

## INSTRUCTIONS

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E-mail completed application **AND** a copy of your resume to [volunteer@performingartsworkshop.org](mailto:volunteer@performingartsworkshop.org) or submit a hard copy of both documents to Performing Arts Workshop's administrative office (located at 1661 Tennessee St. Unit 3-O, San Francisco, CA 94107).

**Please Note:** For day-of-event assistance complete "One-time Event(s) Volunteer Form" instead. Thank you.

## CONTACT INFORMATION

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Name: \_\_\_\_\_ Date: \_\_\_\_\_

Phone: \_\_\_\_\_ Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

How did you hear about us? \_\_\_\_\_

## AVAILABILITY

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**How often are you looking to volunteer?** Please check one box:

- Weekly                       Monthly                       Other: \_\_\_\_\_

**For approximately how many hours?** \_\_\_\_\_

**Please write the hours you are available each day of the week.** (Ex: Mon: 9am-3pm, Tue: n/a)

Monday	Tuesday	Wednesday	Thursday	Friday
_____	_____	_____	_____	_____

## PROJECTS

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**Projects:** Please rank (1<sup>st</sup>, 2<sup>nd</sup>, & 3<sup>rd</sup>) up to three projects that you are interested in assisting with.

- |   |   |
|---|---|
| ___ 50 <sup>th</sup> Anniversary (specify role below) | ___ Financial Research & Analysis         |
| ___ Classroom Photography                             | ___ Grant Research & Development          |
| ___ Classroom Videography                             | ___ Program Data Support                  |
| ___ Community Engagement/Outreach                     | ___ Social Media Development              |
| ___ Donor Research, Tracking & Analysis               | ___ Student Showcase (specify role below) |
| ___ E-server Organizing                               | ___ Transcribing                          |
| ___ Fall/Spring Fundraising Campaign                  | ___ Workshop History Archiving            |

Specific Position/Notes? \_\_\_\_\_

**Please list any previous work or experience that has prepared you for the project(s) selected above.**

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Please list any specific talents, skills, or hobbies relevant to the project(s) selected above.

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## INTERESTS

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Why are you interested in working with Performing Arts Workshop?

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What experience(s) have you had with the arts?

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What are you looking to gain from volunteering with Performing Arts Workshop?

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## REFERENCES

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Please provide two professional references:

1. Name: _____	Phone: _____
Job Title: _____	Relation: _____
2. Name: _____	Phone: _____
Job Title: _____	Relation: _____

## OTHER

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Check the box below for more information on how to get your company involved:

- Get my company involved!

Anything else you wish to share?

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