



One Planet Afterschool Program

Chelsea, Newton, Sharon, Royalton, Tunbridge

August 31, 2015

Dear Families,

Welcome back to school. What a summer we had at One Planet! It was full of adventures-- swimming lessons at UVAC, creating and using simple machines, putting on theater performances, learning survival skills, gardening, service learning, cookouts and much, much more! Fun with One Planet will continue this fall as we welcome new and veteran staff and Program Leaders.

INCREASE IN FEES: One Planet has worked very hard to sustain our program through a variety of funding sources so that we can offer the program at an affordable price to our families. Because of this, we have been able to keep our daily fees at a very reasonable \$7 (or \$3) a day for the past 6 years. This year, we are making a small increase in fees to \$8/day (or \$4/day for f/r lunch students) to help offset inflation and growing staff expenses. We hope this will not deter your family from continuing to use our program. Thank you for your support as we continue to serve you and your children with affordable, high quality programming.

FINANCIAL ASSISTANCE: **We want ALL families who are interested in One Planet to be able to use this valuable resource.** Please know that if the daily fee is too expensive, there are options available. As a first option, families would apply for Child Care Financial Assistance through the Vermont Department of Children and Families. Should a family be denied assistance, partial and full scholarships are available through One Planet. In order to be considered for a One Planet scholarship, a letter of denial is required from DCF. Please see page 3 for more details.

EXPANSION: We are happy to announce that One Planet has expanded to include Chelsea and Newton this year. We are glad to be able to offer this service to students across the entire SU.

If you are interested in enrolling your child(ren) in Session I (13 weeks long), please be sure to complete and return the following forms to the Site Coordinator by TWednesday, September 9th:

- General Registration Form 2015-16 (unless you completed one for Fall GAP 2015)
- Session I Enrollment Form
- Payment Worksheet + Payment

Warm Regards,

Carrie McDonnell
Program Director
(802) 763-7775, ext 4
CMcDonnell@owsu.k12.vt.us

Tara Tucker
South Royalton Site Coordinator
(802) 236-4882
ttucker@soroschool.org

Cindy Perry
Sharon Site Coordinator
(802) 763-7425, ext 18

Phil Dimond
Tunbridge Site Coordinator
(802) 889-3310, ext. 2012

sesoneplanet@gmail.com

oneplanet@tunbridge.k12.vt.us

SESSION I Special Program Schedule - Sharon

	K-2 nd	3rd-6 th
Monday	Open Art (Woodworking and Cooking) Amber Tatro	Open Art (Woodworking and Cooking) Amber Tatro
Tuesday	Swords & Stick Play Carol Langstaff	Swords & Stick Play Carol Langstaff
Wednesday	Caretakers of our Earth Yasmeen Hossain	Caretakers of our Earth Yasmeen Hossain
Thursday	High-Five Sports Donna Locke	High-Five Sports Donna Locke
Friday	The Young Entrepreneur Paul Sadowski	The Young Entrepreneur Paul Sadowski

ACTIVITY DESCRIPTIONS

Open Art: Open Art will allow various program leaders to share their talents with the kids, and offer a variety of art, cooking and woodworking. The kids will work with wood and real tools, and other art forms as their interests mandate. As the weather turns colder, we'll switch from woodworking to multi-cultural cooking as an optional activity for the last 6-7 weeks of Session I. Students will have an opportunity to make authentic choices throughout the 13 week session. Taught by Amber Tatro, and other OP staff.

Swords & Stick Play: We will start with choosing characters and costumes, create a scenario involving a sword ritual. We will cut and strip saplings to create our swords. After the sword ritual, the students will choose what they wish to explore through Creative Play. This could be theater-based, arts, building something, or whatever they dream up and would like to try. The kids will be guided through group work while they make authentic choices during creative playtime. Taught by Carol Langstaff, founder of Revels North.

Caretakers of our Earth - We will explore some of the ways kids of all ages can help take care of our earth, including: taking care of plants, how to keep the air, water, and soil clean and free from pollution, respect the lives of animals and humans, use only what we need and use resources wisely, pick up trash and reuse and recycle. We will talk about how the best thing we can do for our planet starts with us being the best human being we can be by taking care of ourselves. Each lesson will then be represented with either a creative project (making bird feeders out of a reused milk jugs, planting seeds in egg cartons and caring for the seedling, making art out of recyclables, making dog and cat toys for a local animal shelter, etc.), a creative writing project (poems, stories, illustrations) and/or a skit acting out situations in which the kids are good earth stewards. Taught by educator with PhD in Sustainable Energy.

High-Five Sports: The sports program would consist of learning the basic rules and fundamentals of several different team sports, including soccer and basketball. We would focus on teamwork and sportsmanship. Skills and drills will be a major focus as well. The end goal will be for students to gain enough knowledge and skill to play a game while implementing teamwork and positive sportsmanship. Taught by OP staff member Donna Locke, a long-time coach.

The Young Entrepreneur: The younger students will focus on harvesting vegetables and herbs, preparing ingredients and experimenting with pizza making and dough. Older students will cook the pizzas using our new pizza oven, as well as learn the business side of things, including basic book-keeping, inventory, measuring profit/loss, sourcing materials and keeping a ledger. Lead by licensed educator Paul Sadowski, in prep and partnership with Cindy Perry.

One Planet Fee Policy and Procedure

1. Program Fees

The One Planet Program is funded by several funding sources, including a 21st Century Learning Center Grant, additional state grants, fees, school and town funds, and state subsidies. (We are a licensed childcare facility.) We project that over 25% of our total annual budget will be covered by fees and subsidies. Fees and subsidy income is vital to the future of this program. Fees are adjusted based on the number of children within a family attending and the family's free/reduced lunch status. See **Fee Table** below:

# Children in the Family	Student Qualifies for Free/Reduced Lunch	Full priced Families
1st Child	\$4/day	\$8//day
2nd Child	\$3/day	\$7/day
3rd Child	\$2/day	\$6/day

2. Payment

One Planet wants its programs to be available to the maximum number of students. Enrollment for One Planet Programs is limited and student commitment to participation is important.

All students will receive a program registration packet 3x/year. The parent is then responsible for completing the fee worksheet and returning the enrollment form, fee worksheet and at least 50% of total fee due, 3x/year. The other 50% will be due at mid-session. **Please note: Credits are not issued for non-attendance.** Failure to return either the quarterly enrollment form/fee worksheet, or make a payment, will prevent the student from continuing in the program.

If 50% of payment is not received in advance of the session, and other arrangements have not been made with the One Planet Site Coordinator, the student will be considered withdrawn from the program until payment is made.

3. Alternative Fee Arrangements

One Planet does not limit enrollment based on a family's ability to pay. Other options are available if needed:

a) Child Care Financial Assistance Program (formerly known as Child Care Subsidy)

The One Planet Program is eligible for childcare assistance through the VT Department of Children and Families. Qualifying families can receive assistance from 10% to 100% of One Planet daily fees depending on their incomes. Parents must have a service need, i.e. be working, going to school or receiving training, seeking employment or have circumstances that require outside assistance. **We strongly encourage interested families in applying for CCFAP, as this payment from the state helps sustain our program.** The One Planet Program may have forms and brochures on hand. Forms and assistance can be acquired by calling The Family Place at 802-649-3268, or at <http://www.familyplacevt.org/>.

b) Scholarships

Scholarships are available to families who qualify for free/reduced lunch, but who are not eligible for CCFAP. We ask families to pay what they can afford and we will do our best to cover the remaining amount.

Families are responsible for payment that is not reimbursed by CCFAP or covered by a scholarship. Failure to pay or make other arrangements will place your child in withdraw status. Filing for financial assistance promptly will help minimize your costs.

One Planet Program Enrollment Form

Session I 2015-2016 Sharon

(Please use one form per family.)

Name of Student(s): _____ Grade(s): _____

Parent or Guardian Printed Name: _____

Please check off the sections that you desire for Session I.

SESSION I (Sept 14 – Dec 11)

___ Section One: Mondays

___ Section Two: Tuesdays

___ Section Three: Wednesdays

___ Section Four: Thursdays

___ Section Five: Fridays

Payment Worksheet

Please complete Section 1 or 2. If **FINANCIAL ASSISTANCE** is needed, please speak to your Site Coordinator about options.

1) If your child is eligible for Free or Reduced lunch: \$4/day (\$3/day for 2nd child, \$2/day for 3rd)

Section One: Mondays	(13 days x \$____) = \$_____
Section Two: Tuesdays	(13 days x \$____) = \$_____
Section Three: Wednesdays	(11 days x \$____) = \$_____
Section Four: Thursdays	(11 days x \$____) = \$_____
Section Five: Fridays	(9 days x \$____) = \$_____

Total Sum= \$ _____

2) If your child is NOT eligible for Free/Reduced lunch: \$8/day (\$7/day for 2nd child, \$6/day for 3rd)

Section One: Mondays	(13 days x \$____) = \$_____
Section Two: Tuesdays	(13 days x \$____) = \$_____
Section Three: Weds	(11 days x \$____) = \$_____
Section Four: Thursdays	(11 days x \$____) = \$_____
Section Five: Fridays	(9 days x \$____) = \$_____

Total Sum= \$ _____

Payment Options (Please make check payable to One Planet Program):

- 1. Enclose a check or money order for the full amount OR**
- 2. Enclose a check for 50% of the program costs. *The remaining 50% is due by October 16, 2015.***

Parent or Guardian Signature: _____ Date: _____



One Planet Afterschool Program

Sharon, South Royalton & Tunbridge

GENERAL REGISTRATION FORM – Part II

Medical Information

Health/Emotional Issues _____

Allergies _____

Medications _____

Physician _____ Phone _____

Dentist _____ Phone _____

Permissions Please check the boxes for which you give permission

- I give permission to One Planet to treat my child medically in the event I cannot be reached.
- I give permission for photographs and/or videos to be taken of my child as part of the program for newsletters, Vermont Afterschool Inc., the media or any other positive and wholesome portrayal of the program to the public.
- I understand some of the programs are off school grounds and give my permission for my child to leave school grounds and be transported by bus, if necessary.
- I give my permission for my child to swim when taken to swimming areas where a lifeguard is on duty.
- I give my permission to One Planet to apply bug repellent and sunscreen as necessary.
- I give my permission for One Planet staff to give Tylenol or Ibuprofen for fever or headache as needed.
- I give my permission for One Planet staff to release my child to another school-based extracurricular activity such as sports (parents must provide the SC with a letter defining the details of this type of release).

In order for your child(ren) to participate, parent/guardians must read following statement and sign below.

I give consent to One Planet to gather information pertaining to my child for statistical purposes including: Free and Reduced Lunch Status, grades, standardized test results, school behavior and academic records, health records and attendance records. I understand that this information will only be seen by individuals with a strict "need to know" and otherwise will remain confidential. I also grant permission to the program to survey my child to fulfill requirements of the grant.

Signature of Parent/Guardian _____ Date _____