

Name of the Urban Local Body .....Corporation/Municipality

District.....State.....

No.....

Date .....

To

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Subject: Appointment of Data Entry Operator/Enumerator/Supervisor.

I hereby appoint you as Data Entry Operator/Enumerator/  
Supervisor for the period from .....to ..... for the  
Ward No/Enumeration Block/Sub-Block No.....

2. Your duties and responsibilities as Data Entry Operator /  
Enumerator /Supervisor are given in the Instructions Manual for your  
information and compliance.

Place.....

Signature.....

Date .....

Municipal Commissioner/Executive Officer/  
Finance Officer( In absence of EO)

For Data Entry Operator/Enumerator/Supervisor for Survey of Manual Scavengers and their dependents.

**Specimen of Identify Cards (size 9 cm x 5 cm)**

<b>SURVEY OF MANUAL SCAVENGERS IN STATUTORY TOWNS</b> <b>Identity Card</b>	
	<div style="border: 1px solid black; width: 80px; height: 60px; margin: 0 auto; text-align: center; line-height: 60px;">PHOTO</div>
No.	
Name .....	
Designation : Data Entry Operator/ Enumerator/Supervisor	
Town.....	
Valid from.....to.....	
	Signature .....
	Municipal Commissioner /Executive Officer/ Finance Officer( In absence of EO)