



2015-2016 School Year

PARENT VOLUNTEER SIGN-UP SHEET

To be completed by parents of applicant

In our mission to partner with parents to provide a Christ-centered education for children, we strive to keep tuition affordable. The King's Christian Academy is blessed with a multitude of talented and helpful parents who assist us in a number of school events and activities, listed below. Please help us to continue to keep tuition affordable by filling in this worksheet to indicate which events or activities you would be willing to help us with.

Please return the worksheet with your enrollment form. We appreciate your help and support!

Father's Name _____ Mother's Name _____

Phone Number _____ Phone Number _____

E-Mail Address _____ E-Mail Address _____

1st Child's Name & Grade _____ 2nd Child's Name & Grade _____

3rd Child's Name & Grade _____ 4th Child's Name & Grade _____

Please Circle "D" for Dad and "M" for Mom for the events and activities that you're interested in assisting with.

GENERAL

M Prayer - Moms in Touch prayer ministry
I am available to pray - Day/Time _____

D M Share my profession/ hobby with the children: _____

D M Teach an elective course such as Home Economics, First Aid, Foreign Language, Sign Language, etc.
Course: _____

D M Chapel volunteer: Arranging a special guest speaker/ presentation

D M Share with students my place of business/employment _____

OFFICE

D M Office Help - Photocopying, collating, filing, typing, stuffing envelopes, etc.
Please check days of the week you are available: ___M ___T ___W ___Th ___F

D M *In Touch* on Wednesdays – copies, collating, and distribution
Please check availability: ___1st Wed ___2nd Wed ___3rd Wed ___4th Wed

D M Nurse - RN credentials/volunteer as School Nurse

D M School store volunteer: Stock and sell merchandise to students/staff

LIBRARY

D M Shelve books - approximately one to two times per month

LUNCH

D M Count and tabulate the "Hot Lunch Order Forms" (Friday mornings 9 a.m.)

D M Lunch room Volunteer - 3 shifts of 45 minutes each every day between 11:30-12:45 p.m. Six Volunteers are needed each day and substitutes are needed in emergencies. Faculty and staff are in charge of lunchroom, and maintain discipline at all times.

MAINTENANCE

D M Help/Coordinate repairs/cleaning of school assets, shelves construction, etc.

SCIENCE FAIR

D M Judging – Judge projects, help recruit and schedule judges

CLASSROOM

D M Homeroom Parent: Coordinate special events, communicate with Director of Communications, coordinate teacher appreciation efforts. Grade level: _____

D M Classroom copier for Grade(s) _____

D M Parent Reader: In classroom reading to students – up to one hour per week. M T W TH F

D M Art Class: Assist children/art teacher with projects. Grade level: _____

D M Computer Class Volunteer: Assist children/teacher with PC's. Grade level: _____

D M PE Class: Assist children/PE teacher with class. Grade level: _____

AUCTION

Our annual fundraiser. Many volunteers needed in September and October (prior to the event) for soliciting, collecting, transporting donations. Volunteers are also needed the day of the event.

D M Auction committee D M Advertising

D M Set up tables & items D M Food

D M Help with clean-up D M Solicit auction items

D M Help Any Way I Can

SERVE-A-THON A spring day of work and service to the community

D M Volunteer in classroom D M Help Any Way I Can

COUNTY FAIR EXHIBIT

D M Coordinator: Gather materials from teachers, parents, and children for entry in the County Fair in September. Arrange and label items and take to the fairgrounds and pick up after the fair.

HOSPITALITY As needed for school activities/events listed.

D M Bake/Cook (cookies, brownies, salads...) D M Set-up/Tear down/Clean-up

OTHER EVENTS

Field Day

D M Helpers to supervise children

Grandparents Day

D M Assist Staff prior to and day of event.

Open House

D M Tour Guide: Take prospective families on a tour of our facilities D M Set-Up/Clean-Up

Box Tops for Education, Campbell's Labels, & Recycling Programs

D M Willing to help collect, count and mail for redemption programs campus wide.

Junior Achievement

D M Share how businesses operate. All materials provided. One hour per week, various grades.

Year Book

D M Help paste up yearbook using pictures provided. Starts in December throughout spring.

Boosters

D M Help with selling Concessions, Spirit items, and Tickets at Home games.

Thank you for supporting The King's Christian Academy. We appreciate YOU!

Each family pledges to volunteer a minimum of 10 hours during the school year.

Families that volunteer more than 30 hours are eligible for a volunteer tuition credit on the following school year.