

ReForest London

Greening Our Schoolyards

Project Proposal



ReForest London is pleased to consider your organization in the Greening our Schoolyards program. Please complete this form, which includes the details for your organization's tree planting project, and formalizes your commitments to ReForest London. Please review this information carefully. **All items are required or the proposal is considered incomplete.**

It is strongly recommended that you meet with ReForest London prior to submitting this project proposal. Contact Julie Ryan at 519-936-9548 to discuss a meeting time. These proposals are due February 15 for spring plantings, and August 15 for fall plantings.

Note that this document is available on our website and can be completed and submitted electronically. When complete, please return this document via email to julie@reforestlondon.ca or send to:
ReForest London
PO Box 25144
London, ON N6C 6A9

Organization Information

Date:			
School Name:		Number of students:	
Primary Contact:		Title:	
Address:		Postal Code	
Phone:		Alt. Phone	
Email:		Website:	
Alternate Contact:		Alt. Contact phone / email	
Principal:		Principal's phone / email:	

Funding Commitments

Amount to be raised by group:	\$	Amount requested to be matched by ReForest London:	\$
Target Fundraising Date:		Fundraising methods:	

Project Summary

Project description:	
Location(s) of Trees to be planted (list all):	<input type="checkbox"/> Map of planting locations attached

Project/Budget Details

Tree Details (complete list here or attach a plan with budget):	Number	Size	Cost/tree	Total Cost	Species
			\$	\$	
			\$	\$	
			\$	\$	
			\$	\$	
			\$	\$	
			\$	\$	
Totals				\$	

Permissions

School Board Representative who has approved this Project:	Name and Title		
	Phone number:		
Does asphalt need to be removed as part of the project?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Has the person above approved removal of asphalt?	Yes <input type="checkbox"/> No <input type="checkbox"/>

Tree Planting Event(s)

Date(s) and Time(s), and Location(s) of Tree Planting Event(s):			
Number of Volunteers Expected:		Please estimate Number of Hours at each event:	

After Care Commitments (choose all that apply)

One of the most important parts of this proposal is your aftercare commitment. We cannot assist with planting trees if we are not assured that you will care for them. Proper aftercare of trees includes: <ul style="list-style-type: none">• watering once or twice per week throughout the summer (unless there has been significant rainfall) for three years• replacing mulch around trees and in outdoor classrooms once every 1-2 years• removing stakes and plastic O-rings after one year	
School group commits to follow after care instructions for three years. Provide in this space your group's plan for after care (e.g. volunteer group will water once per week or families will sign-up to water during summer months, etc):	<input type="checkbox"/>
School custodial staff will care for trees.	<input type="checkbox"/>

I, as an authorized agent of the organization listed above, agree to the terms and conditions set forth in this Agreement. I understand that as a condition of receiving funds from ReForest London, my organization must follow the tree planting and after care commitments detailed above.

I further agree that the trees planted as part of this project will be left as planted for a minimum of five years.

Organization Representative

Signature	Name	Date