

# STEPHEN MARK WEDDING PHOTOGRAPHY

Tel. 01903 24 11 86 - Mob. 07780 904765 - [Contact@StephenMarkWeddingPhotography.co.uk](mailto:Contact@StephenMarkWeddingPhotography.co.uk) - [www.StephenMarkWeddingPhotography.co.uk](http://www.StephenMarkWeddingPhotography.co.uk)  
132 George V Avenue, West Worthing, West Sussex, BN11 5RX

## OPTION I - £1950

- Full day photography coverage (*from getting ready until first dance*)
- Approx 300 preview prints to keep (edited by photographer)
- Design and production of one 44 page size 12"x12" coffee table book printed on **photographic paper**
- Web gallery for you, your family/friends to view your proofs and order from, accessible for approx 2 months from date of upload
- PLUS 2009 special offer of CD of high res jpegs (approx 300) included FREE

Deposit	£250	Paid: .....
1 <sup>st</sup> Instalment	£850	Date due: .....
2 <sup>nd</sup> Instalment	£850	Date due: .....
Travel costs	£	Date due: .....
Accommodation costs	£	Date due: .....

## AGREEMENT FOR WEDDING PHOTOGRAPHY / BOOKING FORM

Date of wedding: \_\_\_\_\_ Time of wedding: \_\_\_\_\_

Name of Bride: \_\_\_\_\_

Bride/Groom's address(es): \_\_\_\_\_  
\_\_\_\_\_

Bride's telephone numbers: \_\_\_\_\_

Bride email: \_\_\_\_\_

Name of Groom: \_\_\_\_\_

Groom's telephone numbers: \_\_\_\_\_

Groom's email: \_\_\_\_\_

Address Bride leaves from for wedding: \_\_\_\_\_

Address of ceremony (inc postcode): \_\_\_\_\_

Reception address (inc postcode): \_\_\_\_\_

Name of best man(men): \_\_\_\_\_

No. of bridesmaid(s) and pageboy(s): \_\_\_\_\_ No. of guests at ceremony: \_\_\_\_\_

Suggested location for bulk of outdoor shots: \_\_\_\_\_

Wet weather arrangements: \_\_\_\_\_

## TIMETABLE

*Please insert approximate times as a guide for the photographer's use*

Arrive at Bride's home: \_\_\_\_\_

Leave Bride's home: Photographer: \_\_\_\_\_ Bride: \_\_\_\_\_

Arrivals at service/ceremony: \_\_\_\_\_

Ceremony commence: \_\_\_\_\_ Estimated Length: \_\_\_\_\_

Arrive at reception: \_\_\_\_\_ Sit down wedding breakfast \_\_\_\_\_

*Please tick boxes for traditional family/group portrait shots you require*

- ☐ Bride & Groom
- ☐ Bride & Groom and both sets of parents
- ☐ Bride & Groom and Bride's parents
- ☐ Bride & Groom and Bride's extended family
- ☐ Bride & Groom and Groom's parents
- ☐ Bride & Groom and Groom's extended family
- ☐ Bride & bridesmaid(s)/pageboy(s)
- ☐ Groom and best man(men)/usher(s)
- ☐ Bride & Groom and bridesmaid(s)/pageboy(s) and best man(men)/usher(s)
- ☐ Bride & Groom and friends

Special picture requirements (ie, must have picture with....): \_\_\_\_\_

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## CONTRACT

1. This contract constitutes an order for wedding photography, prints and coffee table book. It is understood that any and all digital files remain the property of the photographer STEPHEN MARK WIDDOWS and they may be used for advertising, display or any purpose thought proper by said photographer.
2. Whilst every care is taken to ensure that you receive a complete photographic coverage of your wedding the photographer STEPHEN MARK WIDDOWS will not be held responsible for non-provision of any particular photograph, and/or as a result of adverse weather conditions.
3. Upon signature, the photographer STEPHEN MARK WIDDOWS reserves the time and date agreed upon and will not make other reservations for that time or date. For this reason, all deposits and payments are non-refundable, even if the date is changed or the wedding is cancelled for any reason.
4. Final verbal or email agreement by you on your proof book design to the photographer STEPHEN MARK WIDDOWS constitutes an order for that book and no further additions or changes can be incorporated from that point forward.
5. On package options 1 and 2, any additional parents' or guests' books must be ordered and paid for at the same time as agreeing the proof book to benefit from the price quoted on "extras" price list. Any additional books ordered once your book has gone to print will incur additional set up costs.
6. Orders for books and prints must be received by the photographer STEPHEN MARK WIDDOWS within one calendar year of the date of the wedding.

**NB: A provisional booking cannot be held for longer than 7 days. You will not be chased for confirmation of your provisional booking and it will not be considered a final booking until a completed booking form and deposit is received**

## PAYMENT TERMS

Deposit fee of **£250** payable on booking – *cheques payable to Stephen Mark Widdows.*

50% of the remaining fee to be paid **two months before** wedding date.

The remaining balance to be paid in full **two weeks before** the wedding.

In the event of a late booking (less than 2 months before wedding date) all fees must be paid **in full on booking**.

All terms of this agreement are understood and agreed upon.

Signature of photographer: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of contracting party: \_\_\_\_\_ Date: \_\_\_\_\_

A signed and completed copy of this form and a receipted invoice for the deposit will be sent to you by return.

Please mail deposit cheque and completed form to:

Stephen Mark Widdows  
132 George V Avenue  
West Worthing  
West Sussex  
BN11 5RX

Name of Bride/Groom: \_\_\_\_\_ Date of wedding: \_\_\_\_\_

### Option 1: Post Wedding / Extras

Description	Price	Details	Total
CD of high resolution jpegs (approx 300 images)	Included in package (usually £250)		-
"Thank You" cards with envelopes incorporating your choice of single image (size 148cm x105cm)	£120 for x50  £180 for x100	<input type="checkbox"/> tick if required Jpeg no ..... <input type="checkbox"/> tick if required Jpeg no .....	
Parents book (duplicate of original) size 8"x8" on photographic paper – ORDER & PAYMENT REQUIRED AT SAME TIME OF AGREEMENT OF PROOF BOOK FOR THIS QUOTED PRICE	£250 for 1 £400 for 2	<input type="checkbox"/> tick for one <input type="checkbox"/> tick for two	
Guests books (duplicate of original) size 4"x4" on printed paper - ORDER & PAYMENT REQUIRED AT SAME TIME OF AGREEMENT OF PROOF BOOK FOR THIS PRICE	£200 for x8 (min order)	<input type="checkbox"/> tick if required	
Unique Montage size 16"x12" of your choice of 20 images maximum	£60 each	<input type="checkbox"/> tick if required Email photographer with Jpeg numbers	
DVD slide show incorporating approx 100 images of your choice	£150 each	<input type="checkbox"/> tick if required	
Canvas enlargement: colour <input type="checkbox"/> black & white <input type="checkbox"/> Size 16"x12"  Size 20"x 16"	£ to be advised  £ to be advised	<input type="checkbox"/> tick if required Jpeg no: ..... <input type="checkbox"/> tick if required Jpeg no: .....	
Reprints/enlargements: Size 7"x5" Size 8"x6" Size 11"x8" Size 10"x12" Size 16"x12"	Various: £8 each £12 each £15 each £20 each £30 each	Order and payment via web gallery (accessible for approx 2 months from upload)	-
Overall Total			£

Please complete and return with cheque for full amount to:

Stephen Mark Widdows  
132 George V Avenue  
West Worthing  
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