



Consultant Agreement

This Consultant Agreement (“**Agreement**”) is entered into as of _____ (“Effective Date”) between Advance Education, Inc. and any of its subsidiary institutions (collectively referred to as “**AdvancED**”) and _____ having a SSN with the last 4 digits: __ __ __ __] (“**Consultant**”). Consultant agrees to provide services, advice, consultation, and/or other assigned work as identified by AdvancED from the period beginning _____ and ending _____ and shall be compensated for services performed at a rate of _____ per day.

Consultant understands and agrees that the relationship established hereunder with AdvancED is that of an independent contractor and not that of an employee. AdvancED shall not be responsible for any withholding or liability for income tax, social security, unemployment insurance, workers’ compensation insurance, medical insurance, pension plans, or any other benefits on the basis of such relationship. Consultant shall indemnify and hold AdvancED harmless from and against all loss, damage, and expense, including reasonable attorney’s fees, which AdvancED may sustain by reason of Consultant’s actions which fall outside the scope of services contemplated in this Agreement. Consultant affirms that the Consultant meets any and all state and federal immigration laws and regulations and can legally work within the United States of America. Further, Consultant acknowledges that he/she has executed and is bound by AdvancED’s Conflict of Interest Statement, Code of Ethics, and FERPA Confidentiality Statement, all of which can be accessed on AdvancED’s intranet site and are incorporated by reference herein.

Consultant agrees to provide periodic status reports to AdvancED, as requested, detailing the activities accomplished and activities yet to be achieved in completion of the services contemplated herein. Consultant agrees that any and writings and any other work product produced by Consultant pursuant to this Agreement including all reports, analysis, and any other information and items made during the course of this Agreement (“New Developments”) are and shall be the exclusive property of AdvancED and assigns any rights, title, and interest in the New Developments in any and all forms to AdvancED.

To receive compensation for services rendered, please complete this form and the accompanying W-9. Consultant’s payment for services and approved related expenses shall be due and payable upon Consultant’s submission of a proper invoice or request for payment.

IN WITNESS WHEREOF, the parties have duly executed this Agreement as of the Effective Date.

Consultant Name

Advance Education, Inc. Representative

Address

Title

City, State, Zip

City, State, Zip

