



HEREWORTH
DESIGNED FOR BOYS

Applicant Information

Deputy Headmaster

Hereworth is an independent Anglican school that specialises in the education of primary and intermediate aged boys (both day boys and boarders). The School is 'designed for boys' and situated in beautiful Hawke's Bay.

A wonderful and unique opportunity is offered to an energetic and passionate teacher, with excellent communication and interpersonal skills and extensive curriculum knowledge. An ability to work alongside staff to continually improve educational outcomes is essential.

It is envisaged the successful applicant will start at the beginning of Term 3, 2016 and be expected to work within the guidelines of the school's special character.

Please Find Attached

- Key Points for Applicants
- A Copy of a generic Job Description
- A Declaration Form
- A copy of 'The Locker Room' (if information is posted)

The Hereworth website www.hereworth.school.nz is very informative

Key Points for Applicants

1. Should you have any questions, please contact Lisa Lee, (Headmaster's Executive Assistant) by phone (06) 877 8138 or email lisa@hereworth.school.nz
2. As part of your application, please include;
 - your curriculum interests/strengths
 - the names of at least 2 referees
 - all information that you would like the appointments committee to consider
 - the declaration enclosed in this package – completed and signed
3. If you wish to have your documentation returned to you at the conclusion of the appointment process please supply a stamped addressed envelope.
4. Applications Close – Monday 4 April 2016
5. Ideally the successful applicant will take up the position from the beginning of Term Three 2016
6. Tentative Timeline For Appointment
 - 4 April 2016 Applications close
 - 6 April 2016 Short listing
 - W/C 11 April 2016 Interviews of short listed candidates will commence

Position Specific Qualities Sought

Essential

- A passion for boys' education
- Well organised with an 'eye' for detail
- Strong planning and organisational skills
- Energetic and passionate
- Personal and professional drive and initiative to work towards excellence with boys in mind (i.e. understands boys' needs)
- Excellent communication and interpersonal skills
- Excellent curriculum knowledge
- An excellent classroom teacher who promotes learning
- Strength in working with a range of academic abilities – especially in areas of literacy and numeracy
- Ability to motivate and manage boys
- High levels of integrity, practiced judgement and discretion
- Ability to work alongside staff to continually improve educational outcomes for all
- Having a strong interest in the students, their families and the community
- Proven ability to build and maintain effective relationships
- Commitment to all areas of school life and special character – the spiritual dimension in particular
- Being a participating and contributing team player
- Has a well-placed sense of humour

Would be preferred but perhaps not essential

- Strength in coaching a winter and summer sport
- Ability in working with academically Gifted and Talented students
- A family focussed person

Declarations

Surname: _____ Given Names: _____

Ethnic Identification: _____ (statistical purposes only)

Gender: Male / Female

1. I certify that the information given in all material pertaining to this application is to the best of my knowledge correct. I understand that if any false or deliberately misleading information is given, or any material fact suppressed, I will not be accepted, or if I am employed, my employment may be terminated.
2. I consent to the Hereworth School Appointments Committee seeking verbal or written information about me from representatives of my previous / current employers and / or referees, and authorise the information sought to be released. (Purpose of collecting information, is to gain information on catering abilities and personal characteristics relevant to the position.)
3. Have you ever been convicted of any offence against the law (apart from minor traffic offences)?

YES / NO

If 'Yes', please declare details here;

Applicant's Signature _____ Date / / 16

