

**LGB REGIONAL INSTITUTE OF MENTAL HEALTH**  
(Govt. of India, Ministry of Health and Family Welfare)  
**Post Box No. 15 :: FAX No. (03712) 233623**  
TEZPUR :: 784001 :: ASSAM

No. LGB/NAZ/1364/12/370

Dated 30thJan' 2012

**TENDER NOTIFICATION**

The Director, LGBRIMH invites sealed tenders from the Reputed wholesale Dealers, Registered suppliers, experienced contractors for supply of Dietary, Hygienic and Sanitary, Laundry, Kitchen, Printing & Stationery items as per schedule for LGBRIMH during 2012-13. The tender documents may be obtained from the Institute on payment of Rs.200/- as tender fee in form of demand drafts to be drawn in favour of "Director, LGBRIMH" payable at Tezpur, from 01.02.2012 onwards and the tender have to be dropped in the tender box on or before 12.30 pm of 24.02.2012 and will be opened on the same day at 2.30 P.M in presence of tenderers. Tender document may also be downloaded from the website of the Institute **www.lgbrimh.org** and the downloaded tender document should accompany with the tender fee in form of demand draft.

Director,  
LGBRIMH

## LGB REGIONAL INSTITUTE OF MENTAL HEALTH

(Govt. of India, Ministry of Health & family Welfare)

Post Box No. 15 : : FAX No. (03712) 233623

Tezpur : : 784001 : : ASSAM.

No. LGB/NAZ/1364/12/369

Dated 30th Jan '2012

### TENDER NOTICE

The LGB Regional Institute of Mental Health, Tezpur invites fresh tender from reputed wholesale Dealers/ Registered suppliers/ experienced contractors for supply of Dietary, Hygienic, and Sanitary Laundry Kitchen, Printing & Stationery items as per schedule for LGBRIMH during 2012-13. The tender documents may be obtained from the Institute on payment of Rs.200/- as tender fee in the form of demand drafts to be drawn in favour of "Director, LGBRIMH" payable at Tezpur, from 01.02.2012 onwards and the tender will be received till 12.30 pm of 24.02.2012 and will be opened on the same day at 2.30 P.M in presence of tenderers. Tender document may also be downloaded from the website of the Institute [www.lgbrimh.org](http://www.lgbrimh.org)

#### CURRENCY OF THE CONTRACTUAL PERIODS FROM 01-04-2012 TO 31-03-2013

Sl no.	Schedule No.	Details of items	Cost of Tender document	Earnest Money
1.	Schedule No. I (A)	Salt, Masala, Haldhi etc.	Rs.200/-	1,500/-
2.	Schedule No. I (B)	Different kind of dal, rice, tea, Ata, Maida etc.	Rs.200/-	10,000/-
3.	Schedule No. 2	Fish, Egg etc.	Rs.200/-	4,000/-
4.	Schedule No. 3	Mustard oil, refine	Rs.200/-	2,500/-
5.	Schedule No. 4 (A)	Bread, Jelly, Fruits etc.	Rs.200/-	5,000/-
6.	Schedule No. 4 (B)	Milk powder, Chira, Soyabin etc.	Rs.200/-	10,000/-
7.	Schedule No. 5	Potato, Onion, Garlic etc.	Rs.200/-	5,000/-
8.	Schedule No. 6 Group- A	Green Vegetable	Rs.200/-	5,000/-
9.	Schedule No. 6 Group- B	Green Vegetable	Rs.200/-	5,000/-
10.	Schedule No. 7	Hygienic, Laundry & Kitchen items	Rs.200/-	3,500/-
11.	Schedule No. 8 (A)	Stationery items	Rs.200/-	3,500/-
12.	Schedule No. 8 (B)	Printing items	Rs.200/-	3,000/-

- (a) **Sale of Tender Documents:** Tender documents along with separate schedule and detail terms and conditions are available in the Nazarat Branch for sale on payment of Rs. 200/- in the form of Demand Draft to be drawn in favour of Director, LGBRIMH payable at Tezpur. The Tender documents may also be Down Loaded from the Institute's website [www.lgbrimh.org](http://www.lgbrimh.org) and in such case tenderer has to enclose along with tender, a DD of Rs. 200/- (Rupees two hundred only) drawn in favour of Director L.G.B. Regional Institute of Mental Health, Tezpur payable at Tezpur Dist. Sonitpur, Assam. The envelope should be superscribed as **DOWN LOADED FROM WEBSITE.**

- (b) **Earnest Money:** An amount as specified in the respective schedule and above in the form of Call deposit / FDR (Nationalized Bank) pledged in favour of the Director LGBRIMH, Tezpur-784001 must be submitted as Earnest money Deposit along with tender documents. Carry forward of old earnest money or security money will not be accepted. Earnest money of unsuccessful bidders shall be refunded without any interest after finalization of the tender. The earnest money of the successful bidder shall be refunded as soon as the security deposit is furnished and contract deed is executed. However EMD may be adjusted towards security deposit on written request from the successful bidder. No interest will be paid on the EMD/ Security deposit.
- (c) **Security Deposit:** Security Deposit equivalent of 10 percent of the total cost of the supplied items shall have to be deposited by the successful tenderer through Demand Draft/ Banker's cheque to be drawn in favour of Director LGBRIMH; payable at Tezpur. The same will be released after fulfilment of contractual obligations and no interest shall be payable thereon.
- (d) **Agreement:** The successful bidder will have to enter into a contract agreement with the Institute in the prescribed format on Non-Judicial Stamp Paper.
- (e) **Documents:** Proof of registration, VAT certificate, PAN card, Professional Tax Clearance Certificate from the concerned department, attested photocopy of the credentials like wholesale dealership license, Trade Licence issued by the competent authority ,affidavit as per clause 4 of General Conditions, experience certificate and financial solvency certificate from the 1<sup>st</sup> class Magistrate or Sub-Deputy Collector or from the Nationalized Bank as the case need to be submitted along with the tender documents.
- (f) **Submission of Tender Documents:** Duly signed tender documents along with earnest money and other required documents properly placed in an envelope duly sealed should be dropped in the tender box kept in the Nazarat Branch before 12.30 P.M. of 24.02.2012 Tender may also be sent by Registered Post / Speed Post so as to reach to the Director, LGBRIMH, Tezpur before the stipulated time as mentioned.The envelope should be Super scribed as“**Tender for..... due on.....**”
- (g) **Opening of Tender:** Tender will be opened on 24.02.2012 at 2.30 P.M in presence of tenderers or their authorised representatives.
- (h) **Sample:** The samples if mentioned in the schedule are to be provided in a properly packed sealed transparent polythene pouch with tender documents. Items must be supplied as per accepted samples. Otherwise, the Director, LGBRIMH reserves the right to cancel the contract with forfeiture of the security Deposit.
- (i) **Late Bid:** Late bids i.e. bids received after specified date and time will not be considered.
- (j) **Rejection of Bid:** Bid received without earnest money and other required documents will be rejected without any notice.

## General Conditions

1. The Director reserves the right to reject / accept any or all tenders without assigning any reason thereof and also has right to place order to one or more firms. No correspondence will be entertained.
2. Value added tax and other taxes should be included in the rate quoted for the items wherever such taxes are applicable. VAT & Income tax as per prescribed rates will be deducted at source from the contractor's bills.
3. Rates should be quoted for the specified item in the specified brand name. Once the contract is accepted, the contractors are bound to maintain regular supplies of the indented items throughout the contractual period at the rates approved irrespective of fluctuating market price or other reasons. No prayer for hike / revision of rates or alteration of qualities or quantities of the indented articles or alteration of terms and conditions of tender will be entertained after the contract has been awarded and entered into during entire period of contract. Failure to supply at any time will be liable to forfeiture of the security deposit and the defaulter firm / tenderer will be barred in submitting tender for any items in this Institute for next five years.
4. All tenderers will swear an affidavit clearly mentioning that they have not been convicted for any offence under the prevention of food adulteration act during the last three financial years preceding the date of tender. (Giving the reference to any of the pending or concluded cases and sentences awarded in case of conviction for any offence under the said Act and rules there under).
5. If any contractor is convicted of any offence under the Prevention of food Adulteration Act and rules made there under for supply of any dietary articles to any govt. hospital or any health institution which is /are found to be adulterated under the said articles **but also in respect of other dietary articles of contract to that hospital/institution of health will be liable for cancellation by the authority.**
6. The quantity of item/ items is tentative; it might increase or decreased as per the requirement of the Institute.
7. In case of urgency arising out of failure of the tenderer to execute the awarded job, the Institute authority may impose penalty as per clause of tender and may float Short Tender Notice to meet the requirement.
8. No court outside and other than Tezpur court shall have the jurisdiction in the matter of dispute.

### **Penalty Clause**

1. In case of failure of the tenderer to accept the award of job and execute the Deed of Agreement within specified time, the earnest money deposited by the tenderer along with the tender will stand forfeited and the tenderer will be barred from submitting tenders for any articles in this institute for next 5 years.
2. In the event of the tenderer failing to perform the contract after execution of the Deed of Agreement and execution of contract partly, the contract awarded shall be cancelled and the security money deposited will be forfeited without assigning any reason thereof and the tenderer will be barred from submitting tenders for any articles in this institute for next 5 years.
3. In case of failure of the tenderer to supply the indented item on time, the requisite items will be purchased from the local market and the additional expenditure incurred or 1% from the security deposit of the particular schedule whichever is more will be realized from the bill. Repeated failure to supply items on time will invite forfeiture of the security deposit of the supplier.

Director,  
LGBRIMH, Tezpur

CHECK LIST

Sl no.	Documents		
1.	Tender fee	Yes	No
2.	EMD	Yes	No
3.	Proof of Registration	Yes	No
4.	VAT Certificate	Yes	No
5.	PAN Card	Yes	No
6.	Professional Tax Clearance Certificate	Yes	No
7.	Wholesale dealership /Trade licence	Yes	No
8.	Affidavit	Yes	No
9.	Experience Certificate	Yes	No
10.	Financial solvency certificate	Yes	No

DEED OF CONTRACTUAL AGREEMENT

This Deed of Agreement is made on \_\_\_\_\_ 2012 between the Director, Lokopriya Gopinath Bordoloi Regional Institute Of Mental Health, Tezpur, Assam (hereinafter called the Purchaser) of the one part and \_\_\_\_\_ (hereinafter called the supplier).

WHEREAS in response to the notification No. \_\_\_\_\_ dated \_\_\_\_\_ Tenderer has submitted to the LGBRIMH a tender for the supply of Dietary Items specified therein in the Schedule subject to the terms and conditions contained in the said tender; AND WHEREAS the Tenderer has also deposited with the Government a sum of Rs. \_\_\_\_\_ as Earnest Money for the execution of an agreement undertaking the due fulfillment of the contract in case his tender is accepted by the LGBRIMH.

NOW THESE PRESENTS WITNESS and it is hereby mutually agreed as follows:

1. The following documents shall be deemed to form and be read and construed as part of this agreement.

Viz :

- a. The Technical specification/Sample of Items,
- b. The Terms and Conditions of the Tender Documents, and
- c. The purchaser’s Notification of Award/Supply Order

2. In case the Tenderer fails to execute the agreement as aforesaid incorporating the terms and conditions governing the contract the Purchaser shall have power and authority to recover from the Supplier any loss or damage caused to the LGBRIMH by such breach as may be determined by the LGBRIMH by appropriating the security money deposited by the Supplier and take appropriate action as per penalty clause of the Tender. If the Security Deposit is found to be inadequate the deficit amount may be recovered from the supplier from his outstanding bill or such other manner the Purchaser may deem fit.

3. In consideration of the payments to be made by the purchaser to the supplier as hereinafter mentioned, the supplier hereby covenants with the purchaser to provide the goods and services without interruption and to remedy defects therein in conformity in all respects with the provisions of the contract.

4. The purchaser hereby covenants to pay the supplier in consideration of the provision of the goods and services and the remedying of defects therein, the contract price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract. Schedule of Goods together with rates are placed at Appendix.

5. In case of any dispute, the same shall be mitigated as per provision of the tender and territorial jurisdiction shall be within the limit of Tezpur District Court.

1. Signature of the Purchaser or his nominee  
(With Seal)

2. Signature of the Supplier,  
(With Seal)

In the presence of witnesses:

- 1. ....
- 2. ....

Signed by Shri..... (date) .....

In the presence of witnesses:

- 1. ....
- 2. ....

AFFIDAVIT

I,.....,S/o.....,by religion..... By profession Business, Prop. .... do hereby declare on oath as under :-

1. That I am a permanent Resident of the above locality and a Citizen of India.
2. That I am the proprietor / one of partners of the firm under the name & style of “ .....” having permanent place of business at .....
3. That there is no Food Adulteration Case pending against me or in the name my firm in any Court of law and I was never convicted in any Court of law in connection with Food Adulteration Case or any other case.
4. That I am willing to supply Dietary Items to the L.G.B Regional Institute of Mental Health, Tezpur for the year 2012-13 in connection of Tender of the said Hospital.
5. That this Affidavit shall be used in support of my above declaration and to prove that no Food Adulteration Case is pending in my personal name nor in the name of my firm.

The above declarations are true and correct to the best of my knowledge and belief.

I swear and sign this Affidavit on this day of .....

Identified by me,

Signed and Sworn before me by the deponent being Identified by.....Advocate , Tezpur.

Advocate, Tezpur.



Schedule No. 1 (a) Non Perishable Dietary articles  
From 01-04-2012 to 31-03-2013

Sl No.	Description	Approximate Annual Requirement	Rate in Figure	Rate in words	Remarks
1.	Salt (iodized) Tata salt/p/kg.	2000 kg.	Rs.	Rupees	
2.	Jira (Gota)p/kg	20 kg.	Rs.	Rupees	
3.	Red Chillies/p/kg.	14 kg.	Rs.	Rupees	
4.	Dhania (Gota)/p/kg.	26 kg.	Rs.	Rupees	
5.	Garam Masala p/kg.(Solid)	14 kg.	Rs.	Rupees	
6.	Panchfuran/p/kg.	36 kg.	Rs.	Rupees	
7.	Haldhi Gura/p/kg.	540 kg.	Rs.	Rupees	
8.	Bay leaves/p/kg.	14 kg.	Rs.	Rupees	

Notes :-

1. An amount of Rs. 1,500/- (Rupees One thousand Five hundred) only for schedule No. 1(a) is to be deposited as earnest money with the tender form failing which tender will be rejected.
2. In case of acceptance of tender 10% of the value of the tender is to be deposited as security money within such a period as may be stipulated by the Director failing which award made will be cancelled and earnest money already deposited will be forfeited.
3. The rates must be quoted both in the words and figure.
4. Items mentioned in the schedule 1 (a) proportion of each shall be at the discretion of the purchasing officer.
5. General:- The quantities mentioned in schedules as approximate requirement are given as rough guide and no claim for compensation will be entertained if these amount be overdrawn. All requisition must be complied with at the contract rate, regardless of the quantities demanded there in be within or in excess of the Approximate Requirement. (b) Duplicate sealed samples of each item much be furnished. (c) Delivery at the hospital godown should be made daily between 11.30 A.M. to 3.30 P.M. or any other time specially notified. (d) Mixed condiments (Masala) should be unbroken free from dust, grit and foreign matters. If it is found that the supply does not conform to the specification or sample supplied, the authorities will be reject it or not to accept the supply.

6. No reminder for supply will be issued from the office other than indent order already issued and non supply of the item within the stipulated time as mentioned in the order will be deemed as failure to supply and actions will be initiated for alternative source as per conditions mentioned above. Non supply of essential items will attract panel provision as per condition of tender.

Signature of the tenderer

Name in full :-  
Full Address :-

Director  
LGBRIMH, Tezpur:784001

Telephone No.

Schedule No. 1 (b) different kinds of Dal,Rice etc.  
From 01-04-2012 to 31-03-2013

Sl No.	Description	Approximate annual requirement	Rate in figure	Rate in words	Remarks
1.	Masurdal (finequality) /p/kg.	70 qtl.	Rs.	Rupees	
2.	Gota Gram (f/q)/p/kg.	06 qtl.	Rs.	Rupees	
3.	Mugdhal (f/q)/ p/kg.	10 qtl	Rs.	Rupees	
4.	Rahardal (f/q)/p/kg.	10 qtl.	Rs.	Rupees	
5.	Rice (f/q)/p/kg. ( a ) Ijong ( b ) Ranjit ( c ) Bilaspuri	480 qtl	Rs. Rs. Rs.	Rupees Rupees Rupees	
6.	Sugar (f/q)/p/kg.	60 qtl	Rs.	Rupees	
7.	Tealeaf (Mazbat/Tata)/p/kg.	10 qtl.	Rs.	Rupees	
8.	Ata	15 qtl.	Rs.	Rupees	
9.	Maida	05 qtl	Rs.	Rupees	
8.	Carrying& handling charge & profit margin	35 qtl. (Rice) 06 qtl (Sugar) Tezpur whole sale co operative store to LGBRIMH	Rs.	Rupees	

Notes :-

1. An amount of Rs. 10,000/- (Rupees Ten thousand)only for schedule No. 1(b) is to be deposited as earnest money with the tender form failing which tender will be rejected.
2. In case of acceptance of tender 10% of the value of the tender is to be deposited as security money within such a period as may be stipulated by the Director failing which award made will be cancelled and earnest money already deposited will be forfeited.
3. The rates must be quoted both in the words and figure.
4. At the time of submission of tender the required licenses and documents in support of the schedule must be presented in original.

5. Quantities stated above schedule 'Approximate Requirement ' are only given as rough guide and no claim for the compensation will be entertained in case these amounts be overdrawn or under drawn . All requisition must be complied with at the contract rate regardless of the quantities demanded therein be within or in excess of the approximate requirement.
6. Delivery at hospital godown should be completed daily between 11.30 AM to 3.30 PM or any other time specially notified.
7. Dal, sugar should be free from dust, grit and foreign matters. If it is that the supply do not conform to the specification or sampled supplied, the authorities are entitled to reject the item. Empty bags of Dal, sugar and rice not refundable to the contractor.
8. No reminder for supply will be issued from the office other the indent order already issued and non supply of the item within the stipulated time as mentioned in the order will be deemed as failure to supply by the authority and actions will be initiated **for alternative source** as per conditions mentioned above. Non supply of items will attract panel provision as per condition of tender.
9. Approved rate will be determined item wise.
10. The Institute will procure rice and sugar from the govt. controlled outlets at govt. approved rates as far as practicable. Bidder should quote the rates for rice and sugar according to market rate and in case of non receipt of the items from govt. approved outlet, he will have to supply the same to the Institute.

Signature of the tenderer

Name in full :-  
Full Address :-

Director  
LGBRIMH, Tezpur:784001

Telephone No.

Schedule No. 2 fish, eggs etc.  
From 01-04-2012 to 31-03-2013

Sl No.	Description	Approximate annual requirement	Rate in figure	Rate in words	Remarks
1.	Eggs (farm)/p/nos	36000 nos	Rs.	Rupees	
2.	Fish (1 kg. or above)/p/kg. (a) Row	4400 kg.	Rs.	Rupees	
	(b) Bahu		Rs.	Rupees	

Notes :-

1. An amount of Rs. 4,000/- (Rupees Four thousand) only for schedule No. 2 is to be deposited as earnest money with the tender form failing which tender will be rejected.
2. In case of acceptance of tender 10% of the value of the tender is to be deposited as security money within such a period as may be stipulated by the Director failing which award made will be cancelled and earnest money already deposited will be forfeited.
3. The rates must be quoted both in the words and figure.
4. At the time of submission of tender the required licenses and documents in support of the schedule must be presented in original.
5. Fish under 1 kg and over 10 kg. each in weight shall be not accepted. At the time of delivery the fish shall be fresh sound whole some and in all respect fit for human consumption. The fish shall be delivered in whole i.e. with tail and fins intact Only Row and Bahu fish will be accepted.
6. No reminder for supply will be issued from the office other the indent order already issued and non supply of the item within the stipulated time as mentioned in the order will be deemed as failure to supply by the authority and actions will be initiated **for alternative source** as per conditions mentioned above. Non supply of essential items will attract panel provision as per condition of tender.
7. Approved rate will be determined item wise.

Signature of the tenderer

Name in full :-  
Full Address :-

Director  
LGBRIMH, Tezpur:784001

Telephone No.

Schedule No. 3 Mustard oil, Refine oil etc.  
From 01-04-2012 to 31-03-2013

Sl No.	Description	Approximate annual requirement	Rate in figure	Rate in words	Remarks
1.	Mustard oil 5 & 16.5 ltr jar/p/ltr. (a) Engine (b) Dhara	1800 ltrs	Rs. Rs.	Rupees Rupees	
2.	Refined oil 5 & 15 ltr jar/p/ltr. (a) Dhara (b) Fortune	400 ltrs	Rs. Rs.	Rupees Rupees	

Notes :-

1. An amount of Rs. 2,500/- (Rupees Two thousand five hundred) only for schedule No. 3 is to be deposited as earnest money with the tender form failing which tender will be rejected.
2. In case of acceptance of tender 10% of the value of the tender is to be deposited as security money within such a period as may be stipulated by the Director failing which award made will be cancelled and earnest money already deposited will be forfeited.
3. The rates must be quoted both in the words and figure.
4. At the time of submission of tender the required licenses and documents in support of the schedule must be presented in original.
5. Agmark sealed tins of mustard oil, engine mark dharas shall be accepted. Empty tins and jars are not refundable to the contractor.
6. Quantities stated above schedule 'Approximate Requirement' are only given as rough guide and no claim for the compensation will be entertained in case these amounts be overdrawn or under drawn. All requisition must be complied with at the contract rate regardless of the quantities demanded therein be within or in excess of the approximate requirement.
7. Delivery at hospital godown should be completed daily between 11.30 AM to 3.30 PM or any other time specially notified.
8. No reminder for supply will be issued from the office other the indent order already issued and non supply of the item within the stipulated time as mentioned in the order will be deemed as failure to supply by the authority and actions will be initiated **for alternative source** as per conditions mentioned above. Non supply of essential items will attract panel provision as per condition of tender.
9. Approved rate will be determined item wise.

Signature of the tenderer

Name in full :-  
Full Address :-  
Telephone No.

Director  
LGBRIMH, Tezpur:784001

Schedule No. 4 (A) bread,jelly,fruits etc.  
From 01-04-2012 to 31-03-2013

Sl No.	Description	Approximate annual requirement	Rate in figure	Rate in words	Remarks
1.	Jelly(Druk/Kishan/Nilon's) 4 kg. jar/per kg.	100 kg.	Rs.	Rupees	
2.	Kata Biscuits (suji rask)p/kg.	1000kg.	Rs.	Rupees	
3.	Suji (f/q)	2800 kg.	Rs.	Rupees	
4.	<b>Season fruits</b> Orange (f/q)p/nos	6000 nos	Rs.	Rupees	
5.	Banana (jahaji)100 grm each/p/kg.	4800 kg	Rs.	Rupees	
6.	Apple/ Per kg.	3600 kg.	Rs.	Rupees	
7.	Pineapple/p/kg.	3600 kg.	Rs.	Rupees	
8.	Pears/p/kg.	3600 kg.	Rs.	Rupees	
9.	Guava/p/kg.	3600 kg.	Rs.	Rupees	
10.	Watermelon/p/kg.	3600 kg.	Rs.	Rupees	

Notes :-

1. An amount of Rs. 5,000/- (Rupees Five thousand) only for schedule No. 4(A) is to be deposited as earnest money with the tender form failing which tender will be rejected.
2. In case of acceptance of tender 10% of the value of the tender is to be deposited as security money within such a period as may be stipulated by the Director failing which award made will be cancelled and earnest money already deposited will be forfeited.
3. The rates must be quoted both in the words and figure.
4. At the time of submission of tender the required licenses and documents in support of the schedule must be presented in original.

5. Quantities stated above schedule ‘Approximate Requirement ‘ are only given as rough guide and no claim for the compensation will be entertained in case these amounts be overdrawn or under drawn . All requisition must be complied with at the contract rate regardless of the quantities demanded therein be within or in excess of the approximate requirement.
6. Delivery at hospital godown should be completed daily between 11.30 AM to 3.30 PM or any other time specially notified.
7. No reminder for supply will be issued from the office other the indent order already issued and non supply of the item within the stipulated time as mentioned in the order will be deemed as failure to supply by the authority and actions will be initiated **for alternative source** as per conditions mentioned above. Non supply of essential items will attract panel provision as per condition of tender.
8. Approved rate will be determined item wise.

Signature of the tenderer

Name in full :-  
Full Address :-

Director  
LGBRIMH, Tezpur:784001

Telephone no.



Schedule No. 4 (B) Milk powder, Chira, Soyabin etc.  
From 01-04-2012 to 31-03-2013

Sl No.	Description	Approximate annual requirement	Rate in figure	Rate in words	Remarks
1.	Milk powder (Krishna/milk food) 25 kg.pkt./p/kg.	2400 kg.	Rs.	Rupees	
2.	Soyabin (Gopal/Raja)/ per kg.	400 kg.	Rs.	Rupees	
3.	Thin arrowroot biscuits (Bisk farm/Sunfeast/ Nezone/ Gattari)/p/kg.	1000kg.	Rs.	Rupees	
4.	Chira (f/q)/p/kg.	4400 kg.	Rs.	Rupees	

Notes :-

1. An amount of Rs. 10,000/- (Rupees Ten thousand) only for schedule No. 4 (B) is to be deposited as earnest money with the tender form failing which tender will be rejected.
2. In case of acceptance of tender 10% of the value of the tender is to be deposited as security money within such a period as may be stipulated by the Director failing which award made will be cancelled and earnest money already deposited will be forfeited.
3. The rates must be quoted both in the words and figure.
4. At the time of submission of tender the required licenses and documents in support of the schedule must be presented in original.
5. Quantities stated above schedule 'Approximate Requirement ' are only given as rough guide and no claim for the compensation will be entertained in case these amounts be overdrawn or under drawn . All requisition must be complied with at the contract rate regardless of the quantities demanded therein be within or in excess of the approximate requirement.
6. Delivery at hospital godown should be completed daily between 11.30 AM to 3.30 PM or any other time specially notified.

7. No reminder for supply will be issued from the office other the indent order already issued and non supply of the item within the stipulated time as mentioned in the order will be deemed as failure to supply by the authority and actions will be initiated **for alternative source** as per conditions mentioned above. Non supply of essential items will attract panel provision as per condition of tender.
8. Approved rate will be determined item wise.

Signature of the tenderer

Name in full :-  
Full Address :-

Director  
LGBRIMH, Tezpur:784001

Telephone No.

Schedule No. 5 Potato, Onion Garlic etc.  
From 01-04-2012 to 31-03-2013

Sl No.	Description	Approximate annual requirement	Rate in figure	Rate in words	Remarks
1.	Garlic/ per kg.	40 kg.	Rs.	Rupees	
2.	Ginger/ per kg.	280 kg.	Rs.	Rupees	
3.	Onion (Large/Red)per kg.	1200 kg.	Rs.	Rupees	
4.	Potato (Large)per kg.	122 qtl.	Rs.	Rupees	
5.	Rajmah	500 kg.	Rs.	Rupees	

Notes :-

1. An amount of Rs. 5,000/- (Rupees Five thousand) only for schedule No. 5 is to be deposited as earnest money with the tender form failing which tender will be rejected.
2. In case of acceptance of tender 10% of the value of the tender is to be deposited as security money within such a period as may be stipulated by the Director failing which award made will be cancelled and earnest money already deposited will be forfeited.
3. The rates must be quoted both in the words and figure.
4. At the time of submission of tender the required licenses and documents in support of the schedule must be presented in original.
5. Nature of packing , name of manufacture etc. is to be stated.
6. Delivery should be made at the hospital godown as and when required by the hospital authority, between 11-30AM to 3-30 PM or any other time specially notified.
7. The quantities stated in the schedule 'Approximate Requirement ' are only given as rough guide and no claim for the compensation will be entertained in case these amounts be overdrawn or under drawn . All requisition must be complied with at the contract rate regardless of the quantities demanded therein be within or in excess of the 'Approximate requirement'.

8. No reminder for supply will be issued from the office other the indent order already issued and non supply of the item within the stipulated time as mentioned in the order will be deemed as failure to supply by the authority and actions will be initiated **for alternative source** as per conditions mentioned above. Non supply of essential items will attract panel provision as per condition of tender.

9. Lowest rate will be determined item wise.

Signature of the tenderer

Name in full :-

Full Address :-

Director

LGBRIMH, Tezpur:784001

Telephone No.

Schedule No. 6 Green Vegetable (Group- A)  
From 01-04-2012 to 31-03-2013

Sl no.	Description	Approximate annual requirement	Rate in figure (p/kg.)	Rate in words (p/kg.)	Remarks
1.	Patal (Parwal) Per kg.	1000 kg.	Rs	Rupees	
2.	Jika/per kg.	1000 kg.	Rs	Rupees	
3.	Squash/per kg.	1000 kg.	Rs	Rupees	
4.	Tomato/per kg.	1000 kg.	Rs	Rupees	
5.	Sak/per kg.	1000 kg.	Rs	Rupees	
6.	Green peas (Motor)/per kg.	1000 kg.	Rs	Rupees	
7.	Green Chillies/per kg.	300 kg.	Rs	Rupees	
8.	Lemon/per kg.	3600 kg.	Rs	Rupees	

Notes :-

1. An amount of Rs. 5,000/- (Rupees Five thousand) only for schedule No. 6 (A) is to be deposited as earnest money with the tender form failing which tender will be rejected.
2. In case of acceptance of tender 10% of the value of the tender is to be deposited as security money within such a period as may be stipulated by the Director failing which award made will be cancelled and earnest money already deposited will be forfeited.
3. The rates must be quoted both in the words and figure.
4. No separate rate will be accepted for separate months.
5. The quantities stated in the schedule 'Approximate Requirement' are only given as rough guide and no claim for the compensation will be entertained in case these amounts be overdrawn or under drawn . All requisition must complied with at the contract rate regardless of the quantities demanded therein be within or in excess of the 'Approximate requirement'.

6. Delivery shall be made at hospital between 10.30 A.M. to 11.30 A.M. for the next day.

7. No reminder for supply will be issued from the office other the indent order already issued and non supply of the item within the stipulated time as mentioned in the order will be deemed as failure to supply by the authority and actions will be initiated **for alternative source** as per conditions mentioned above. Non supply of essential items will attract panel provision as per condition of tender.

8. Calculation will be made group wise for determination of lowest rate.

9. Each item of Vegetable should be supplied with 15 kg. to 25 kg. wt.

Signature of the tenderer

Name in full :-

Full Address :-

Director  
LGBRIMH, Tezpur:784001

Telephone No

Schedule No. 6 Green Vegftable (Group- B)  
From 01-04-2012 to 31-03-2013

Sl No.	Description	Approximate annual requirement	Rate in figure	Rate in words	Remarks
1.	Brinjal/per kg.	1000 kg.	Rs.	Rupees	
2.	Broad beans (Urahi)/per kg.	If required	Rs.	Rupees	
3.	Cabbage/per kg.	3000 kg.	Rs.	Rupees	
4.	Carrot/per kg.	1000 kg.	Rs.	Rupees	
5.	Cauli flower/per kg.	3000 kg.	Rs.	Rupees	
6.	Cucumber/per kg.	3000 kg.	Rs.	Rupees	
7.	Dhunduli/per kg.	1000 kg.	Rs.	Rupees	
8.	Frenchbean/per kg.	1000 kg.	Rs.	Rupees	
9.	Gourds (Panilaw)/per kg.	1000 kg.	Rs.	Rupees	
10.	Komora/per kg.	1000 kg.	Rs.	Rupees	
11.	Ladys finger (Bhendi)/per kg.	1000 kg.	Rs.	Rupees	
12.	Olkabi (Turnip)/per kg.	1000 kg.	Rs.	Rupees	
13.	Papaya (Amita)/per kg.	1000 kg.	Rs.	Rupees	
14.	Radish (Mula) without leaf/per kg.	1000 kg.	Rs.	Rupees	
15.	Redpumpkin (Rangalaw)/per k.g	1000 kg.	Rs.	Rupees	
16.	Sweet gourd (Bhatkerala)/per kg.	1000 kg.	Rs.	Rupees	

Notes :-

1. An amount of Rs. 5,000/- (Rupees Five thousand) only for schedule No. 6 (B) is to be deposited as earnest money with the tender form failing which tender will be rejected.

2. In case of acceptance of tender 10% of the value of the tender is to be deposited as security money within such a period as may be stipulated by the Director failing which award made will be cancelled and earnest money already deposited will be forfeited.
3. The rates must be quoted both in the words and figure.
4. No separate rate will be accepted for separate months.
5. The quantities stated in the schedule 'Approximate Requirement ' are only given as rough guide and no claim for the compensation will be entertained in case these amounts be overdrawn or under drawn . All requisition must complied with at the contract rate regardless of the quantities demanded therein be within or in excess of the 'Approximate requirement'.
6. Delivery shall be made at hospital between 10.30 A.M. to 11.30 A.M. for the next day.
7. No reminder for supply will be issued from the office other the indent order already issued and non supply of the item within the stipulated time as mentioned in the order will be deemed as failure to supply by the authority and actions will be initiated **for alternative source** as per conditions mentioned above. Non supply of essential items will attract panel provision as per condition of tender.
8. Calculation will be made group wise for determination of lowest rate.
9. Each item of Vegetable should be supplied with 15 kg. to 25 kg. wt.

Signature of the tenderer

Name in full :-  
Full Address :-

Director  
LGBRIMH, Tezpur:784001

Telephone No



Schedule No. 7 Hygienic, Laundry items etc.  
From 01-04-2012 to 31-03-2013

Sl. no	Description	Rate in Fig.	Rate in Words	Remarks
1.	Ball Soap ½ kg size Per kg.	Rs.	Rupees.	
2.	Stay free/per pkt.of 8 nos/ per pkt.	Rs.	Rupees.	
3.	Bleaching powder/pkt/p/kg (a)Bengal chemical (b) Cross (c ) Surekha	Rs. Rs. Rs.	Rupees. Rupees Rupees	
4.	Citron (30ml bot.) S.M. industries,Jorhat-2, Goarh ali./per bot.	Rs.	Rupees.	
5.	Coconut oil/per ltr. (a)Nihar (b) Shalimar © Parachut	Rs. Rs. Rs.	Rupees. Rupees Rupees	
6.	Flower broom 400 gm. Wt./ per nos	Rs.	Rupees.	
7.	Towel(90cm x 60cm)/ per nos (sample)	Rs.	Rupees.	
8.	(a)Life buoy soap/per kg (b)Dettol soap/per kg.	Rs. Rs.	Rupees. Rupees	
9.	Lime brush/per nos	Rs.	Rupees.	
10.	Medicare shampoo (poly pack)/per pkt.	Rs.	Rupees.	
11.	Licel (20 ml bot.)/per bot.	Rs.	Rupees.	
12.	Naphthelene ball/ per kg. (a)Bengal chemical (b)surekha	Rs. Rs.	Rupees. Rupees	
13.	Phenyl/ 5 ltr jar/per jar (a) Bengal chemical (b) Cross (c) Everest (d) Surekha	Rs. Rs. Rs. Rs.	Rupees. Rupees Rupees Rupees	
14.	(a)Sanifresh/500 ml bot/ per bot (b)Harpic/500 ml bot/ per bot	Rs. Rs.	Rupees. Rupees	
15.	Savlon 1 ltr bot/per ltr	Rs.	Rupees.	
16.	Shaving blade/per pkt of 5 nos blade/per pkt (a)Wilson (b)Seven o'clock	Rs. Rs.	Rupees. Rupees	

17.	Shaving cream/per kg. (a) Palmolive (b) Godrej	Rs. Rs.	Rupees. Rupees	
18.	(a) Colgate tooth powder/ 200gm tin/per tin (b) Dabarlal tooth powder 200 gm tin /per tin	Rs. Rs.	Rupees. Rupees	
19.	Vim powder ½ & 1 kg. pkt. /per kg.	Rs.	Rupees.	
20.	Robin blue/ pkt/ per kg.	Rs.	Rupees.	
21.	Washing powder/per kg. (a) Tide (b) Surf (c) Wheel	Rs. Rs. Rs.	Rupees. Rupees. Rupees.	
22.	(a) Plastic bucket/ 10 ltr cap./ puro/cello/per nos (b) Plastic bucket/ 20 ltr cap./ puro/cello/per nos.	Rs. Rs.	Rupees. Rupees.	
23.	Toilet brush(plastic)/per nos.	Rs.	Rupees.	
24.	(a) Nylon pipe ½ inch size/per mtr (b) Nylon pipe 1 inch size/per mtr	Rs. Rs.	Rupees. Rupees	
25.	Talecom powder 100 gm tin/ per tin	Rs.	Rupees.	

Notes :-

1. An amount of Rs. 3,500/- (Rupees Three thousand Five hundred) only for schedule No. 7 is to be deposited as earnest money with the tender form failing which tender will be rejected.
2. In case of acceptance of tender 10% of the value of the tender is to be deposited as security money within such a period as may be stipulated by the Director failing which award made will be cancelled and earnest money already deposited will be forfeited.
3. The rates must be quoted both in the words and figure.
4. No separate rate will be accepted for separate months.
5. Delivery shall be made at the hospital between 11.30 A.M. to 3.30 P.M.

6. No reminder for supply will be issued from the office other the indent order already issued and non supply of the item within the stipulated time as mentioned in the order will be deemed as failure to supply by the authority and actions will be initiated **for alternative source** as per conditions mentioned above. Non supply of essential items will attract panel provision as per condition of tender.
7. Approved rate will be determined item wise.

Signature of the tenderer

Name in full :-  
Full Address :-

Director  
LGBRIMH, Tezpur:784001

Telephone No.

Schedule No. 8 (a) Stationery items  
From 01-04-2012 to 31-03-2013

Sl No.	Description	Rate in Fig.	Rate in Words	Remarks
1.	Brown tape 50mm / per no.	Rs.	Rupees.	
2.	Brown tape 38mm / per no.	Rs.	Rupees.	
3.	Note Sheet /per ream (sample)	Rs.	Rupees.	
4.	Cello tape/ per nos (a) 12mm x 65mm (b) 25mm x 65mm	Rs.	Rupees.	
5.	DFC paper 7 kg.per ream/ Per ream	Rs.	Rupees.	
6.	Dustbin (plastic)11inch breadth 12 inch length/ pedal controlled cover/per nos	Rs.	Rupees.	
7.	Gum bottle (700 ml.)/kores/flora/per bot.	Rs.	Rupees.	
8.	Laminated envelop (brown paper/ per 50 nos (a) 10 inch x 4 inch (b) 27cm x 12 cm (c) 38cm x 10 cm (d) 30cm x 20 cm	Rs. Rs. Rs. Rs.	Rupees. Rupees Rupees Rupees	
9.	Photo copy paper J.K. & Bilt /per pkt.78grm,85grm) (a)A3 size (b)A4 size (c)F.S. size	Rs. Rs. Rs.	Rupees. Rupees Rupees	
10.	Single full scape paper/ per ream	Rs.	Rupees.	
11.	Stamp pad (Kores)/per no. (a) Big size (b) Small size	Rs.	Rupees.	
12.	Stamp pad ink(30 ml bot)/ per bot.	Rs.	Rupees.	

13.	Stapler machine(kangaroo –H 10)/per nos	Rs.	Rupees.	
14.	Stapler machine(kangaroo –HS 45p)/per nos	Rs.	Rupees.	
15.	Stapler pin (No.-10 /kores)/per pkt.	Rs.	Rupees.	
16.	Stapler pin (No.24/6 /kores)/per pkt.	Rs.	Rupees.	
17.	Stapler pin (No.23/17 /kores)/per pkt.	Rs.	Rupees.	
18.	Marker pen (assorted colour)/per nos	Rs.	Rupees.	
19.	General binding register/per no.(sample)	Rs.	Rupees.	
20.	Cloth binding register (sample)	Rs.	Rupees.	
21.	Printed file cover with cotton cornered board/per pair (sample)	Rs.	Rupees.	
22.	Calculator machine /per nos (a)Casio-12 digit (b)Orpat-12 digit	Rs. Rs.	Rupees. Rupees	
23.	Pen stand 3&4 pen holding/per nos	Rs.	Rupees.	
24.	Auto clip file/per nos	Rs.	Rupees.	
25.	Punching machine /kangaroo/per nos (a) Single (b) Double	Rs. Rs	Rupees. Rupees	
26.	Lock & Key 65mm Godrej/ per pair	Rs.	Rupees.	
27.	Lock & Key 45mm Godrej/ per pair	Rs	Rupees.	

Notes :-

1. An amount of Rs. 3,500/- (Rupees Three thousand Five hundred) only for schedule No. 8 (A) is to be deposited as earnest money with the tender form failing which tender will be rejected.
2. In case of acceptance of tender 10% of the value of the tender is to be deposited as security money within such a period as may be stipulated by the Director failing which award made will be cancelled and earnest money already deposited will be forfeited.

3. The rates must be quoted both in the words and figure.
4. No separate rate will be accepted for separate months.
5. Delivery shall be made at the hospital between 11.30 A.M. to 3.30 P.M.
6. No reminder for supply will be issued from the office other the indent order already issued and non supply of the item within the stipulated time as mentioned in the order will be deemed as failure to supply by the authority and actions will be initiated **for alternative source** as per conditions mentioned above. Non supply of essential items will attract panel provision as per condition of tender.
7. Approved rate will be determined item wise.

Signature of the tenderer

Name in full :-  
Full Address :-

Director  
LGBRIMH, Tezpur:784001

Telephone No.

ITEM DETAILS  
Schedule No. 8 (b) printing items  
From 01-04-2012 to 31-03-2013

<b>TYPE - A</b>			
Paper Type	J.K. copier75 grm & Bilt 78,85 Grm	Printing + Paper	Comments if any
Paper Size	A4	Price	
Up to 500	Single Side	Rs.	
	Both Side	Rs.	
First 1000	Single Side	Rs.	
	Both Side	Rs.	
Additional 1000	Single Side	Rs.	
	Both Side	Rs.	
<b>TYPE - B</b>			
Paper Type	JK Copier(75GSM) & Bilt 78,85 Grm	Printing + Paper	Comments if any
Paper Size	½ Size of A4	Price	
Up to 500	Single Side	Rs.	
	Both Side	Rs.	
First 1000	Single Side	Rs.	
	Both Side	Rs.	
Additional 1000	Single Side	Rs.	
	Both Side	Rs.	
<b>TYPE - C</b>			
Paper Type	JK Copier(75GSM) & Bilt 78,85 Grm	Printing + Paper	Comments if any
Paper Size	Legal (FS)	Price	
Up to 500	Single Side	Rs.	
	Both Side	Rs.	
First 1000	Single Side	Rs.	
	Both Side	Rs.	
Additional 1000	Single Side	Rs.	
	Both Side	Rs.	
<b>TYPE - D</b>			
Paper Type	JK Copier(75GSM) & Bilt 78,85 Grm	Printing + Paper	Comments if any
Paper Size	½ of Legal (FS)	Price	
Up to 500	Single Side	Rs.	
	Both Side	Rs.	
First 1000	Single Side	Rs.	
	Both Side	Rs.	
Additional 1000	Single Side	Rs.	
	Both Side	Rs.	

<b>TYPE - E</b>			
Paper Type	General DFC Paper	Printing + Paper	Comments if any
Paper Size	¼ Size	Price	
Up to 500	Single Side	Rs.	
	Both Side	Rs.	
First 1000	Single Side	Rs.	
	Both Side	Rs.	
Additional 1000	Single Side	Rs.	
	Both Side	Rs.	
<b>TYPE - F</b>			
Paper Type	Any Paper	Printing + Paper	Comments if any
Paper Size	½ of A4,A4,Legal, ¼ of DFC etc.	Price	
Up to 500	Single Side	Rs.	
	Both Side	Rs.	
First 1000	Single Side	Rs.	
	Both Side	Rs.	
Additional 1000	Single Side	Rs.	
	Both Side	Rs.	
<b>TYPE - G</b>			
Paper Type	Any Paper	Only Perforation	Comments if any
Paper Size	Any	Price	
Per 1000	Normal Perforation	Rs.	
	Micro Perforation	Rs.	
<b>TYPE - H</b>			
Patient File		Price per No.	Comments if any
Hard Board file with plastic clip & yellow Printed cover		Rs.	
Extra plastic clip for the file		Rs.	

Notes :-

1. An amount of Rs. 3,000/- (Rupees Three thousand only for schedule No.8 (b) is to be deposited as earnest money with the tender form failing which tender will be rejected.
2. In case of acceptance of tender 10% of the value of the tender is to be deposited as security money within such a period as may be stipulated by the Director failing which award made will be cancelled and earnest money already deposited will be forfeited.
3. The rates must be quoted both in the words and figure.



4. No separate rate will be accepted for separate months.
5. Delivery shall be made at the hospital between 11.30 A.M. to 3.30 P.M.
6. No reminder for supply will be issued from the office other the indent order already issued and non supply of the item within the stipulated time as mentioned in the order will be deemed as failure to supply by the authority and actions will be initiated **for alternative source** as per conditions mentioned above. Non supply of essential items will attract panel provision as per condition of tender.
7. Approved rate will be determined item wise.

Signature of the tenderer

Name in full :-  
Full Address :-

Director  
LGBRIMH, Tezpur:784001

Telephone No.

