

**ERASMUS Letter OF CONFIRMATION FOR STUDENT STAY ABROAD FOR:**

Mr./Ms. \_\_\_\_\_  
home university: **Cologne University of Applied Sciences**

**Confirmation of ARRIVAL**

It is hereby certified that the student has enrolled as an ERASMUS student at our institution:

\_\_\_\_\_ **Name of host institution**

\_\_\_\_\_ **ID code of the host institution**

**Date of enrolment:**

\_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ to \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
(day/ month/ year) \_\_\_\_\_ (day/ month/ year)

**IMPORTANT: Please fill in the estimated date! In case the student attended a preparatory course eg. a language course please mention this here!**

\_\_\_\_\_ **Name of signatory**

\_\_\_\_\_ **Function**

\_\_\_\_\_ **Date**

\_\_\_\_\_ **Stamp and Signature**

**Confirmation of DEPARTURE**

It is hereby certified that the student has completed his study period as an ERASMUS student at our institution:

**Date of departure:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
(day/ month/ year)

\_\_\_\_\_ **Name of signatory**

\_\_\_\_\_ **Function**

\_\_\_\_\_ **Date**

\_\_\_\_\_ **Stamp and Signature**

\_\_\_\_\_  
**Please fax this document to: 0049 221 8275 3369 or send it by Email to:  
outgoings-erasmus@fh-koeln.de**