

TIDEL PARK LIMITED

TARAMANI, CHENNAI

TENDER FOR

HOUSEKEEPING AND WASTE MANAGEMENT SERVICES

VOLUME – II

(SCHEDULE OF QUANTITIES)

LAST DATE OF SUBMISSION : On or before 3.30 PM on 22.03.2011

TO BE SUBMITTED TO:

The Managing Director
TIDEL PARK LIMITED
First Floor, A - Block North,
No.4, Rajiv Gandhi Salai
Taramani, Chennai 600 113
Phone: 044-22540500-01,
Fax: 044-2254 1744
E-mail: tidel@md4.vsnl.net.in

TENDER SUBMITTED BY:

Name of the Company	
Name of the Authorised Person	
Signature of the Authorised person	
Date	

- **TIDEL PARK LIMITED**

TARAMANI, CHENNAI

- **TENDER FOR**

HOUSEKEEPING AND WASTE MANAGEMENT SERVICES

VOLUME – II

- **SCHEDULE OF QUANTITIES**

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TIDEL PARK LTD.
HOUSE KEEPING AND WASTE MANAGEMENT IN RESPECT OF
TIDEL PARK PREMISES & BUILDING

BILL OF QUANTITIES

GENERAL SUMMARY

<i>S. No.</i>	<i>Schedule.</i>	<i>Descriptions</i>	<i>Term</i>	<i>Amount in Rs.</i>
1.	A	Schedule 'A'- Only Manpower rates alongwith supply of necessary Tools and equipments Schedule A TOTAL	I Year II Year III Year	
2	B	Schedule 'B' – Only Cost for Materials, Consumables, etc. inclusive of all taxes as per the Annexure I & II enclosed. Schedule 'B' TOTAL	I Year II Year III Year	
		Sub Total ('A'+ 'B') in Rs. GRAND TOTAL	I Year II Year III Year	

(Grand Total in Rupees only).

The quoted price include all except service tax which will be paid by the Owner at actual. The Total rate quoted for three years of comprehensive services viz Schedule A and Schedule B will be considered for the purpose of deciding the competitive tender.

Please note that the rate quoted from any two consecutive years should not exceed more than 5% of first year quote for all items in Part A&B.

Date:
Place:

Signature of Tenderer :
Seal of Tenderer :

Volume- II

SCHEDULE – ‘A’ : HOUSE KEEPING AND WASTE MANAGEMENT IN RESPECT OF TIDEL PARK PREMISES & BUILDING BILL OF QUANTITIES

Only Manpower Rates

S.NO.	Description	Lumpsum amount in Rs.
1.	<p>Single point responsibility for House keeping of premises, buildings and services of TIDEL PARK at Taramani, Chennai in the manner as stated herein and described elsewhere in the tender documents and as per specifications and as directed by the Owner. The proposed Housekeeping agency scope is highlighted below:</p> <p>a) Day to day basis in respect of :</p> <p>i)</p> <ul style="list-style-type: none"> • Common areas at all levels inside the buildings including lift lobbies at various floors including areas within spaces leased out or sold out to Occupants and also the utility areas within i.e. toilets, AHU rooms, electrical rooms, all service shafts, western extension area etc. • Leased out Commercial areas / Modules • Kitchen and pantry. • Waste removal from food court/restaurant etc. <p>ii) Entire areas inside TIDEL park.</p> <p>iii) Restricted areas like sub-station, TES Tank area, Fuel Oil Storage etc. open terrace including the shift room of TIDEL.</p> <p>iv) Underground water storage tanks, pump room, sewage collection well, trenches, overhead tank etc. including operating pumps, water recycling plant and related works.</p>	

S.NO.	Description	Lumpsum amount in Rs.
	<p>v) Roads, drains, and pavements, parking area, etc.</p> <p>vi) Painting touch up (Periodic and as often as necessary)</p> <p>vii) Repair to plumbing, sanitary and electrical etc.</p> <p>viii) Pest Control in the entire area.</p> <p>ix) Garbage and waste collection as frequently as necessary, handling, temporary storage and disposal as per local regulations, including kitchen and pantry waste. (This shall be done without inconveniencing the Owner & the Occupants and without leaving behind unsightly or unhygienic marks.)</p> <p>x) Maintain fittings and fixtures including luminaires, water bodies, handrails, special features, signage and graphics, waste bins, cigarette disposal units, potted plants, cascade, water fountains etc.</p> <p>b) Periodic (weekly, monthly, quarterly etc.) maintenance / house keeping activities like minor civil / plumbing / sanitary / electrical works, painting and polishing etc.</p> <p>c) Undertaking protective measures after ascertaining weather conditions / reports.</p> <p>d) Sanitorial services in all toilets and as related areas.</p>	/

S.NO.	Description	Lumpsum amount in Rs.																																																										
e)	Any other specific service not listed above, but which are part of the category of service as per the title heading as per International Best Practice.																																																											
f)	Minimum man power to be deployed and rates shall be quoted as follows for the first year:																																																											
	<table border="1"> <thead> <tr> <th data-bbox="347 739 578 810">Category</th> <th data-bbox="578 739 773 810">No. of Persons</th> <th data-bbox="773 739 989 810">Monthly rate Rs./Person</th> <th colspan="2" data-bbox="989 739 1383 772">Total Rate</th> </tr> <tr> <td colspan="3"></td> <th data-bbox="989 772 1162 810">Monthly</th> <th data-bbox="1162 772 1383 810">Yearly</th> </tr> </thead> <tbody> <tr> <td data-bbox="347 810 578 844">Cleaning Staff</td> <td data-bbox="578 810 773 844">250</td> <td data-bbox="773 810 989 844"></td> <td data-bbox="989 810 1162 844"></td> <td data-bbox="1162 810 1383 844"></td> </tr> <tr> <td data-bbox="347 844 578 915">Supervisors</td> <td data-bbox="578 844 773 915">12</td> <td data-bbox="773 844 989 915"></td> <td data-bbox="989 844 1162 915"></td> <td data-bbox="1162 844 1383 915"></td> </tr> <tr> <td data-bbox="347 915 578 982">Plumber</td> <td data-bbox="578 915 773 982">9</td> <td data-bbox="773 915 989 982"></td> <td data-bbox="989 915 1162 982"></td> <td data-bbox="1162 915 1383 982"></td> </tr> <tr> <td data-bbox="347 982 578 1050">Electrician</td> <td data-bbox="578 982 773 1050">3</td> <td data-bbox="773 982 989 1050"></td> <td data-bbox="989 982 1162 1050"></td> <td data-bbox="1162 982 1383 1050"></td> </tr> <tr> <td data-bbox="347 1050 578 1117">Mason</td> <td data-bbox="578 1050 773 1117">1</td> <td data-bbox="773 1050 989 1117"></td> <td data-bbox="989 1050 1162 1117"></td> <td data-bbox="1162 1050 1383 1117"></td> </tr> <tr> <td data-bbox="347 1117 578 1184">Carpenter</td> <td data-bbox="578 1117 773 1184">1</td> <td data-bbox="773 1117 989 1184"></td> <td data-bbox="989 1117 1162 1184"></td> <td data-bbox="1162 1117 1383 1184"></td> </tr> <tr> <td data-bbox="347 1184 578 1285">Housekeeping Officer</td> <td data-bbox="578 1184 773 1285">1</td> <td data-bbox="773 1184 989 1285"></td> <td data-bbox="989 1184 1162 1285"></td> <td data-bbox="1162 1184 1383 1285"></td> </tr> <tr> <td data-bbox="347 1285 578 1386">Assistant Manager</td> <td data-bbox="578 1285 773 1386">3</td> <td data-bbox="773 1285 989 1386"></td> <td data-bbox="989 1285 1162 1386"></td> <td data-bbox="1162 1285 1383 1386"></td> </tr> <tr> <td colspan="3" data-bbox="347 1386 989 1423">Total for 1st Year</td> <td data-bbox="989 1386 1162 1423"></td> <td data-bbox="1162 1386 1383 1423"></td> </tr> </tbody> </table>	Category	No. of Persons	Monthly rate Rs./Person	Total Rate					Monthly	Yearly	Cleaning Staff	250				Supervisors	12				Plumber	9				Electrician	3				Mason	1				Carpenter	1				Housekeeping Officer	1				Assistant Manager	3				Total for 1st Year								
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1	<p>i) For 1st Year – Lumpsum price</p> <p>ii) For 2nd Year – Lumpsum price</p> <p>iii) For 3rd Year – Lumpsum price</p> <p>The rate quoted should not exceed more than 5% of first year quoted for other two consecutive years.</p>																																																											

	<p>Grand Total (I + ii + iii)</p> <p>(Rupees.....)</p> <p>.....</p> <p>.....</p> <p>.....only)</p>	
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Alongwith supply and necessary Tools and Equipments.

Service Tax shall be paid separately by the Owner at actuals. The above quoted rate should be exclusive of Service Tax.

Date:
Place:

Signature of Tenderer :
Seal of Tenderer :

**SCHEDULE – ‘B’: HOUSE KEEPING AND
WASTE MANAGEMENT IN RESPECT OF TIDEL PARK PREMISES & BUILDING
BILL OF QUANTITIES**

Only Cost for Materials, Consumables, etc

S.No	Description	Lumpsum amount in Rs.
1.	<p>Single point responsibility for House keeping of premises, buildings and services of TIDEL PARK at Taramani, Chennai in the manner as stated herein and described elsewhere in the tender documents and as per specifications and as directed by the Owner. The proposed Housekeeping agency scope is highlighted below:</p> <p>a) Day to day basis in respect of :</p> <p>i) • Common areas at all levels inside the buildings including lift lobbies at various floors including areas within spaces leased out or sold out to Occupants and also the utility areas within i.e. toilets, AHU rooms, electrical rooms, all service shafts, western extension area etc.</p> <p>• Leased out Commercial areas/ Modules</p> <p>• Kitchen and pantry.</p> <p>• Waste removal from food court / restaurant etc.</p> <p>ii) Entire areas inside TIDEL park.</p> <p>iii) Restricted areas like sub-station, TES Tank area, Fuel Oil Storage etc. open terrace including the shift room of TIDEL.</p>	
	<p>iv) Underground water storage tanks, pump room, sewage collection well, trenches, overhead tank etc. including operating pumps, water recycling plant and related works.</p>	

S.No	Description	Lumpsum amount in Rs.
	<p>v) Roads, drains, and pavements, parking area, etc.</p> <p>vi) Painting touch up (Periodic and as often as necessary)</p> <p>vii) Repair to plumbing, sanitary and electrical etc.</p> <p>viii) Pest Control in the entire area.</p> <p>ix) Garbage and waste collection as frequently as necessary, handling, temporary storage and disposal as per local regulations, including kitchen and pantry waste. (This shall be done without inconveniencing the Owner & the Occupants and without leaving behind unsightly or unhygienic marks.)</p> <p>x) Maintain fittings and fixtures including luminaires, water bodies, handrails, special features, signage and graphics, waste bins, cigarette disposal units, potted plants, cascade, water fountains etc.</p> <p>b) Periodic (weekly, monthly, quarterly etc.) maintenance / house keeping activities like minor civil / plumbing / sanitary / electrical works, painting and polishing etc.</p>	
	<p>c) Undertaking protective measures after ascertaining weather conditions / reports.</p> <p>d) Sanitorial services in all toilets and as related areas.</p>	

S.N O.	Description	Lumpsum amount in Rs.
e) f) 1	<p>Any other specific service not listed above, but which are part of the category of service as per the title heading as per International Best Practice.</p> <p>Only Cost for Materials, Consumables, etc. inclusive of all taxes as per the list enclosed. (The list of materials enclosed in Annexure I & II are only indicative and TIDEL shall modify the quantities list of materials as per the requirements on monthly basis.</p> <p>i) For 1st Year – Lumpsum price ii) For 2nd Year – Lumpsum price iii) For 3rd Year – Lumpsum price</p>	
	<p>TOTAL</p> <p>(Rupees.....only)</p>	

The above rate includes all taxes and duties and delivery at TIDEL Park.

- a. The selected House Keeping Waste Management contractor has to supply the required materials for the month on or before 7th of every month as per the quantity required by TIDEL at the quoted rates. The percentage of increase for the 2nd and 3rd year should not exceed more than 5% of the quoted rate for each and every item.
- b. TIDEL may reimburse the cost of materials based on actual quantity supplied at the quoted rates as in Schedule-B to the selected Bidder or procure the Materials, on its own and handover the same.
- c. Please note that the quoted rate in Schedule “B” include both options viz either reimbursement of material cost to the bidder (or) procuring the materials by TIDEL on its own. TIDEL’s decision is final in this regard and no other options will be considered.

Place :
Date :

Signature of Tenderer

SCHEDULE – ‘C’ : UNIT RATE FOR LABOURS

S.No	Description	Qty	Unit	Rate (Rs.)	Amount (Rs.)
1.	The tenderers are required to quote their rates for the following categories of labour deployment (including all necessary provision of tools & facilities required) to attend the maintenance and repair works. The actual payment will be made on deployment of various categories of labour as actually deployed and certified by TIDEL at the unit rate indicated below (deployment of labour is during any time of the day, including holidays).				
a.	Group A : Skilled Labour – Class 1 Masons, Carpenters, bar benders & fitters, skilled electricians, lift operators, plumbers, security personnel and painters etc.				
I	Hourly basis	QRO	Man hours		
ii	Monthly basis	QRO	Man month		
iii	Quarterly basis	QRO	Quarterly		
iv	Half yearly	QRO	Half yearly		
v	Annually	QRO	Annually		
b.	Group B : Semi Skilled Labour – Class 2. Helpers and Assistants to different categories mentioned under Group A				
I	Hourly basis	QRO	Man hours		
ii	Monthly basis	QRO	Man month		
iii	Quarterly basis	QRO	Quarterly		
iv	Half yearly	QRO	Half yearly		
v	Annually	QRO	Annually		

C	Group C : UnSkilled Labour				
	Essentially for material movement, cleaning etc				
i	Hourly basis	QRO	Man hours		
ii	Monthly basis	QRO	Man month		
iii	Quarterly basis	QRO	Quarterly		
iv	Half yearly	QRO	Half yearly		
v	Annually	QRO	Annually		

NOTE:

- 1) QRO – Quote rate Only. Do not add these items in the total column.
- 2) If the quoted rate offered by the tenderer is unreasonably high, TIDEL shall adopt the bench mark of the rates quoted by the other tenderer for the same items and arrive suitably. TIDEL’s decision on this will be final and binding on the Tenderer for the items of this SCHEDULE – ‘C’.
- 3) Service Tax shall be indicated separately and shall be paid by the Owner at actuals.

Place :

Date :

Signature of the Tenderer(s) With seal

TIDEL Park Ltd.

ANNEXURE - I

**LIST OF CLEANING MATERIALS REQUIRED FOR ONE MONTH AND TO BE SUPPLIED
BY CONTRACTOR**

Sl.No.	Item Description	Qty.	Unit	Rate (Rs.)	Amount (Rs.)
1	Liquid Room Freshner/ spray	100	Each		
2	Urinal cake Round (Pockets of 6 pieces) 200gms	300	One Pocket of 6 pieces (200 gms)		
3	Toilet Air freshners cake (50 gm)	360	Each of (50 Kg.)		
4	Soap Oil (Hand wash)	5	Each		
5	Wiper Set Floor 40 cm & Steel tube of 5 feet	15	Each		
6	Nylon Scrubber – 10 cm dia (1 pocket of 12 pieces)	12	Each (Pocket containing 12 Nos.)		
7	Scorch Brite cleaning scrubbers of size (7.5 cm x 10 cm)	144	Each		
8	Road Brush coconut brushes with woodstick (5 feet length)	6	Each		
9	Floor brush (Nylon) Brushes with woodstick (5 feet length)	6	Each		
10	Carpet brush (Hard) with Hand stick of 1 foot)	6	Each		
11	Sponge (special) 15 cm x 10 cm x 6 cm)	24	Each		
12	Cobweb remover with Aluminium stick (6 feet long) Telescopic type	4	Each		
13	Patti blade	2	Each (one Pocket with 12 blades)		
14	Toilet Fit Mop (Refill) Cotton	140	Each		
15	Clip Fit Mop (Refill) Cotton	60	Each		
16	Clip Fit Mop cotton with steel tube stick (6 feet long)	10	Each		
17	Table wiper Rubber with plastic handle (Standard) 6"	15	Each		
18	Toilet Brush (Nylon round with plastic handle)	30	Each		
19	Tissue Box (Standard) – (200 sheets)	8	Each		

20	Bleaching Powder (Standard)	12	Kg.		
21	Naphthalene Balls 2cm Dia	10	Kg.		
22	Cleaning Acid	2	Each (5 Litre can)		
23	Red cloth (Checked 30cm x 15 cm for rest room)	150	Each		
24	Checked cloth for dusting (office) Blue/Green	150	Each		
25	Yellow cloth for glass cleaning (45cm x 30cm)	150	Each		
26	Soft Broom Stick for floor brooming (standard)	35	Each		
27	Hard Broom Stick for carpet brooming (standard)	25	Each		
28	Soap liquid for floor cleaning	40	Each (5 Litre can)		
29	Liqsol-M for Marble/granite /tile cleaning	16	Each (5 Litre can)		
30	Glitter for glass cleaning	12	Each (5 litre can)		
31	Air liquid freshner for rest room spray	20	Each (5 litre can)		
32	Descaling (Liquid DC 102) for Plumbing blockages	16	Each (5 litre can)		
33	Liquid for yellow stain remover	10	Each (5 litre can)		
34	Wiper set for Glass cleaning with Rubber blade	1	Each		
35	Disposable bag (Bigger size) for Bin Height 720 mm x 420 mm Dia	150	Kg.		
36	Disposable bag (Smaller size) for Bin Height 300mm x 200 mm Dia	60	Kg.		
A. Total quote for one month					

The above rate is inclusive of all expenses, duties, taxes, etc.

Note:

1. Chemicals / Pesticides / Consumables should be the brand of Divercy India Limited / Bayer India Ltd., (formerly Hindustan Unilever).
2. All monthly requirements listed above should be purchased in one lot and delivered to TIDEL with original purchase bills for safe custody. Full monthly requirements as listed above should be purchased and delivered on or before 7th of every month in one lot. These pesticides / chemicals / consumables for use on job will be disbursed to the occupants / house keeping contractor by TIDEL. These consumables should be utilized by the cleaning staff of the Housekeeping contractor as per the instruction of TIDEL/OCCUPANT and document evidence should be produced to TIDEL regularly for the utilization. The payment for service will be based on this document only.
3. TIDEL shall reimburse the cost of materials supplied by the contractor as per the requirement (or) provide the materials on its own. TIDEL's decision is final in this regard and no other option will be considered.

ANNEXURE – II

LIST OF PEST CONTROL CHEMICAL REQUIRED FOR ONE MONTH AND TO BE SUPPLIED BY CONTRACTOR

Sl. No.	Brand	Item Description	Unit	Qty.	Unit Rate in Rs. (Inclusive of all taxes)	Total (Rs.)
1.	Propxus	Liquid insecticide for mosquitoes, House flies and Cockroaches - Manufactured by M/s.Bayer CropScience” under the name brand of “Responsor” and bottle of 1 litre each (For office use)	One Litre can	15 Litres		
2.	NT – QUITO	Liquid insecticide with composition of Deltamethrin @ 2.5% for public health and house hold use to control Mosquitoe, House flies & Cockroaches manufactured by M/s. CHEMET WETS & FLOWS LTD under the brand name “NT-QUITO” (for Toilet use)	1 Litre can	8 Litres		
3.	King Fog	Liquid – Deltamethrin 1.25 ULV for out door / in door to control Mosquitoes for Public health manufactured by M/s.Bayer Grop Science under the brand name “King Fog 1.25 ULV”.	1 Litre bottle	1 bottle		
4.	Intelli Gell Plus	Liquid/Paste for house hold insecticide control manufactured by M/s.ISS I Care (P) Ltd.	Tube of 35 gms	3 Nos.		
5.	Rat Cake	For out door applications manufactured by M/s. Bayer Crop Science . A Pocket contains six cakes.	Pockets containing 6 cakes	15 Pockets		
6.	Glue Traps	Indoor applications for Baited mouse, Wizard & insects. Manufactured / supplied by M/s.Century PlyBoards Ltd (10 cm x 20 cm)	Sheet	10 Sheets		
7.	Rat Pad	Gum pad for rat – 10 cm x 20 cm of twin pieces per pocket	Twin Shot per Pocket	15 Pockets		
A. Total quote for one month						

(A) Total cost of Cleaning Materials for one month Rs. _____

(B) Total cost of Pest Control Chemicals for one month Rs. _____

Total cost of (A) + (B) for one month Rs. _____

Total cost of (A) + (B) for twelve month Rs. _____

Cost of Cleaning Materials and Pest Control charges for one year inclusive of all taxes.

(i)	First Year	Rs. _____
(ii)	Second Year	Rs. _____
(iii)	Third Year	Rs. _____

	Total for all 3 years	Rs. _____

Note:

1. Chemicals / Pesticides / Consumables should be the brand of Divercy India Limited / Bayer India Ltd., (formerly Hindustan Unilever).
2. All monthly requirements listed should be purchased in one lot and delivered to TIDEL with original purchase bills for safe custody. Full monthly requirements listed should be purchased and delivered before on or before 7th of every month in one lot. These pesticides / Chemicals / Consumables for use on job will be disbursed to the occupants / house keeping contractor by TIDEL. These consumables should be utilized by the cleaning staff of the Housekeeping contractor as per the instruction of TIDEL/OCCUPANT and document evidence should be produced to TIDEL regularly for the utilization. The payment for service will be based on this document only.
3. The above materials should be of ECO Friendly and approved brands of TIDEL and the above quantity is indicative only for each month. Please note that the quoted rate in Schedule "B" include both options viz. reimbursement of material cost to the bidder (or) procuring the materials by TIDEL on its own. TIDEL decision is final in this regard and no other options will be considered.
4. The above monthly requirement is to be multiplied by 12 to arrive the quote for First Year.
5. The quote for the Second Year and Third Year should not exceed 5% of the above quote for subsequent years and for the each and every item.