

## **University Forum**

ion for excellence hing and research attracts students aff of the highest tional quality. **partment of Earth Science & Engineering** has been a leader and innovator in advanced ion in the Earth Sciences, including petroleum courses, since 1911. In is an international centre for the oil and gas bry and provides access to numerous professional to y and provides

# "PETEX was an ideal place to showcase the research of our MSc students staff and to interact with industry professionals..."

The highly successful University Forum will run again at PETEX 2014, following on from the fantastic feedback we received in 2012. Why not join us as part of the main Exhibition Floor to meet and develop relationships with Industry, to advertise the work of your students, to promote yourselves to the Industy and to support the PESGB.

The PESGB is one of the largest sponsors of MSc. places in the UK, and the funds required are generated directly through PETEX. Having the leading UK univesities at PETEX 2014 attracts the best students, companies and delegates, and enables the PESGB to continue our investment in students and universities.

Benefits to Universities exhibiting in the University Forum at PETEX2014:

- Superior location on the main floor right next to Industry exhibitors
- Two complimentary delegate passes
- All inclusive booth 3m x 2m booth with carpet, electrics, lighting and stand cleaning included
- Access to the dedicated student day with 2 seats at the student lunch
- Seating available for informal meetings
- Formal meeting/interview room facilities in the Graduate Career Fair
- Advertised in the PESGB newsletter, on the PETEX website and in the Show Catalogue to all attendees
- On the same floor as the main exhibitors, exhibiting immediately next to the Graduate Career Fair which this year hosts BG Group, CGG and Shell.

Your ticket includes access to the full PETEX Technical Programme, the Petroleum Geoscience Research Collaboration Showcase and PETEX 2014's excellent social programme.

A prescence in this exclusive space costs only £600 + VAT. This represents a 75% discount on traditional space at PETEX.

Finally, taking a booth at PETEX 2014 will continue to support PESGB's charitable aims and objectives, which will lead to us further investing in the future of one of the biggest sources of talent for the industry.

Ben Gardner (PESGB) Event Manager Ph: +44 (0)20 7408 20000 Email: ben@pesgb.org.uk Graham Harman (Graham James Consultancy) Exhibition Manager Ph: +44 (0)1844 239 111 Email: gjcgraham@aol.com



**Petroleum Exploration Society of Great Britain**, 7th Floor, 12 - 16 Addiscombe Road, Croydon, Surrey, CR0 0XT Tel: +44(0)20 7408 2000 Fax: +44(0)20 7408 2050 Web: www.pesgb.org.uk Email: pesgb@pesgb.org.uk



### **APPLICATION FORM FOR A BOOTH AT THE UNIVERSITY FORUM**

PETEX 2014 • ExCeL, London • 18-20 November 2014

Please fill this form out using block capitals and return to Ben Gardner at: 7<sup>th</sup> Floor, No 1 Croydon, 12 -16 Addiscombe Road, Croydon, CR0 0XT, UK or Fax: +44 (0)20 7408 2050 or Email: petex@pesgb.org.uk. Please keep a copy of this form for your records

#### **Company Details**

Company Name:					
Company Name t	o appear on Exhibitors List (a	and fascia boar	d) if different from above:		
Address:					
Town:		County:			
Country:		Postcode:			
Main Contact Nar	me:		Position:		
Telephone:		Email:			
Alternative Contact Name:			Position:		
Telephone:		Email:			

Booth Location	E40	Booth includes	Shell scheme, carpet, ceiling grid, stand cleaning, fascia country name board, electrical socket, lighting, furniture		
Cost (excluding VAT)	£600	VAT @ 20%	£120	Grand Total (Inc VAT)	£720

Please indicate your choice of booth	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>
within the University Forum				

**Complimentary Registrations:** Each University Forum booking will receive two complimentary registrations to the conference and exhibition. You will receive detail about this by email.

**Payment Schedule:** Once your booking form has been received and your booth has been allocated we shall issue an invoice by email. Full payment is required within 14 days of date of invoice.

Payment can be made by cheque, credit card or bank wire transfer. Please note that your booth is not confirmed until payment has been received.

Signing below confirms that you accept all terms and cancellation clauses mentioned in the Terms and Conditions

Signed:	Print Name:	Date:	



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#### **EXHIBITOR TERMS AND CONDITIONS**

Exhibition booth rental shall be payable to PETEX Ltd as follows:

Initial **25%** on booth allocation Final **75%** by 31<sup>st</sup> May 2014

Contracts after 31<sup>st</sup> May 2014 must be accompanied by full payment (100%).

If any of the above stage payments is fourteen days or more in arrears (whether demanded or not) the contract may at any time thereafter be terminated forthwith by notice in writing from PETEX Ltd to the exhibitor. In such events all rentals paid shall be forfeited and the balance of the rental shall become due and payable forthwith. PETEX Ltd reserves the right to cancel or terminate this contract at any time and to withhold possession of exhibition space if the exhibitor fails to perform any condition of this contract or fails to abide by the rules and regulations for exhibitors at ExCeL, London and in such events all rentals paid shall be forfeited and the balance of the rental shall become due and payable forthwith.

For any cancellations made by the Lessee before 19 September 2014, exhibit space rental fees paid hereunder by the exhibitor and received by PETEX Ltd will be refunded by PETEX Ltd only provided the cancelled space(s) can be resold and all other exhibition space in all the exhibition areas within ExCeL, London rented by PETEX Ltd are also sold. Any such refunds will be subject to a 10% administrative charge. Cancellations received by PETEX Ltd after 19 September but before 17 October 2014 will be refunded 50% of the cost of the space booked, provided the cancelled space can be resold and all other exhibition space in the exhibition area within ExCeL, London is also sold. All refunds will be processed within 90 days after January 2015. No monies will be refunded for cancellations received by PETEX Ltd after 17 October 2014. All cancellations made by the exhibitor must be in writing.

PETEX Ltd will attempt to place exhibitors in their preferred positions, but reserves the right to change stand locations or specifications at any time.

Apart from shell and all inclusive stands the rental does not include services and utilities ie. it does not include electrical mains, spotlights, powerpoints, furniture, telephones, compressed air, water, etc. All such equipment and services is available directly for hire from the exhibition contractors. All charges for such rental will be charged to and must be paid directly by the exhibitor to the exhibition contractors.

The exhibitor will indemnify the organisers and PETEX Ltd, PETEX 2014 and PETEX Ltd subcontractors hereinafter known as PETEX against all costs, claims, demands, actions, expenses, damages, penalties or proceedings, arising out of or in any way connected with, the exhibitor's occupancy and use of the exhibition premises or any part thereof including without limitation loss of life personal injury and damage to property. Exhibitors will be required to meet the cost of making good any damage to floors, walls, structures, shell, stand and accessories.

Exhibitors will also be required to abide by all the rules and regulations relating to PETEX Ltd occupancy, i.e., hours and tenancy at ExCeL, London and to make good any costs relating to additional hours required for their particular stand occupancy, over and above the regulations specified in the Online Exhibitor Manual.

PETEX, the exhibition venue, or any staff member will not be liable for any consequential or indirect losses arising out of theft, damage caused by fire, accident, flood, weather, accident or any other cause. PETEX, howsoever arising and from any cause whatsoever.

Exhibitors are responsible for their own insurance and third party liability minimum insurance cover of two million pounds sterling will be required as stated in the on line Exhibitor Manual. Exhibitors will present a copy of valid insurance documents at the commencement of PETEX.

The exhibitor agrees to adhere to and be bound by all applicable fire and building codes and regulations stipulated by the venue, local Council, by the organisers or PETEX Ltd, as defined in the Online Exhibitor Manual.

Exhibitors may not sublet, subdivide or reassign stands without the express written permission of PETEX Ltd. Any exhibitor requests to sublet, subdivide or reassign must be put in writing to PETEX Ltd, with at least one month's notice of such a proposed action. If permission is granted, only the prime exhibitor's company name will appear on the shell scheme fascia board.

Exhibitors may not engage in any promotional activity outside the confines of their own rented areas without prior written permission from PETEX Ltd. Exhibitors may not use their stand for any purpose which is deemed unsuitable by the venue, organisers or PETEX Ltd.

The exhibitor agrees to be bound by this agreement, and the rules and regulations for exhibiting at ExCeL, London, which will be listed in the Exhibitor Manual.



