

NANYANG TECHNOLOGICAL UNIVERSITY

**MASTER PROGRAMMES BY COURSEWORK & DISSERTATION
SUBMISSION OF DISSERTATION**

Notes to Candidate(s):

1. A candidate is no longer liable for the payment of tuition fees when he satisfies **both** the following conditions:-
 - (a) he must have completed the entire coursework component of the programme of study, and
 - (b) he has submitted his dissertation in the form ready and approved (by the Dean concerned) for examination not later than the end of the second week of any semester.

2. Two soft-bound copies of the dissertation must be attached to this form, Section I of which must be completed and signed by the candidate(s). Unsigned forms may delay processing of the submitted dissertation for examination. After completing Section I, please hand this form to your supervisor for his attention.

3. The final dissertation, after examination and amendments (if any), must be submitted in the form given below:
 - (a) Each copy must be cyclostyled or printed and bound with hard covers in international size A4 (210mm x 297mm);
 - (b) Each page must have a margin of 3.7cm to allow for binding;
 - (c) The dissertation must be preceded by the following in the order given: title page, declaration (for joint submissions only), acknowledgments, table of contents and summary, all of which must be bound with the dissertation;
 - (d) The title and author's name must be given in block letters on the cover of the dissertation;
 - (e) The title or an abbreviation thereof and the author's name must be given on the spine of the dissertation;
 - (f) The dissertation must be bound in dark blue with gold lettering not exceeding 16pts;
 - (g) Pages must be numbered in one continuous sequence in arabic numerals. Where a dissertation consists of more than one volume, one numbering sequence must be used.

4. All hard-bound copies of dissertations will be displayed in the University Library.

Section I: To be Completed by Candidate(s)

To Registrar
Through Supervisor

Degree Registered for : _____
 Title of Dissertation : _____

- I/We submit 2 soft-bound copies of my/our dissertation in partial fulfilment of the above degree for examination
- I/We submit 1 soft copy (in the form of CD-ROM) of my/our dissertation in partial fulfilment of the above degree for examination

I/We have read and understood the Notes to Candidate(s) above.

	Name of Candidate	Matriculation No.	Signature	Date (dd/mm/yy)
1.				
2.				

Section II: To be Completed by Supervisor(s)

1. The candidate(s) named on Page 1 has/have* completed the writing up of his/her/their dissertation to my satisfaction. In my opinion the dissertation is ready for examination.

2. Remarks (*attach separate sheet if necessary*):

Name of Supervisor : (1) _____ Signature & Date : _____

Name of Co-Supervisor: (2) _____ Signature & Date : _____
(if any)

Section III: To be Completed by Programme Director

Approved/Not approved* for examination.
Comments (if any).

Signature, MSc Programme Director

Date

*Delete accordingly