

MONSTER INDOOR HOLIDAY FLEA MARKET

Roanoke Civic Center Special Events Center
Saturday, November 17, 2012, 7:00 AM – 3:00 PM*



PLEASE FILL OUT THE FORM BELOW COMPLETELY

Mail this registration form with money order to:
Roanoke Civic Center, Attn: Monster Flea Market
P.O. Box 13005, Roanoke, VA 24030
540-853-2241, Fax: 540-853-2748



•**Make money order payable to: Roanoke Civic Center**

PAYMENT MUST ACCOMPANY REGISTRATION FORM – NO PERSONAL CHECKS

*Move-in is on Friday, November 16 from 4:00 pm to 9:00 pm (overnight security provided)
and on Saturday morning, November 17, from 6:00 am to 7:00 am.

DESCRIBE YOUR MERCHANDISE: _____

Name: _____ Work Phone: _____

Company: _____ Evening Phone: _____

Address: _____
Number & Street or P.O Box City State Zip

Email: _____ Fax: _____

Each flea market booth rental includes one 8 foot table and two chairs.

Registration Fee - 1 booth for \$25.00 (size 10' X 10') \$25.00

Additional booths - \$10.00 Each (# _____ X \$10) _____

Electrical drop (20 amp power) - \$35.00 Each (# _____ X \$35) _____

Extra 8 foot table & chair - \$10.00 (only 1 extra table/chair per space) _____

Cash _____ Money Order _____ Debit/Credit* _____

(*A \$2.00 processing fee is assessed for **debit & credit card** transactions) _____

TOTAL PAID: _____

By signing this registration form, I agree to fully indemnify and hold harmless The Roanoke Civic Center and Global Spectrum, its agents, employees, or representatives, from any and all liability that arises from any loss due to theft, damage, claim or injury. Immediately upon completion of the event, I must begin to remove all of my property from the premises. Any property not removed within 2 hours after the event shall be deemed abandoned and shall either be donated to charity (if practicable) or otherwise disposed of by the Civic Center in any manner in which the Civic Center sees fit, without liability to the Civic Center in either case.

Dealer Signature: _____ Date: _____

Note: Full payment is due upon submission of registration form. All fees are non-refundable with no exceptions. No motorized vehicles of any kind will be allowed inside the Special Events Center. Animals are not permitted on the premises unless they are trained service animals with appropriate identification. Prohibited items for sale or display include, but are not limited to: weapons of any kind and items that could be used or construed as weapons such as knives (including kitchen knives and hunting knives); firearms; ammunition; fireworks; animals; materials/books that may be considered offensive or pornographic; illegal or stolen items; & drug-related paraphernalia. **NO OUTSIDE FOOD OR BEVERAGES ALLOWED.** All items for sale are subject to management's discretion and approval.

Booth(s) # _____