

**OFFICE OF THE VICE CHANCELLOR FOR  
RESEARCH AND DEVELOPMENT  
University of the Philippines Diliman**

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**APPLICATION FOR THESIS AND DISSERTATION GRANTS**

Proposal Title: \_\_\_\_\_

Duration of Project (in months): \_\_\_\_\_

Proposed Budget: PhP \_\_\_\_\_

**ABOUT THE PROPONENT**

Last Name: \_\_\_\_\_

First Name: \_\_\_\_\_

Middle Name: \_\_\_\_\_

Residence Address: \_\_\_\_\_

Contact Nos.: \_\_\_\_\_ Email Address: \_\_\_\_\_

Faculty/REPS Position: \_\_\_\_\_ Rank: \_\_\_\_\_

Nature of Appointment:     Permanent     Temporary

College/Unit: \_\_\_\_\_ Dept.: \_\_\_\_\_

Degree Program	:	_____
College/Department	:	_____
Adviser	:	_____

Available for interview at OVCRD if required?     Yes     No     Uncertain

*Note: An interview may be used in the assessment of a proposal. It does not guarantee approval of the request for funding.*

# PROPOSAL FORMAT

## PART 1. PROPOSAL SUMMARY

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- 1.1. Title of the proposal**
- 1.2. Keywords to describe the subject area of the study** (maximum of 5)
- 1.3. Abstract**
  - This is a brief summary that reflects the contents of the proposal, intelligible to the lay reader, and not more than 1,000 characters.
- 1.4. Duration of the study** (in months)
- 1.5. Workplan and schedule of activities**
- 1.6. Proposed Line-item Budget (Maximum PhP 30,000 for thesis, PhP 60,000 for dissertation)**
- 1.7. Potential Intellectual Property Rights (IPRs) in connection with the proposed study (if applicable)**
  - Proponent should seek advice regarding IP protection policies of the University through the Intellectual Property and Technology Transfer Section, Research Dissemination and Utilization Office of the OVCRD. Provide a short account of the initial consultation.
- 1.8. Cooperating Agencies**
  - Are you applying for or receiving support for this study from any other source? If yes, supply information on the following:

Funding Organization	Fund Source Classification*	Amount approved/ Amount applied for	Part of study/LIB funded	Other forms of assistance	Period of funding

\*UPD, UPSys, Gov't, DOST Councils, Foreign, Others

- Please provide a draft/copy of existing MOA with cooperating agencies for review of IP ownership.

## PART 2. CERTIFICATION

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I certify that all information/data in this proposal are true to the best of my knowledge. I understand and agree that the OVCRD will keep all the documents I submitted in connection with my application for a research/creative work grant, whether the application is approved for funding or not.

\_\_\_\_\_  
Signature of Proponent

\_\_\_\_\_  
Date

**PART 3. ENDORSEMENTS**

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I certify that this thesis/dissertation proposal entitled “ \_\_\_\_\_  
\_\_\_\_\_”, has been reviewed and approved/accepted by the  
Department/Institute of \_\_\_\_\_, College of \_\_\_\_\_. The comment of the panel  
has been incorporated in this proposal. I am recommending it for funding.

\_\_\_\_\_  
*Name and Signature of Thesis/Dissertation Adviser*

\_\_\_\_\_  
*Name and Signature of Chair/Director of Department/  
Institute where applicant is enrolled*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Name and Signature of Dean of College  
where applicant is enrolled*

\_\_\_\_\_  
*Date*

**PART 4. SUPPORTING DOCUMENTS**

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Please attach the following to your application:

- a. Copy of the approved thesis/dissertation proposal
- b. Panel defense sheet which contains the signatures of the panel chairperson and members, action of the panel, comments/suggestions for revision