

CITY OF PALM COAST

APPLICATION FOR SERVICE EXTENSION

All applications for extending service must be made in writing on forms provided by the utility. Unless service is to be extended to a single residence or single commercial facility, the applicant and utility must together enter into a *Developer Agreement* prior to commencing with the service extension. This application is used to prepare such agreement and signing the application, the signatory warrants that the information provided herein is true to the best of his or her knowledge and belief and that the signatory is authorized to bind that person or entity making application. This application creates no vested rights in the applicant and shall not be construed as a guarantee of water or wastewater service to same. **With regard to properties located outside of the City Limits of the City of Palm Coast, applicants will be required to execute an annexation petition, unless otherwise agreed to by the City of Palm Coast pursuant to the provisions of Section 49-53 (e) City Code and City of Palm Coast Ordinance 07-03, in recordable form that will be recorded by the City and run with the property served and owned by the applicant. The petition will result in the property being annexed by the City at such time as the City deems annexation to be compliant with the provisions of State Law and City Policy in its sole discretion.**

1. Name and address of person or entity making application for service:
2. Applicant is a(n): ☐ Individual ☐ Corporation ☐ Partnership ☐ Limited Partnership
☐ Trust ☐ Political Entity Other: _____
3. Service requested: ☐ Water ☐ Wastewater Other: _____
4. Project name, phases, and estimated date(s) service is required:
5. Engineer's estimate of average daily flows on an annual basis:
Water: _____ Wastewater: _____
Other: _____
6. Intended land use of the development including densities and types of use:
7. Present and proposed zoning classification of property:
8. Nature of applicant's title to or interest in property:
9. Other persons or entities sharing title to or having interest in property:
10. Legal description of property:
11. Applicant elects to ☐ design ☐ and construct all ☐ on-site ☐ and off-site transmission lines and facilities.

Signed: _____ Date: _____
Name: _____ Telephone: () _____
Title: _____

Instructions for Completing Application

General Instructions: The information provided by applicants is needed to calculate and notify them of service availability charges due and to prepare service agreements which are necessary prior to commencing construction. Ensure that legal documents provided as part of the application are duly recorded as necessary.

Specific Instructions: All items must be fully answered or furnished. Answers may be described in detail on 8-1/2" x 11" continuation sheets, if necessary, and referred to on application form.

- Item 1: Specify full legal name and address of the property owner(s). If the person completing the application is acting on behalf of applicant, so specify following "Title" below the signature line, and describe and document the signatory's relationship to applicant.
- Item 2: Mark appropriate box describing applicant. If the applicant is a legal or commercial entity, furnish a copy of the respective registration, statement of partnership authority, or respective certificate of limited partnership, status, authorization, or organization, and amendments thereto, filed with the Florida Department of State.
- Item 3: Mark appropriate boxes describing required service and specify and enhanced services (i.e., irrigation/reclaimed water, fire protection lines, etc.)
- Item 4: Specify project's name and planned or projected date(s), by phase, service connections are needed for development.
- Item 5: This item is used in conjunction with Item 6 to ensure that adequate capacity and flow rates are available and allocated to applicant's development. Specify estimates, if available; otherwise, Utility may rely solely on Item 6 and Utility's *Tariff* to calculate capacity requirements. Specify other demands such as increased fire protection requirements placed on development (i.e., minimum pressure, flow rates, etc.)
- Item 6: Describe and delineate improvements, by type and number, to be constructed in development and serviced with water and wastewater facilities. Specify density (per acre) for residential developments. For commercial establishments, specify square footage, capita, seats, beds, or appurtenance, as appropriate to determine capacity requirement.
- Item 7: Specify present zoning classification of property and proposed classification if a change is required for intended development.
- Item 8: Specify nature of applicant's ownership or interest in property, whether divided or sole ownership, trust, etc. Furnish a copy of recorded deed or other instruments granting applicant interest in property.
- Item 9: Identify all persons or entities, other than named applicant, having title or secured interest in applicant's property. If none exist, so specify. Furnish copies of any and all recorded mortgages, liens, easements, or other instruments granting persons or entities interests in property.
- Item 10: Specify recorded legal description of property. If legal description is too lengthy to be described on face of application form, furnish a clear and legible description suitable for reproduction, the dimensions thereof not exceeding 6-1/2" x 6-1/2".
- Item 11: Engineering, planning, and construction costs incurred by Utility for service extensions are generally borne by applicant. Applicant may elect (with Utility's concurrence) to provide for the design and construction of the facilities at applicant's cost. Utility, however, is entitled to fees offsetting its expenses incurred for inspections and plan reviews. Mark appropriate boxes signifying applicant's election whether to design and construct on-site and off-site facilities.

Additional Information to be Submitted as Part of Application:

- Item 12: Graphic depiction or survey of property showing its location and boundaries. Plat map of property if platted