

<b>Child</b>	<b>Nickname</b>	<b>Date of Birth</b>	<b>Sex</b>
<b>Address</b>		<b>Home Phone</b>	
<b>Chronic Physical Problems/Pertinent Developmental Information/Special Accommodations Needed</b>			
<b>Previous Child Day Care Programs and Schools Attended</b>			
<b>If child attends this center and another school/program, Give name of school/program</b>			<b>Grade</b>

**Parent(s)/Guardian(s)**

<b>Father</b>	<b>Place Employed</b>	<b>Business/Cell Phone</b>
<b>Home Address</b>		<b>Home Phone if different than child's</b>
<b>Mother</b>	<b>Place Employed</b>	<b>Business/Cell Phone</b>
<b>Home Address</b>		<b>Home Phone if different than child's</b>
<b>Person(s) having legal custody of child (If different than parents)</b>		
<b>Home Address</b>		<b>Home Phone</b>
<b>Business Address</b>		<b>Business Phone</b>

**Emergency Information**

<b>Allergies or Intolerance to medication, food, etc./ Action to take in an emergency</b>		
<b>Child's Physician</b>		<b>Phone</b>
<b>Two people to contact if parent(s) cannot be reached</b>	<b>Address</b>	<b>Phone</b>
<b>1.</b>	<b>1.</b>	<b>1.</b>
<b>2.</b>	<b>2.</b>	<b>2.</b>
<b>Person(s) authorized to pick up child</b>		
<b>Person(s) NOT authorized to pick up child*</b>		

**\*Appropriate paperwork must be attached if parent(s) is(are) not allowed to pick up child, ie custody papers or other court orders.**

### Agreements

1. Chesapeake Montessori School agrees to notify the parent(s)/guardian(s) whenever the child becomes ill and the parent(s)/guardian(s) will arrange to have the child picked up as soon as possible if so requested by the school.
2. The parent(s)/guardian(s) authorize Chesapeake Montessori School to obtain immediate medical care if an emergency occurs when the parent(s)/guardian(s) cannot be located immediately. \*\*
3. The parent(s)/guardian(s) agree to inform Chesapeake Montessori School within 24 hours or the next business day after the child or any member of the immediate household has developed any reportable communicable disease, as defined by the State Board of Health, except for life threatening diseases which must be reported immediately.

### Signatures

_____	_____
<b>Parent(s) or Guardian(s)</b>	<b>Date</b>
_____	_____
<b>Head of School, Chesapeake Montessori School</b>	<b>Date</b>

**Date child entered Chesapeake Montessori School:** \_\_\_\_\_ **Date left:** \_\_\_\_\_

**\*\*Parent(s)/Guardian(s): If there is an objection to seeking emergency medical care, please attach a statement stating the objection and the reason for the objection.**

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**Mother's email address** \_\_\_\_\_

**Father's email address** \_\_\_\_\_

**Share email w/ Parent Association?** YES NO **Use email for official correspondence?** YES NO

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**Office Use Only** **Identity Verification**

Fill out the following for proof of identity of the child.

<b>Place of Birth</b>	<b>Birth Date</b>	<b>Birth Certificate Number</b>	<b>Date Certificate Issued</b>
<b>Other Form of Proof</b>	<b>Date Document Viewed</b>	<b>Person Viewing Document</b>	

**Date of Notification of local law enforcement agency if proof of identity is not provided:** \_\_\_\_\_

Proof of child's identity and age may include a certified copy of the child's birth certificate, birth registration card, notification of birth (hospital, physician, midwife record), passport, copy of the placement agreement or other proof of the child's identity from a child placement agency, record from public school in Virginia, certification by a principal or designee of a public school in the U.S.A. when a certified copy of the child's birth record was previously presented, or copy of the entrustment agreement conferring temporary legal custody of a child to an independent foster parent. Viewing the child's proof of identity is not necessary when the child attends a public school in Virginia and the preschool assumes responsibility for the child directly from the public school or the preschool transfers responsibility of the child directly to the public school. While programs are not required to keep proof of the child's identity, documentation of viewing this information must be maintained for each child.