

APPLICATION FORM

Team Alberta Associate Coach

Special Olympics Canada Summer Games, Vancouver 2014

All applications must be typed in order to be considered. Handwritten applications will not be accepted.

Applications will only be used for national team selection, and will be kept confidential.

Please make sure you meet all qualifications as listed in the Associate Coach job description prior to completing the application form.

Position: Associate Coach

Sport: Basketball

Name:

Email:

Address:

Phone:

1. Please list your involvement with Special Olympics:

Role	Sport	Years	Location
Ex. Head Coach	Swimming Athletics	2001-2003, 2008-present 2007	Moose Jaw, SK Shanghai
Local Level			
Head Coach			
Assistant Coach			
Administrator			
Learning Facilitator			
Other:			
Other:			
Provincial Level			
Head Coach			
Assistant Coach			
Team Manager			
National Level			
Head Coach			
Assistant Coach			
Team Manager			
International Level			
Head Coach			
Assistant Coach			
Team Manager			

2. Please list your involvement with Generic sport:

Role	Organization/Game	Sport	Years	Location
Ex. Head Coach	Toronto High School 2009 Canada Games	Boys Basketball Swimming	2001-2003 2009	Toronto, ON Halifax, NS
Head Coach				
Assistant Coach				
Other:				
Other:				
Other:				
Other:				

3. Please provide your answer for the questions below:

YES NO

Did you take part in the 2013 Provincial Games? If so, in what capacity? Position:		
Have you ever been a training coach* for a Provincial team athlete? If so, indicate year, sport, and name of athlete(s): (Ex. 2007 Shanghai, Athletics, John Smith)		

* Training Coach: The Provincial Team Training Coach are officially appointed by Special Olympics Alberta, and supports the role of the Provincial Team coaches and sport managers and is responsible for facilitating, coordinating, managing and supervising the Provincial Team Training Squad training program. The Training Coach is the primary contact and key communication link between the athlete and the Provincial Team Program.

4. Please list NCCP certification for courses relevant to your sport. Include year of completion.

Course	Level 1	Level 2	Level 3	Level 4	Community	Competition	A	B
Ex. Technical: Swimming	2003	2007						
Special Olympics								
Theory								
Technical: _____								
Technical: _____								
Technical: _____								
Technical: _____								
Practical: _____								
Practical: _____								
Practical: _____								
Practical: _____								

5. Please list professional development workshops (last 3 years) and current certifications:

Professional Development	Date	Location/Event
Ex. Nutrition	2009	Nanaimo, SOBC National Training Camp
Nutrition		
Hydration		
Mental Training		
Recovery		
Pre-Post Competition Strategy		
Strength & Conditioning		
Other:		
Other:		

Certification	Date of Expiry	Scheduled day of re-certification (if expired)
First Aid		
CPR		

****IMPORTANT****

For verification of your National Coaching Certification Program qualifications and all other certifications, a photocopy of all pertinent documentation (i.e. NCCP Booklet) **must be attached in order for certification to be considered**. If you are currently registered to take a course (e.g. NCCP certification, First Aid/CPR re-cert course), please provide a copy of registration.

6. Please provide your answer for the questions below:

		YES	NO
Can you communicate fluently in English?	(verbal/oral)		
	(written)		
Can you communicate fluently in French?	(verbal/oral)		
	(written)		
Can you communicate fluently in another language? If so, which language(s): _____			
Can you make myself available for other functions including but not limited to training camps in 2013-2014?			

7. (General) Please answer each of the following questions (100 word maximum per question):

Q1. What are your reasons for submitting an application for the Associate Coach position?

<ANSWER>

Q2. What is your coaching philosophy?

<ANSWER>

Q3. List your relevant experiences and qualities (management, administrative, communication, etc.) that you bring to the team.

<ANSWER>

Q4. What are your goals for the Team Alberta at the 2014 Special Olympics Canada Summer Games?

<ANSWER>

Q5. Briefly describe a situation in a coaching context where your leadership and communication competencies were demonstrated, resulting in a favorable resolution.

<ANSWER>

8. (Sport Specific) Please answer each of the following questions (100 word maximum per question):

Q6. With regards to the sport you are applying for, please list previous Major Games experience including the level of competition, your role and a description of your responsibilities.

<ANSWER>

It is required that coaches attend the Basketball – Learn to Train course held in Calgary on November 30 – Dec 1, 2013. If you have already taken this course, please let us know.

References:

Please indicate 2 references for your application. One reference must be from the home affiliate with which you volunteer. Applications without references will not be accepted.

1. Name: _____ Position: _____

Phone: _____ e-mail: _____

2. Name: _____ Position: _____

Phone: _____ e-mail: _____

Applicants, please attach:

- **Cover letter;**
- **NCCP Coaching transcript and proof of registration if you are currently registered to take a course (e.g. NCCP course or First Aid/CPR re-certification)**
- **Police Records Check**
- **Resume (optional);**

I hereby certify that the information in this application is true.

Signature of Applicant

Date

<FOR SPECIAL OLYMPICS CHAPTER REPRESENTATIVES>

Special Olympics _____ has reviewed the information above, and hereby attest information provided including Special Olympics games experience and certification information is true, and endorse the applicant for the position.

Print Name

Position

Signature of Chapter Representative

Date

*Applications must be completed and received by Special Olympics Alberta **November 18, 2013**. Please submit applications via e-mail to Jill Mattson (jmattson@specialolympics.ab.ca).