

CHEQUE RETRIEVAL & REISSUE FORM

Policy No : _____

Please tick the payout nature for the cheque:

- Coupon Dividend Surrender Freelook Cancellation Partial Withdrawal Policy Loan
 Excess Refund Annuity Maturity

Request Category

Please tick one of the below:

I have not received/misplaced the cheque. (Please fill NEFT section on reverse so that amount can be credited to your account directly)

OR

Please reissue the attached cheque (original cheque attached): (Please fill NEFT section on reverse so that amount can be credited to your account directly)

Tick the appropriate reason for reissue:

- Cheque out dated
 Incorrect Payee name : Correct Payee name _____
 (Please fill in block letters and attach ID proof with correct payee name)

National Electronic Fund Transfer (NEFT)

If NEFT details not provided, please state reason _____

Name of Account Holder _____ Bank Account No _____

Bank Name _____

Branch Name _____

Account Type: Current Savings NRO NRE (For NRE account refund cheque with NRE letter will be processed)

IFSC CODE

MICR CODE

} (Please refer to your cheque book)

Original personalized cancelled cheque is mandatory along with this form. If personalized cheque is not available attach bank statement. Bank attestation is necessary in case original cancelled cheque is not attached.

CERTIFICATION/ATTESTATION BY ACCOUNT HOLDER'S BANK:- (Bank Use Only)

We hereby certify that the particulars furnished above are correct as per our records and that this account is currently operational. We hereby confirm that the below signature(s) are as per our records.

Signature of the 1st Account Holder

Signature of the Joint Account Holder

Bank Authorized Signatory with Date

Bank Branch

Bank Stamp

Tata AIA Life Insurance Company Limited (IRDA Regn. No.110)

Personal Details

My correspondence address is (Please fill in BLOCK Letters)* :

House No & Street : _____

Town & District : _____

State : _____ Zip Code : _____

Landline No: _____
Std code

Mobile No: _____

E-mail ID : _____

* Please provide valid address proof in case above address is different from our records.

Declaration :

I/We authorize Tata AIA Life Insurance Company to transfer all policy proceeds to the above bank account. I/we understand that the information provided by me/us may be shared with third parties for compliance with any legal or regulatory requirements. I/We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for the reasons of incomplete or incorrect information provided above then the user institution i.e Tata AIA Life Insurance Company would not be held responsible. I/We shall intimate Tata AIA Life about any change in the above details as and when the change occurs.

(Signature of the Policy Owner)

For Official use: To be filled by receiving branch

1. Cheque No./s i) _____ for Rs. _____ not received by customer
ii) _____ for Rs. _____

2. Address Checked (please tick one below):

Address matches with system

Address requires change, address proof attached

3. Cheque to be dispatched to

Customer's registered Address

Branch : Branch Code : _____
Reason for requesting cheque at branch : _____

Signature Verified By (Name): Employee Code: Employee Signature: Date

I have enclosed the following :

Cheque for revalidation / reissuance

Original/ Copy of cancelled cheque/Bank statement (For NEFT cases)

Address proof (In case of change in address)

* Policy Owner signature is not required if the request is received over the phone

Tata AIA Life Insurance Company Limited (IRDA Regn. No.110)

Registered & Corporate Office: 14th Floor, Tower A, Peninsula Business Park, Senapati Bapat Marg, Lower Parel, Mumbai - 400013. For complete details please contact our Insurance advisor or visit Tata AIA Life's nearest branch office or call 1-800-267-9966 (toll free) and 1-860-266-9966 (local charges apply) or write to us at customercare@tataaia.com. Visit us at: www.tataaia.com or SMS 'LIFE' to 58888. Insurance is the subject matter of the solicitation