Intuit Assisted Payroll



Change in Payroll PIN Request

If you have forgotten your Payroll PIN or need a new PIN for security reasons, please complete this form and fax it to 1-888-437-8001.

NOTE: This form must be signed by the primary principal that Intuit has on file. If the primary principal has changed, follow instructions to submit a change request ("Change Payroll Administrator": http://payroll.intuit.com/support/kb/1000057.html) before completing and faxing in this form.

We will contact you within one (1) business day of receipt of the fax at the email address you provide below to notify you of completion of your request.

Please	fax the	completed.	signed form	to	1-888-437	-8001
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Employer Identification Number (EIN):		
Contact Name:		
Contact Phone Number:		
Contact Email Address:		
Principal Signature	Print Name	Date

Identification Instructions:

- 1. Place the driver's license of government issued photo ID card of the principal/company owner in the space below, then photocopy the ID along with this form.
- 2. Complete, sign, and date the form.
- 3. Fax with the Request for Change in PIN form to 1-888-437-8001.
- 4. Wait for an email from Assisted Payroll for confirmation of your completed request.

PRINCIPAL DRIVERS LICENSE OR GOVERNMENT ISSUED ID

Place government issued photo ID here, then photocopy form and license together.

Forms - QB-PIN_Replacement Ver. FR223-QB-PIN-11062012