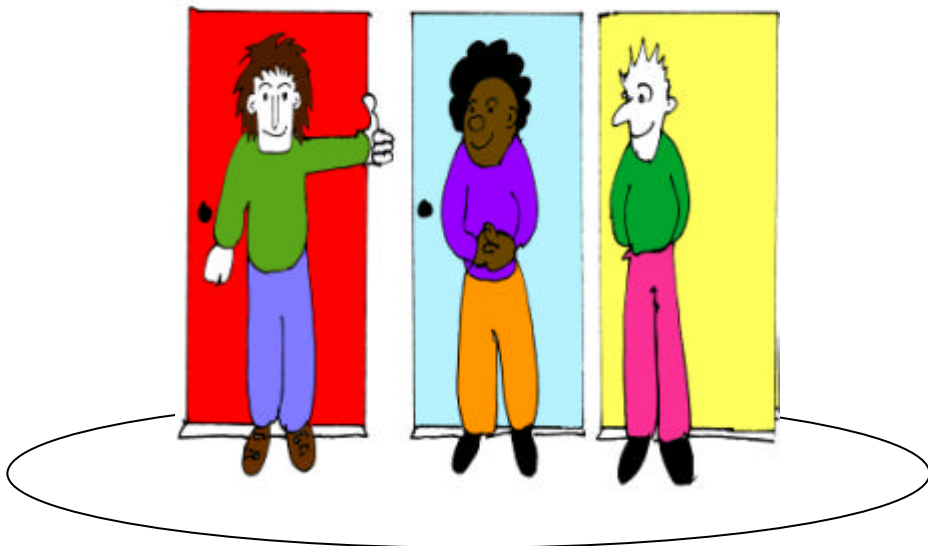
You must ask West Kent if you can keep animals in your home.



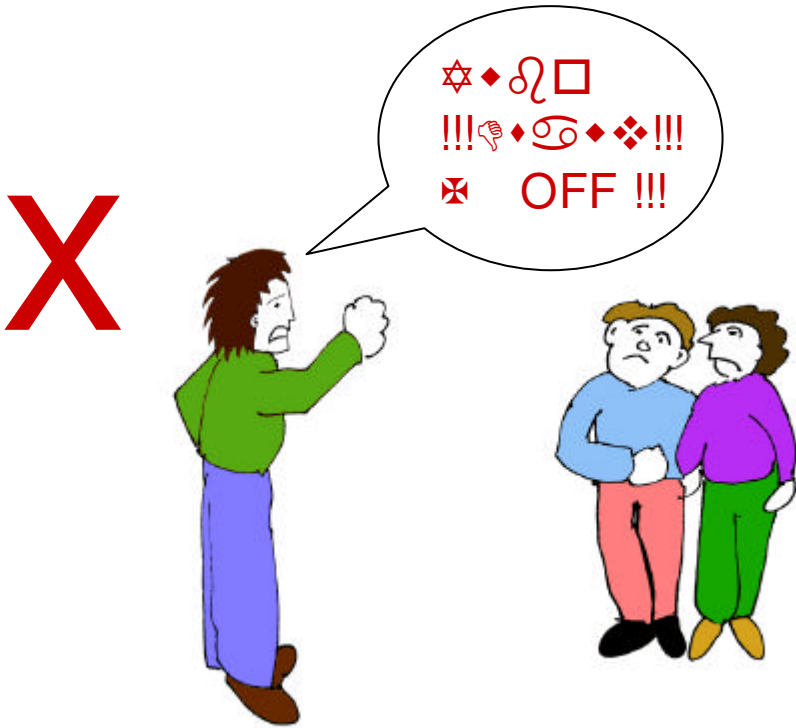
You must not park caravans, trailers or other vehicles in your garden.



You can park your taxed car in the parking area or a garage.



You must respect your neighbours.



You must not harass your neighbours.



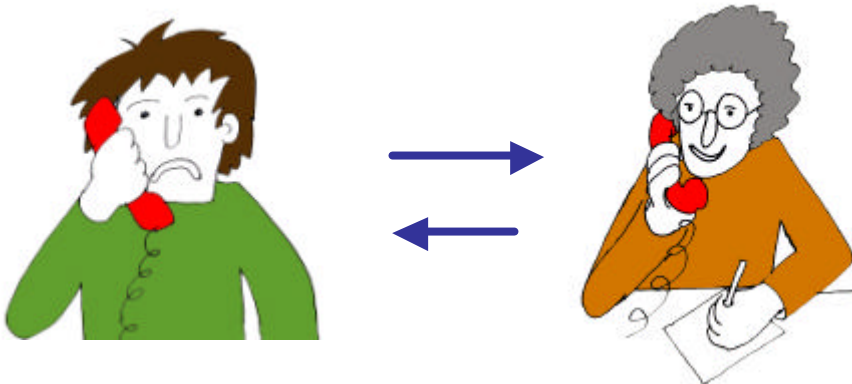
You must not annoy your neighbours with noise.



If you want to make a complaint



Come to the West Kent Office



Or telephone the West Kent office on:



01732 749400

email- mail@wkha.org.uk

Moving Out



If you want to end your tenancy you must give 4 weeks notice

You must:

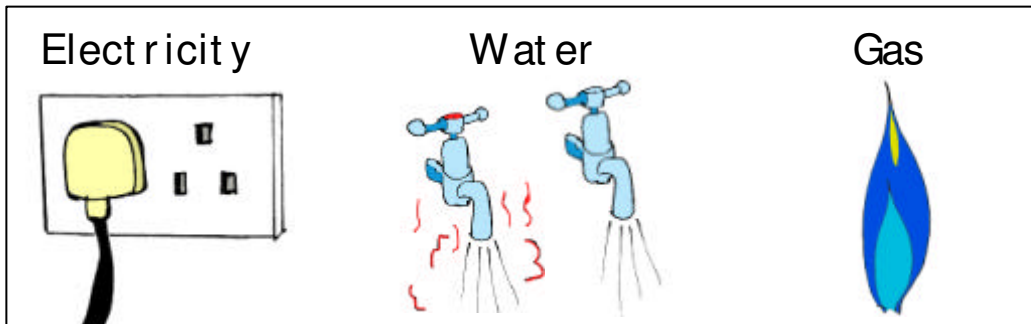
- Let West Kent see inside your home.
- Let West Kent show tenants your home.



- Pay all your bills.



Council



When you move out :



You must let West Kent have your new address



Remember ...

If you have any questions



You can ask people at :

WESTKENT

OR



Shelter

OR A SOLICITOR

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