

CITY OF OKEECHOBEE

(863) 763-3372

FAX (863) 763-1686

AGENDA ITEM REQUEST FORM

PLEASE SUBMIT COMPLETED FORM TO:

CITY ADMINISTRATOR'S OFFICE
55 SE 3RD AVENUE
OKEECHOBEE, FLORIDA 34974

NAME: _____

ADDRESS: _____

TELEPHONE: _____

FAX: _____

MEETING: REGULAR SPECIAL WORKSHOP DATE: _____

PLEASE STATE THE ITEM YOU WISH TO HAVE PLACED ON THE CITY COUNCIL AGENDA:

PLEASE STATE WHAT DEPARTMENT(S) YOU HAVE WORKED WITH:

PLEASE STATE DESIRED ACTION BY THE CITY COUNCIL:

PLEASE SUMMARIZE PERTINENT INFORMATION CONCERNING YOUR REQUEST AND ATTACH APPLICABLE DOCUMENTS:

IF A PRESENTATION IS TO BE MADE, PLEASE LIMIT THE TIME TO TEN MINUTES UNLESS OTHERWISE APPROVED BY THE MAYOR.

SIGNED BY: _____

DATE: _____