

FINANCIAL AGREEMENT

Please use black ink when completing this form.

1. I understand the registration fee is due when I submit this registration form and that it is not refundable unless KCA does not accept my child for enrollment. I understand the registration fee is \$150 per child registered up to a maximum of \$450 per family. Additionally, I understand that a \$375 fee is due with my registration form if my family is enrolling for the first time and does not have a student currently enrolled at KCA.
2. I am registering my child(ren) for the 2016-2017 school year. I agree to maintain my child(ren)'s enrollment in KCA for the entire school year. If I decide to disenroll my child(ren) at any time during the 2016-2017 School Year, I understand that I must pay a \$500 withdrawal fee per student withdrawn.
3. I understand tuition is due and intend to pay tuition as follows (*please make a selection*):
 - I intend to pay the year's tuition in full on or before July 1, 2016 and receive a 1.5% credit.
 - I intend to pay tuition when it is due at the beginning of each semester as follows: first semester July 1, 2016; second semester January 1, 2017.
 - I intend to pay tuition on the 10 month installment plan by Electronic Funds Transmission (EFT).
 - I intend to pay tuition on the 11 month installment plan by Electronic Funds Transmission (EFT).
4. I understand KCA has contracted with *Smart Tuition* to collect tuition payments from those families choosing an installment plan. I understand *Smart Tuition* will assess a \$30 late fee when my tuition payment is more than 15 days late. I understand KCA may disenroll my child(ren) if my tuition account is more than thirty (30) days past due.
5. I understand I am responsible for all unpaid tuition, fees, and other items charged to my account, and I agree to pay 35% of the unpaid balance as a reasonable collection fee if my account is placed with a collection agency because I have not paid my unpaid balance after a reasonable time period.
6. I agree to try to resolve any dissatisfaction, misunderstanding or disagreement I may experience with a person or persons within the KCA community directly with that person or persons as a first step in resolving the matter. If I am unable to resolve the matter directly, I agree to ask a respected member of the KCA community to act as an impartial intermediary between me and the person or persons involved to help resolve the matter. If I am unable to resolve the matter with the impartial intermediary, I agree to bring the matter to the KCA administrator for resolution. (Note: This procedure is KCA's good faith attempt to resolve conflicts within the school's community in accordance with the Biblical guidance given in Matthew 18:15-17.) I agree to accept the decision of the KCA administrator as final and agree not to hold a negative attitude in my heart toward the administrator or the school or spread negative reports about the school. I agree to discuss the matter only with those involved and not with others within the community who are not involved.
7. I agree to submit to a board of conciliation, the members of which have been mutually selected by myself and officials of KCA, rather than taking a dispute to a civil court, if I, or any member of my immediate family, reach a point of disagreement on an issue of a non-criminal nature with The King's Christian Academy and/or its legal corporate entity, in keeping with 1 Corinthians 6:1. I agree the procedure to be followed, including costs involved, would be that which has been established by the Christian Legal Society.
8. I understand that my signature below (both required) confirms that I have read and concur with this agreement.

Father/Guardian Signature

Mother/Guardian Signature

Father/Guardian Printed Name

Mother/Guardian Printed Name

Date

Date