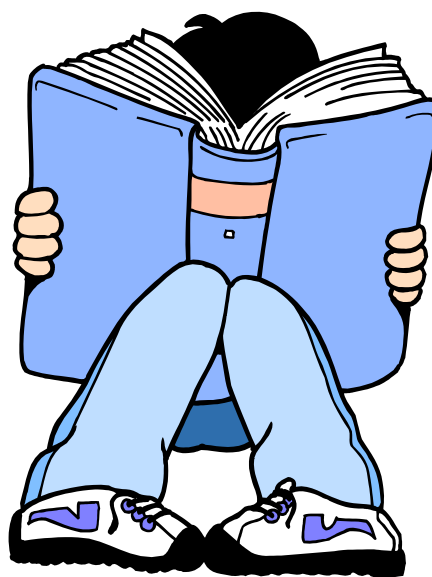


**Beth Yeshurun Day School
Presents:**

SPRING 2015
Extended Day Care

Registration Forms



IMPORTANT...IMPORTANT...

The attached registration form **MUST** be completed for each child making use of Extended Day Care during the Spring Semester. Even if your child's E.D.C. schedule remains the same as in the Fall, we ask you to **please complete the registration form again to avoid any confusion.**

The registration fee of \$55.00 only applies to new students making use of this service.

THANK YOU!!!

BETH YESHURUN DAY SCHOOL

EXTENDED DAY CARE - SPRING 2015

REGISTRATION:

If your child is **not** enrolled in E.D.C., and you are in need of this service, we require a registration fee of **\$55.00** per child by **December 5th, 2014**. Your registration will be complete only when the school receives your check and your completed registration form. **For all children already enrolled in E.D.C. we are asking you to please complete the registration form again and return it to us by December 5th.**

Please be aware that once you enroll your child for the spring semester, it is a commitment, which you are making to E.D.C. You will be expected to pay for the entire semester should you decide to drop out. As a service to our parents, we will allow you to change your child's days up until January 10th, 2014, based on availability. **Any changes in your child's schedule during the course of the year must be submitted in writing.**

Please note that our Extended Day Care hours are through 6:00 p.m. Monday through Thursday and 5:00 p.m. on Friday. LATE FEE CHARGES OF \$1.00 PER MINUTE will be applied should your children not be picked up by the above stated times.

PAYMENT OF FEES:

Fees of \$7.50 per hour for Beth Yeshurun Synagogue members and \$8.00 per hour for non-members will be billed from the school Extended Day Care office. You will be charged only for the days when school is in session. Day Care payments **must** be paid by check, and separate from other payments to the school. Checks should be made payable to **BYDS**, and write **E.D.C. on the memo line** to insure proper credit. You will be responsible for the monthly fees based on your registration schedule. **THERE IS A POLICY OF NO REFUNDS FOR DAYS MISSED IN DAY CARE OR IF SCHOOL IS CANCELED FOR ANY REASON.**

Beth Yeshurun Congregational membership must be completed, accepted and in good standing for the student to qualify for the Beth Yeshurun member rate.

EARLY CHILDHOOD EARLY BIRD:

Early Childhood children dropped off any time between 7:30 a.m. and 8:00 a.m. will be charged a flat fee of \$7.50 (members), \$8.00 (non-members) irrespective of their arrival time. Early Childhood children dropped off off any time between 8:00 a.m. and 8:30 a.m. will be charged a flat fee of \$3.75 (members), \$4.00 (non members). Please note that our EC day begins at 8:30 a.m.

ELEMENTARY EARLY BIRD:

Elementary School children dropped off any time between 7:00 a.m. and 7:30 a.m. will be charged a flat fee of \$3:75 (members), \$4:00 (non-members) irrespective of their arrival time.

DROP IN CHARGES:

In order for a child to be accommodated as a drop-in, children must first be enrolled in the program. Parents who want to drop in pre-registered children for a non-registered day need to clarify space availability with Mireille Chait or Monique Turner. Drop-in days may not be substituted for registered days and any drop-in fees will be added accordingly to your monthly statement. Children who are not registered for Extended Day Care will not be able to use Extended Day Care on a drop-in basis.

LATE PICK UP:

We discourage late pick ups. Any late fees will be added to your monthly bill. **Parents who are late to pick up their children will be charged \$7.50 (members) or \$8.00 (non-members) for every 15 minutes they are late. If a child is not picked up by 6:00 p.m. (Monday-Thursday) or 5:00 p.m. (Friday) late fees of \$1:00 per minute will be charged.**

Please be aware that on any day our Three's & Pre-K children utilize our non carpool, dismissal begins promptly at 12:00 noon. The last of our carpool line usually leaves the parking lot by 12:10 p.m. Our Preschool teachers' school day concludes at 12:10 p.m. We cannot leave your children unsupervised while they are waiting for their carpool driver, therefore, these children will be taken to Extended Day Care if you are late in picking up. There, they will be watched by a staff member to ensure their safety. If you cannot pick up your child on time, please call the school office to notify us as a courtesy to us. This same rule applies to children who are dismissed at 2:00 p.m. and at 3:15 p.m. There will be a charge of \$7.50 (members) or \$8.00 (non-members) per child for each 15-minute increment beginning at 12:10 p.m., 2:10 p.m., and 3:25 p.m. **The carpool driver must come into the E.D.C area to pick up the children.**

AFTER SCHOOL ACTIVITIES

Please remember that if your Threes child is signed up for any After School Activities, he/she will be making use of E.D.C., and you will be charged for those hours only. You will not be charged for the time he/she is in the activity.

ADDITIONAL INFORMATION:

On the first day of school, CDO, Twos and any Threes Students who nap must bring:

- a crib sheet
- a blanket
- an extra set of weather appropriate clothes
All items must be properly labeled and in a plastic bag.
- ALL lunches must be dairy or pareve, bearing in mind that due to severe allergies, **NO NUT PRODUCTS** are allowed.
- Children in Threes or Pre-K must please bring 2 boxes of Clorox wipes and 2 boxes of Kleenex, both labeled EDC

Please note that according to the Texas Department of Family and Protective Services, our Licensing Agency, it is mandatory that ALL CDO and Twos children take a nap after lunch. **Please note that if your child is disruptive during nap time in a sense that he/she is hindering the sleep of other children in the room, we will ask you to come and pick your child up. If this continues on a regular basis, we will ask you to make alternative arrangements. Thank you for your understanding and cooperation as we strive to maintain a quiet environment for our nappers.**

All Threes and Pre-K children have a 15 minute rest period where they engage in a quiet activity such as reading a book or doing a puzzle.

Extended Day Care begins the first day of school. We are looking forward to providing professional supervision and interesting activities for your children.

Please note that children may not use Extended Day Care on days that they miss school.

Thank you,
Mireille Chait and Monique Turner
E.D.C. Directors

BETH YESHURUN DAY SCHOOL

EXTENDED DAY CARE SPRING 2015 ENROLLMENT

CHILD'S NAME _____
LAST
FIRST
GRADE

Child's Home Address _____ Phone # _____
Zip _____

Father's Name _____ Mother's Name _____

Business Phone # _____ Business Phone # _____

Cell Phone # _____ Cell Phone # _____

IN CASE OF EMERGENCY: (List 2 names and phone numbers)

1. _____ Phone # _____

2. _____ Phone # _____

Member of Beth Yeshurun? _____ Non-Member _____ Full Day Full Week (EC) _____

Registration Fee: **\$55.00** (New Registrants only)

Hourly rate: **\$7.50** synagogue members
\$8.00 non-members

Please fill in the day(s) and hour(s) your child will attend.
 You should submit 1 form for each child.

Days of week	7:00-7:30 A.M. (Day School)	7:30-8:00 A.M. (Early Childhood)	8:00-8:30 A.M. (Early Childhood)	12:00-2:00 P.M.	2:00-3:15 P.M.	After 3:15 P.M. Specify pick up time
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						

Date

Parent's Signature