



10 COMMERCIAL PLACE
SCHERTZ, TEXAS 78154-1634
PHONE (210) 619-1800
FAX (210) 619-1849

DEPARTMENT OF PUBLIC WORKS

FIXTURE REBATE APPLICATION

***NOTE: Sales receipt for new fixture must be attached to this application. NO rebate can be given until the old fixture has been received.**

Date: _____

Name of Applicant: _____

Address: _____

Mailing address (if different): _____

Phone #: _____ Number of Fixtures being replaced _____

Brand of Fixture: _____ Gallon Capacity: _____

Plumber: _____ Phone #: _____

Inspection Date: _____ By: _____

***WATER DEPARTMENT PERSONNEL MUST PICK UP FIXTURE ***

Old Fixture Received date _____ By _____

Old Fixture Brand _____ Gallon Capacity _____

For Office Use Only

Date: _____

To: Bookkeeping Department

From: Public Works Department

Subject: Fixture Rebate Program

To Be Paid from – Water/Wastewater Expense

Acct #: _____

Amount: \$ _____

Approved By: _____ Date: _____

Department Head

City of Schertz
FIXTURE REBATE PROGRAM POLICY

The City of Schertz Public Works and Inspection Department has been authorized by the City Manager and City Council to establish a toilet rebate program. Set forth is the policy regulating the rules and condition of this program. The intent of the program is to encourage conservation of water by replacing toilets that exceed 1.6-gallon capacity.

State Plumbing Codes have required low-flow toilets to be installed in all new construction since 1987. The larger volume toilets were taken off the market at the same time. Any Business or Residence built after 1987 will not qualify for a fixture rebate.

1. Basic information for the file will consist of the date of application, applicants name, address, phone number and number of toilet fixtures to be replaced.
2. Customer must provide the brand name of new fixture(s) and gallon capacity. All new toilets must be 1.6 gallon capacity or less. The application will be denied if the new fixture is greater than 1.6 gallons. Rebates will not be given if you are replacing an existing 1.6 with a 1.28/1.2 gallon capacity.
3. The City Inspector will confirm proper installation and ensure the toilet meets the specifications of 1.6 gallon or less. Each household/business is limited to a maximum of 2 fixtures per calendar year, not to exceed a total of 4 within a 5-year period. The Inspector must be able to verify the gallon capacity of the old fixture. DO NOT discard the old fixture. A rebate will not be approved without the old fixture.
4. The owner shall provide a copy of the receipt (proof of purchase) and must be attached to the application.
5. It shall be the owner's responsibility to make arrangements for inspection of the new toilet and old toilet, with the city Inspector.
6. No filing fees will be due for filing of the application under this program and there will be no fee for the pick-up of the old fixture.
7. After the inspection has been completed by the City Inspector. The Public Works will assign a pick up day for the removal of the old fixture.
8. The Application will then be sent to the City Finance Department for processing a rebate check in the amount of fifty dollars (\$ 50.00) per toilet. A copy of the application will be retained with the Public Works Department for a minimum of five years for reference.

Any Comment regarding this program should be forwarded to the Director of the Public Works