

# East Bay Interagency Alliance (EBIA)

## COMMON RECERTIFICATION APPLICATION

Alameda County – Alameda County Transportation Commission – City of Oakland – Port of Oakland

Re-Certification(s) Requested: \_\_\_\_\_ Submittal Date: \_\_\_\_\_

- Alameda County – No Supplemental Required
- Alameda County Transportation Commission – [Supplemental B](#)
- City of Oakland – [Supplemental C](#)
- Port of Oakland – No Supplemental Required

Is certification related to an upcoming Port project? If yes, list:

Name of project: \_\_\_\_\_ Bid due date: \_\_\_\_\_

**APPLICATION MUST BE RECEIVED SEVEN (7) BUSINESS DAYS PRIOR TO BID DUE DATE**

All Agencies

**The Common Recertification Application is a sharing of information between agencies and NOT a reciprocal certification.**

### 1) Contact Information

Legal Name of Entity		Contact Person (Name & Title)		
Street Address of Entity (No P.O. Box)				
City		State	Zip Code	County
Telephone ( ) ( )	Fax # ( ) ( )	Cell # ( ) ( )		
Email Address		Web Site		

### 2) Company Profile

Have there been any changes in the firm which would impact your current certification status? Yes ___ No ___ (If so please specify)	North American Industry Classifications (NAICS) List Codes Only	
What is the Primary Service of your business?		
Professional or Construction License Type	License No.	Expiration Date

#### Composition of Ownership:

Are you a publicly traded entity, a public school, or a government? Yes  No

Are you a non-profit, or a church? Yes  No

**If "Yes" to one of the above, skip Ethnicity and Gender below. The Collection of ethnicity and gender data is for statistical and demographic purposes only. Please check the ONE most applicable in each category:**

#### Ethnicity

- |   |   |
|---|---|
| <input type="checkbox"/> African American or Black (greater than 50%)         | <input type="checkbox"/> Hispanic or Latino (greater than 50%)                  |
| <input type="checkbox"/> American Indian or Alaskan Native (greater than 50%) | <input type="checkbox"/> Native Hawaiian/Pacific Islander (greater than 50%)    |
| <input type="checkbox"/> Asian (greater than 50%)                             | <input type="checkbox"/> Multi-ethnic minority ownership (greater than 50%)     |
| <input type="checkbox"/> Caucasian or White (greater than 50%)                | <input type="checkbox"/> Multi-ethnic ownership (50% Minority–50% Non-Minority) |
| <input type="checkbox"/> Filipino (greater than 50%)                          |   |

#### Gender

- Female (greater than 50% Ownership)                       Male (greater than 50% Ownership)

Gross receipts for the last two recent fiscal years. Please attach copies of appropriate tax returns.

Year Ended _____	Total Receipts _____
Year Ended _____	Total Receipts _____
Year Ended _____	Total Receipts _____

**RENEWAL AFFIDAVIT:** I declare, under penalty of perjury, that all of the foregoing statements are true and accurate in their representation of this firm. I also understand that The East Bay Interagency Alliance (EBIA) partner agencies have established a collaborative Certification Renewal Application to streamline the renewal process for local businesses working in Alameda County. The Renewal Application information will be shared between agencies but is NOT a reciprocal renewal. Other documents may be requested by each (any) of the EBIA agencies as necessary.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title (Principal/ CEO/ Officer/ Partner)

**PORT OF OAKLAND**  
**CERTIFICATION RENEWAL FORM**  
(Continued)

---

Checklist of Supporting Documents. **Select one** of the following Certification types and submit the requested documents to our office:

- 1) **LBABE:** (Local Business Area Business Enterprise - Alameda & Contra Costa Counties)  
**OR**  
**LIABE:** (Local Impact Area Business Enterprise - Cities of Alameda, Emeryville, Oakland & San Leandro)
- A. Signed Renewal Form
  - B. Copy of firm's current Construction, Professional Licenses, Seller's Permit and/or applicable permits
  - C. Copy of firm's prior and current City or County Business License or Tax Certificate\*
  - D. Copy of firm's current lease/rental agreement
- 2) **LIABE/SBE:** (Local Impact Area Business Enterprise/Small Business Enterprise)  
**OR**  
**LIABE/SBE/VSBE:** (Local Impact Area Business Enterprise/Small Business Enterprise/Very Small Business Enterprise)
- A. Signed Renewal Form
  - B. Current copy of firm's Construction, Professional Licenses, Seller's Permit and/or applicable Permits
  - C. Copy of firm's prior and current City or County Business License or Tax Certificate\*
  - D. Copy of firm's signed company Federal Tax Returns for the last three years
  - E. Copy of firm's current lease/rental agreement
- 3) **TRUCKING:** In addition to the documents above required for firm's certification type, please submit current copies of:
- A. DMV Motor Carrier Permit, DOT-FHWA
  - B. Random Drug & Alcohol Testing Program Certificate
  - C. CHP Inspection Form/Safety Report/BIT Report
  - D. Vehicle registrations and proof of liability insurance.
- 4) **NON-PROFITS:**
- A. Copy of firm's current Letter of Determination of Non-Profit status from IRS
  - B. Copy of firm's prior and current City or County Business License or Tax Certificate\*
  - C. Copy of firm's signed Federal Tax Returns for the last three years
  - D. Copy of current lease/rental agreement

**\*Business License or Tax Certificate must be issued by the city/county the local business is located in and MUST show the address of the local business.**