



## Form TM31R Request for a Certified Copy

Fee £20 [for each copy]

Use this form to request a certified copy of a UK trade mark.

Do not use this form to request a certified copy of a European Union trade mark, apply to **EUIPO** or to request a certified copy of an International trade mark (UK), apply to **WIPO**.

<b>1. Trade mark number</b>		
<b>2. Name of trade mark owner</b>		
<b>3. Full name</b> Person making this request.		
<b>Address</b> The certificate will be sent to this address.		
		Postcode
<b>4. Certified copies</b> Tick required certificate(s).	<input type="checkbox"/>	The application as originally filed.
	<input type="checkbox"/>	The application or registration as it currently is.
	<input type="checkbox"/>	Other <i>(Please specify below)</i>
<b>Number of copies</b>	<input type="text"/>	
<b>5. About the certificate</b> Tick if applicable	<input type="checkbox"/>	The certificate will be legalised by the Foreign and Commonwealth office. <i>(We will need to provide a signature)</i>
	<input type="checkbox"/>	The certificate is for use in Guernsey. <i>(We will need to provide a seal)</i>

**6. Signature**

**Name**

(BLOCK CAPITALS)

**Date**

**7. Your reference**

Complete if you would like us to quote this in communications with you, otherwise leave blank.

**Contact details**

Name, daytime telephone number of the person to contact in case of query.

**Checklist**

Please make sure you have remembered to:

- Provide the trade mark number
- Sign the form
- Complete fee sheet (Form FS2)
- Enclose the fee and fee sheet. Make cheques payable to Intellectual Property Office

**Where to send**

Intellectual Property Office  
Trade Marks Registry  
Concept House  
Cardiff Road  
Newport  
South Wales  
NP10 8QQ