

1. **TARGETED COMMUNITIES:** Provide a list of counties included in the region
2. **PROGRAM PARTNERS:** Provide a description of the updated regional partners by type and their role(s).  
(Employer, Employer Association, ED, WD, Education / Training Provider, Manufacturing Expert, etc.)
3. **PROGRAM MANAGEMENT:** Provide the contact information of the Project Manager. If this position is not filled, provide the Process & Timeline for hiring.
4. **Program integration, coordination, management & oversight**
  - A. Staffing Plan
    - 1) Identify all staff by name, title, partner organization, salary & fringes to be charged to the grant and main work site that will be involved in each of the following activities  
(See attached table):
      - a) program outreach/orientation
      - b) assessment, screening & informed consent
      - c) random assignment
      - d) ATIM enrollment
      - e) development of participant personalized training plans
      - f) ongoing case management
      - g) tracking participant progress
    - 2) Where will these each partner staff be located/ housed?
    - 3) If there are multiple sites across the region list all work sites at which each individual in the staffing plan will be assigned.
  - B. How will the partners achieve, monitor and maintain integration of services?
  - C. How will the partners interact with the project manager?
5. **TARGETED OCCUPATIONS:** Provide an updated list of targeted occupations and planned participants in each occupation.  
(Total must meet or exceed the minimum target in scope of work.)
6. **EMPLOYER RECRUITMENT:** Provide an updated employer recruitment & engagement plan
  - A. Include an updated list of partner employers including name of Key Contact, Address, City and ZIP and their value added contribution to the effort, for example: anticipated demand / applicant screening / work-based learning placements / OJT placements / job postings.  
(See attached table.)
  - B. Describe outreach and recruitment efforts already undertaken and those yet to be implemented, if any. Include the Manufacturing Learning Exchange / IMA, other statewide organizations and/or regional organizations assisting in this effort and an assessment of their effectiveness so far.

**7. PARTICIPANT RECRUITMENT: Participant recruitment & selection plan**

- A. Describe the outreach and recruitment strategies that will be used and their estimated costs. What low-cost strategies will be used, such as social media, targeted e-mails, meeting with CBOs?
- B. Describe the intake and screening process - Will intake and screening be centralized for the entire region or will it involve multiple sites?  
*(See attached table. Provide Street Address, City and ZIP for each site. This will be updated as needed to accommodate changes throughout the life of the program.)*
- C. What role will trainers / education partners play in screening applicants?
- D. What employer partners and/or manufacturing experts have agreed to participate and what are the different roles they will play in program orientation and screening applicants?
- E. What non-WIA programs are under consideration for recruiting and what is the plan for working with these programs?

**8. PROGRAM DELIVERY: Provide a detailed description of multi-partner integrated workflow:**

*(For each step list: 1) partner organizations by name, type and role; 2) describe how specific services will be integrated to achieve acceleration and service integration; and 3) describe acceleration strategies including for Open Entry / Open Exit where applicable.)*

- A. Intake & Eligibility & Suitability Assessment
  - 1) Partner organizations by name, type and role
  - 2) Describe how specific services will be integrated to achieve acceleration and service integration
  - 3) Describe acceleration strategies including for Open Entry / Open Exit where applicable.
- B. Random Assignment (SPR will provide the process and training)
  - 1) Partner organizations by name, type and role
  - 2) Describe how specific services will be integrated to achieve acceleration and service integration
  - 3) Describe acceleration strategies including for Open Entry / Open Exit where applicable.
- C. ATIM Enrollment: Will enrollment occur on a running basis or will there be cohorts of participants? If the latter, what is the planned schedule and/or criteria for starting a cohort?
  - 1) Partner organizations by name, type and role
  - 2) Describe how specific services will be integrated to achieve acceleration and service integration
  - 3) Describe acceleration strategies including for Open Entry / Open Exit where applicable.
- D. Phase I – Expanded Bridge
  - 1) Describe training program options
  - 2) Partner organizations by name, type and role

- 3) Describe how specific services will be integrated to achieve acceleration and service integration
- 4) Describe acceleration strategies including for Open Entry / Open Exit where applicable.
- 5) Anticipated number of participants / outcomes

**E. Phase 2 – Traditional Bridge**

- 1) Describe training program options
- 2) Identify planned use of optional MSSC coursework
- 3) Identify planned use of optional National Career Readiness Certificate
- 4) Identify planned use of other optional stackable credentials
- 5) Partner organizations by name, type and role
- 6) Describe how specific services will be integrated to achieve acceleration and service integration
- 7) Describe acceleration strategies including for Open Entry / Open Exit where applicable.
- 8) Anticipated number of participants / outcomes

**F. Skill Upgrade Training**

- 1) Describe training program options
- 2) Partner organizations by name, type and role
- 3) Describe how specific services will be integrated to achieve acceleration and service integration
- 4) Describe acceleration strategies including for Open Entry / Open Exit where applicable.
- 5) Anticipated number of participants / outcomes

**G. Work Based Learning Placements**

- 1) Partner organizations by name, type and role
- 2) Describe how specific services will be integrated to achieve acceleration and service integration
- 3) Describe acceleration strategies including for Open Entry / Open Exit where applicable.
- 4) Anticipated number of participants / outcomes

**H. Placement into Permanent Employment**

- 1) Partner organizations by name, type and role
- 2) Describe how specific services will be integrated to achieve acceleration and service integration
- 3) Describe acceleration strategies including for Open Entry / Open Exit where applicable.
- 4) Anticipated number of participants / outcomes

**9. Program evaluation**

*(We will customize with the State Evaluator.)*

[illegible]

LIST OF PARTNER EMPLOYERS for Item 5 <i>(Expand Table as Needed)</i>					
Employer	Contact Name	Street Address	City	ZIP	Contribution(s)

LIST OF ATIM INTAKE SITES for Item 6 <i>(Expand Table as Needed)</i>				
Organization	Contact Name	Street Address	City	ZIP

PARTNER STAFFING PLAN <i>(Expand Table as Needed)</i>						
Partner Organization	Staff Name	Title	Salary & Fringes Charged to ATIM	Roles / Responsibilities	City	ZIP