

# Board Meeting Agenda

Russ Baggerly, Director  
Mary Bergen, Director  
Bill Hicks, Director

Pete Kaiser, Director  
James Word, Director

CASITAS MUNICIPAL WATER DISTRICT  
February 13, 2013  
3:00 P.M. – DISTRICT OFFICE

**Right to be heard:** Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of ¶54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

1. Public Comments
  2. General Manager comments.
  3. Board of Director comments.
  4. Consent Agenda
    - a. Minutes of the January 23, 2013 Board Meeting.
- RECOMMENDED ACTION: Adopt Consent Agenda
5. Bills
  6. Committee/Manager Reports
    - a. Recreation Committee Minutes
    - b. Executive Committee Minutes
  7. Ex Parte Communications – Receive report from General Counsel.
  8. Resolution amending the SS Relief Floating Restroom Operation & Maintenance Grant for the Clean Vessel Grant Contract from the California Department of Boating & Waterways.

RECOMMENDED ACTION: Adopt Resolution

9. Recommend approval of a purchase order to ERS Industrial Services, Inc. in the amount of \$26,078.34 for the removal, cleaning and reinstallation of media in filter #3.

RECOMMENDED ACTION: Motion approving recommendation

10. Recommend approval of a purchase order to Harbor Offshore, Inc. in the amount of \$83,989.00 for the abandonment of the Casitas Dam manometer sensing line.

RECOMMENDED ACTION: Motion approving recommendation

11. Information Items:

- a. Monthly Cost Analysis for operation of Robles, fisheries and fish passage.
- b. Monthly Cost Analysis for Ojai FLOW.
- c. Lake Casitas Recreation Area Report for December, 2012.
- d. Investment Report.

12. Adjournment

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a).

Minutes of the Casitas Municipal Water District  
Board Meeting Held  
January 23, 2013

A meeting of the Board of Directors was held January 23, 2013 at Casitas' Office, Oak View, California. Directors Word, Hicks, Bergen, Kaiser and Baggerly were present. Also present were Steve Wickstrum, General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There were three staff members and ten members of the public in attendance. President Word led the group in the flag salute.

1. Public Comments

Pat McPherson representing Ojai Flow said I am here again to say thank you for your efforts and time and to bring up the fact we are fighting some people who are not telling the truth. It is a hard battle to fight. I am sure you know what the truth is in all of this.

Helen Conly addressed the board stating I live in Oak View, am a rate payer and have five acres here. The family bought that acreage so my daughter could afford to have a place to live. I am here to address you and to say thank you for holding fast and being strong and supporting the rate payers in the City of Ojai from a corporation that is trying to take advantage of them. We support you 100%.

Xananda Wollard a resident of Ventura asked if the level of service or water will be improved if you acquire the Golden State Water Company. If not why are you putting the taxpayers at risk for something that does not concern us. My mother is concerned that there may be some political interests that may not be the best financially for the tax. Even though the board has authorized over \$100,000 to the Ojai takeover, my mother has not been made aware via a letter or notice in the bill and she is wondering why you have not contacted her and why she had to wait to hear it from the Star. She wants to know what are you going to do moving forward to be more transparent with your rate paying customers. Mr. Mathews added he hopes all those questions will be answered as we go into public meetings on this.

Ken Williams stated I live at 153 La Plaza Way in Mira Monte. After reading the Star and it says the board's alleged decision was made to acquire the private water system. They put an article out this weekend and I want to know when the study will be made public so I and the public can look at it. I hope you make the documents public and hold a public hearing on it so current rate payers can put their input on it. I know seizing Golden State property holds a lot of risks. Let the current rate payers have a vote on it. I ask you as the board to be as public and transparent as you can. It would be appreciated by your rate payers.

2. General Manager comments.

Mr. Wickstrum informed the board of a small shut down tomorrow on Creek Road to do some repairs on service laterals. We are getting close to dewatering Upper Ojai and will get into the single tank job. Mr. Wickstrum added that by the end of the week we hope to be done with the Fairview Pump Plant Electrical work. Director Baggerly cautioned the employees to be safe if they are in the right of way on Creek Road.

3. Board of Director comments.

President Word asked if there is anything to report on the TMDL meeting. Mr. Wickstrum stated it was a week ago Monday. It was an interesting meeting with the EPA. It will be an interesting process and to see where the EPA will end up with the pumping and diversion TMDL. I am trying to relay to them that the time period they are looking at we are not diverting. The language in the Biological Opinion puts us outside the areas they indicate are a problem. A letter will be sent to the EPA by Friday.

Director Kaiser stated I understand where the public is coming from. They will not be impacted and as soon as it is possible we should present to them the information. I reiterate it will not impact them with regards to the potential acquisition of Golden State.

4. Consent Agenda ADOPTED

- a. Minutes of the January 9, 2013 Board Meeting.

On the motion of Director Baggerly, seconded by Director Bergen and passed, the Consent Agenda was adopted.

5. Bills APPROVED

On the motion of Director Hicks, seconded by Director Kaiser and passed, the bills were approved.

6. Resolution approving the application for grant funds from the Recreational Trails Program for bike trail improvements. ADOPTED

The resolution was offered by Director Kaiser, seconded by Director Bergen and passed by the following roll call vote:

AYES:	Directors:	Baggerly, Kaiser, Bergen, Hicks, Word
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolution is numbered 13-03.

7. Resolution awarding a contract for the Lake Casitas Recreation Area Road Maintenance Specification 12-358 to United Paving Co. in the amount of \$132,454. ADOPTED

The resolution was offered by Director Baggerly, seconded by Director Hicks and passed by the following roll call vote:

AYES: Directors: Baggerly, Kaiser, Bergen, Hicks, Word  
NOES: Directors: None  
ABSENT: Directors: None

Resolution is numbered 13-04.

8. Resolution awarding a contract for the Campground B Electrical Upgrades Specification No. 12-359 to Native Electrical Construction, Inc. in the amount of \$150,000. ADOPTED

The resolution was offered by Director Hicks, seconded by Director Kaiser and passed by the following roll call vote:

AYES: Directors: Baggerly, Kaiser, Bergen, Hicks, Word  
NOES: Directors: None  
ABSENT: Directors: None

Resolution is numbered 13-05.

9. Resolution approving and adopting the Ventura County Hazard Mitigation Plan. ADOPTED

The resolution was offered by Director Kaiser, seconded by Director Baggerly and passed by the following roll call vote:

AYES: Directors: Baggerly, Kaiser, Bergen, Hicks, Word  
NOES: Directors: None  
ABSENT: Directors: None

Resolution is numbered 13-06.

10. Resolution authorizing access to state, local and federal level summary criminal history information for employment, licensing and certification purposes utilizing the Livescan fingerprinting process. ADOPTED

Mr. Mathews suggested clarifying language in the resolution to reflect the California Penal Code, not just Penal Code.

The resolution with suggested change was offered by Director Bergen, seconded by Director Baggerly and passed by the following roll call vote:

AYES: Directors: Baggerly, Kaiser, Bergen, Hicks, Word  
NOES: Directors: None  
ABSENT: Directors: None

Resolution is numbered 13-07.

11. Information Items:

- a. Investment Report.

President Word moved the meeting to closed session at 3:30 p.m.

12. Closed Session

- a. (Govt. Code Sec. 54956.9 (c))  
Conference with Legal Counsel – Anticipated Litigation (One case).

President Word moved the meeting back into open session at 4:27 p.m. with Mr. Mathews stating public has returned to the meeting. The board will hold a special meeting subject to room availability on January 29<sup>th</sup> at 6:00 p.m. The Agenda will be sent out for that meeting on Friday.

13. Adjournment

President Word adjourned the meeting at 4:28 p.m.

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Mary Bergen, Secretary

CASITAS MUNICIPAL WATER DISTRICT  
 Payable Fund Check Authorization  
 Checks Dated 1/17/13-2/6/13  
 Presented to the Board of Directors For Approval February 13, 2013

Check	Payee			Description	Amount
000384	Payables Fund Account	#	9759651478	Accounts Payable Batch 012513	\$448,381.77
000385	Payables Fund Account	#	9759651478	Accounts Payable Batch 020413	\$400,478.98
000386	Payables Fund Account	#	9759651478	Accounts Payable Batch 020613	\$90,005.28
					\$938,866.03
000387	Payroll Fund Account	#	9469730919	Estimated Payroll 2/21/13	\$130,000.00
					\$130,000.00
				Total	\$1,068,866.03

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 000384-000387 have been duly audited is hereby certified as correct.

*Denise Collin* 2/6/13  
 \_\_\_\_\_  
 Denise Collin, Accounting Manager

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Signature


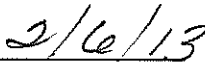
\_\_\_\_\_  
 Signature

# A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

000384	A/P Checks:	014375-014399
	A/P Draft to P.E.R.S.	012433
	A/P Draft to State of CA	012432
	A/P Draft to I.R.S.	012431
	Void:	
000385	A/P Checks:	014400-014467
	A/P Draft to P.E.R.S.	
	A/P Draft to State of CA	
	A/P Draft to I.R.S.	
	Void:	014438-014439
000386	A/P Checks:	014468-014474
	A/P Draft to P.E.R.S.	020633
	A/P Draft to State of CA	020632
	A/P Draft to I.R.S.	020631
	Void:	

The above numbered checks,  
have been duly audited are hereby  
certified as correct.

   
\_\_\_\_\_  
Denise Collin, Accounting Manager

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature



CERTIFICATION

Payroll disbursements for the pay period ending 01/19/13  
Pay Date of 01/24/13  
have been duly audited and are  
hereby certified as correct.

Signed: Denise Collin 1/22/13  
Denise Collin

Signed: \_\_\_\_\_  
Signature

Signed: \_\_\_\_\_  
Signature

Signed: \_\_\_\_\_  
Signature

CERTIFICATION

Payroll disbursements for the pay period ending 02/02/13  
Pay Date of 02/07/13  
have been duly audited and are  
hereby certified as correct.

Signed: Denise Collin 2/4/13  
Denise Collin

Signed: \_\_\_\_\_  
Signature

Signed: \_\_\_\_\_  
Signature

Signed: \_\_\_\_\_  
Signature

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: \* ALL BANKS  
 DATE RANGE: 1/17/2013 THRU 2/06/2013

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	2/04/2013			014438		
C-CHECK	VOID CHECK	V	2/04/2013			014439		

\* \* T O T A L S \* \*

NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0.00	0.00	0.00
HAND CHECKS:	0.00	0.00	0.00
DRAFTS:	0.00	0.00	0.00
EFT:	0.00	0.00	0.00
NON CHECKS:	0.00	0.00	0.00
VOID CHECKS:			
2 VOID DEBITS	0.00		
VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK:	TOTALS:	2	0.00	0.00	0.00
BANK:	TOTALS:		2	0.00	0.00	0.00

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 1/17/2013 THRU 2/06/2013

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00128	INTERNAL REVENUE SERVICE							
I-T1 201301220660	Federal Withholding	D	1/24/2013	20,794.35		012431		
I-T3 201301220660	FICA Withholding	D	1/24/2013	21,673.00		012431		
I-T4 201301220660	Medicare Withholding	D	1/24/2013	5,068.64		012431		47,535.99
00049	STATE OF CALIFORNIA							
I-T2 201301220660	State Withholding	D	1/24/2013	6,963.18		012432		6,963.18
00187	CALPERS							
I-PBB201301220660	PERS BUY BACK	D	1/24/2013	66.87		012433		
I-PER201301220660	PERS EMPLOYEE PORTION	D	1/24/2013	10,163.17		012433		
I-PRR201301220660	PERS EMPLOYER PORTION	D	1/24/2013	12,294.76		012433		22,524.80
00282	ACE AWNING, INC							
I-C13001	Canopy for MCC FV PP	R	1/24/2013	6,450.00		014375		6,450.00
02494	Alta Orthopaedics							
I-103012	DOS 10/30/12, Claim#12-05726	R	1/24/2013	135.36		014376		
I-111412	DOS 11/14/12 Claim#12-05726	R	1/24/2013	111.99		014376		247.35
01703	ARNOLD LAROCHELLE MATTHEWS							
I-36691	Matter No: 5088-011, 12/12	R	1/24/2013	144.00		014377		144.00
00018	AT & T MOBILITY							
I-829434088X01142013	PT Wildlife Biol Monthly Cell	R	1/24/2013	6.45		014378		6.45
00719	CORELOGIC INFORMATION SOLUTION							
I-80700848	Realquest Subscription	R	1/24/2013	125.00		014379		125.00
01483	CORVEL CORPORATION							
I-663688331	Bill Review	R	1/24/2013	29.17		014380		
I-663733221	Bill Review	R	1/24/2013	203.03		014380		
I-665006261	Bill Review	R	1/24/2013	35.31		014380		
I-665465981	Bill Review	R	1/24/2013	49.61		014380		317.12
02480	David Taussig & Associates, In							
I-1212094	Project 12-00046.000 12/12	R	1/24/2013	1,892.63		014381		1,892.63
01482	MICHAEL GIBSON							
I-Dec 12	Reimburse Expenses 12/12	R	1/24/2013	409.60		014382		409.60
00161	OJAI VALLEY CHAMBER OF							
I-110401	2013 Membership Acct 1058	R	1/24/2013	680.00		014383		680.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00353	OJAI VALLEY COMMUNITY HOSPITAL							
I-081512	DOS 8/15/12 Claim#12-05726	R	1/24/2013	227.14		014384		227.14
09764	OJAI VALLEY EMERGENCY PHYS MED							
I-081512	DOS 8/15/12 Claim#12-05726	R	1/24/2013	58.14		014385		58.14
10042	PSR ENVIRONMENTAL SERVICE, INC							
I-5814	Gas Tank Inspection, LCRA	R	1/24/2013	210.00		014386		
I-5815	Gas Tank Inspection, Main Yard	R	1/24/2013	210.00		014386		420.00
09582	PUEBLO RADIOLOGY MED. GROUP							
I-110712	DOS 11/7/12 Claim#12-05726	R	1/24/2013	510.00		014387		510.00
00215	SOUTHERN CALIFORNIA EDISON							
I-012213	Acct#2237011044	R	1/24/2013	23.32		014388		
I-012313	Acct#2157697889	R	1/24/2013	827.82		014388		
I-012313A	Acct#2266156405	R	1/24/2013	181.22		014388		
I-012313B	Acct#2312811532	R	1/24/2013	70.26		014388		1,102.62
09465	TRAVIS AGRICULTURAL CONSTRUCTI							
I-125092	Install Temporary Piping	R	1/24/2013	2,222.50		014389		
I-125093	Install Temporary Piping	R	1/24/2013	1,822.50		014389		
I-125094	Install Temporary Piping	R	1/24/2013	202.50		014389		4,247.50
00250	COUNTY OF VENTURA							
I-IN0109102	Hazmat Fee Ave 2 Pump Plant	R	1/24/2013	845.61		014390		845.61
00536	Water Resource Engr Associates							
I-201429	Senior Canyon Bidding Prep	R	1/24/2013	8,529.01		014391		8,529.01
00270	WELLS FARGO BANK							
I-010813	Solar Panel Pole Mount, Fish	R	1/24/2013	303.57		014392		
I-010813B	Tripod & Mast for Solar Pane	R	1/24/2013	87.88		014392		
I-010813C	Pilot Plant Flometer Repair,TP	R	1/24/2013	266.19		014392		
I-010813D	Monthly Credit Card Charges	R	1/24/2013	1,247.17		014392		
I-14844	Solar Panel & Controller, Fish	R	1/24/2013	301.79		014392		2,206.60
00274	JAMES WORD							
I-Dec 12	Reimburse Mileage 12/12	R	1/24/2013	39.96		014393		
I-Nov 12	Reimburse Mileage 11/12	R	1/24/2013	78.81		014393		118.77
00124	ICMA RETIREMENT TRUST - 457							
I-CUI201301220660	457 CATCH UP	R	1/24/2013	634.61		014394		
I-DCI201301220660	DEFERRED COMP FLAT	R	1/24/2013	2,580.76		014394		
I-DI%201301220660	DEFERRED COMP PERCENT	R	1/24/2013	213.83		014394		3,429.20

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 1/17/2013 THRU 2/06/2013

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01960	Moringa Community							
I-MOR201301220660	PAYROLL CONTRIBUTIONS	R	1/24/2013	16.75		014395		16.75
00985	NATIONWIDE RETIREMENT SOLUTION							
I-CUN201301220660	457 CATCH UP	R	1/24/2013	864.53		014396		
I-DCN201301220660	DEFERRED COMP FLAT	R	1/24/2013	4,157.84		014396		5,022.37
00180	S.E.I.U. - LOCAL 721							
I-COP201301220660	SEIU 721 COPE	R	1/24/2013	9.50		014397		
I-UND201301220660	UNION DUES	R	1/24/2013	593.75		014397		603.25
00230	UNITED WAY							
I-UWY201301220660	PAYROLL CONTRIBUTIONS	R	1/24/2013	45.00		014398		45.00
00004	ACWA/JPIA							
I-Dec 12	Health Insurance 12/12	R	1/25/2013	106,078.89		014399		
I-Feb 13	Health Insurance 2/13	R	1/25/2013	111,715.40		014399		
I-Jan 13	Health Insurance 1/13	R	1/25/2013	115,909.40		014399		333,703.69
00004	ACWA/JPIA							
I-Oct 12	Health Insurance 10/12	R	1/30/2013	106,078.89		014400		106,078.89
01616	FRED BRENEMAN							
I-012813	1/21/13-2/2/13	R	1/30/2013	391.00		014401		391.00
00511	Centers for Family Health							
I-18390	Drug Tests	R	1/30/2013	157.00		014402		157.00
00215	SOUTHERN CALIFORNIA EDISON							
I-013013	Acct#2210503702	R	1/30/2013	3,415.20		014403		3,415.20
01707	AIRGAS SPECIALTY PRODUCTS							
I-131275014	Ammonium Hydroxide, TP	R	2/04/2013	2,800.00		014404		2,800.00
00010	AIRGAS USA LLC							
I-9011722613	Gloves, Grinding Wheel, PP	R	2/04/2013	41.44		014405		
I-9012068116	Welding Rod for LCRA Maint	R	2/04/2013	17.57		014405		
I-9906942557	Cylinder Rental for Pipelines	R	2/04/2013	30.33		014405		89.34
00014	AQUA-FLO SUPPLY							
I-408675	Hedge Shears for Dist Maint	R	2/04/2013	62.61		014406		
I-411413	Threaded Plug for Fairview PP	R	2/04/2013	3.14		014406		
I-412004	Pressure Regulator,Casitas Dam	R	2/04/2013	67.63		014406		133.38

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02179	Art Street Interactive I-91846 Res Software, Host/Maint	R	2/04/2013	542.15		014407		542.15
01666	AT & T I-000004011638 Local, Regional, Long Distance Acct#C604513638777	R	2/04/2013	764.33		014408		
	I-000004040562 T-1 Lines, C602222128777	R	2/04/2013	901.30		014408		1,665.63
00020	AVENUE HARDWARE, INC							
	I-48153 Shovel for O & M Cust Svc	R	2/04/2013	21.23		014409		
	I-48164 PVC Parts for Pipelines	R	2/04/2013	48.07		014409		
	I-48215 Crimp Pliers for O&M Cust Svc	R	2/04/2013	30.91		014409		
	I-48538 Tap for Waterpark	R	2/04/2013	48.32		014409		
	I-48539 Seam Tape for I Showerhouse	R	2/04/2013	9.62		014409		
	I-48736 Extention, Hole Saw, TP	R	2/04/2013	26.99		014409		185.14
00030	B&R TOOL AND SUPPLY CO							
	I-1257022000101 Terry Cloth Rags, Warehouse	R	2/04/2013	277.65		014410		
	I-S1871958001 Gaskets for Fairview PP	R	2/04/2013	40.94		014410		318.59
00057	CLEAN SOURCE							
	I-272719200 Janitorial Supplies, LCRA, DO	R	2/04/2013	1,139.52		014411		
	I-272804900 Janitorial Supplies, LCRA	R	2/04/2013	356.85		014411		1,496.37
00059	COASTAL PIPCO							
	I-S1752733001 Teflon Sealant for Pump Plants	R	2/04/2013	77.54		014412		77.54
00061	COMPUWAVE							
	I-SB02072496 Battery Backup for Admin	R	2/04/2013	166.63		014413		
	I-SB02072606 Toner Cartridge for Stock	R	2/04/2013	118.53		014413		285.16
01902	Conaway Ice Inc.							
	I-149394 Dry Ice for Fisheries	R	2/04/2013	40.31		014414		40.31
00062	CONSOLIDATED ELECTRICAL							
	I-9009670685 Electrical Conduit & Wiring TP	R	2/04/2013	557.99		014415		557.99
00064	CROWDER BACKFLOW SERVICES, INC							
	I-19444 T/P Backflow Testing	R	2/04/2013	180.00		014416		180.00
01001	CUSTOM PRINTING							
	I-121311 Frequent Visitor Agreement	R	2/04/2013	377.12		014417		
	I-121312 Annual Boat Decals Permit	R	2/04/2013	377.12		014417		
	I-121564 Rain Check Vouchers	R	2/04/2013	491.34		014417		
	I-121793 Day Use Hang Tags	R	2/04/2013	1,029.70		014417		2,275.28

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02034	D.K. Mechanical							
I-2530	Vehicle BIT Inspections, #69	R	2/04/2013	195.16		014418		
I-2531	Vehicle BIT Inspection, #81	R	2/04/2013	112.50		014418		
I-2532	Vehicle BIT Inspection, #282	R	2/04/2013	150.00		014418		
I-2533	Vehicle BIT Inspection, #87	R	2/04/2013	187.50		014418		
I-2534	Vehicle BIT Inspection, #88	R	2/04/2013	112.50		014418		
I-2535	Vehicle BIT Inspection, #68	R	2/04/2013	349.66		014418		
I-2536	Vehicle BIT Inspection, #212	R	2/04/2013	75.00		014418		
I-2537	Vehicle BIT Inspection, #86	R	2/04/2013	150.00		014418		1,332.32
09747	DESIGN ANALYSIS ASSOC, INC.							
I-13569001	Data Logger for Engineering	R	2/04/2013	2,689.65		014419		2,689.65
00086	E.J. Harrison & Sons Inc							
I-5604	Acct#1C00053370	R	2/04/2013	114.55		014420		
I-5627	Acct#1C00054230	R	2/04/2013	495.00		014420		609.55
00095	FAMCON PIPE & SUPPLY							
C-C147439	Tee Returned, Inv#147396	R	2/04/2013	172.00CR		014421		
I-147396	Parts to Move Meter & Repipe	R	2/04/2013	1,528.65		014421		1,356.65
00013	FERGUSON ENTERPRISES INC #1083							
I-0425669	Pump Plant Piping Materials	R	2/04/2013	618.60		014422		618.60
01614	FORBESS CONSULTING GROUP, INC							
I-8534	Air Quality Testing-Dist Ofc	R	2/04/2013	2,220.00		014423		2,220.00
00485	FRUIT GROWERS SUPPLY COMPANY							
I-91175593	Safety Glasses, Cooler, Dst Mn	R	2/04/2013	77.57		014424		
I-91175599	Gloves, Glasses, Cooler, LCRA	R	2/04/2013	104.07		014424		181.64
01280	FRY'S ELECTRONICS, INC.							
I-4865340	Backup Hard Drive for TP	R	2/04/2013	97.19		014425		
I-4891813	Supplies for IT Dept	R	2/04/2013	42.93		014425		140.12
00376	GALL'S, INC.							
I-000317988	New Speaker for Cortez Boat	R	2/04/2013	151.20		014426		151.20
01162	GENERAL CHEMICAL PERFORMANCE							
I-90531550	Demurrage Chrgs for Delivery	R	2/04/2013	1,380.00		014427		1,380.00
00115	GRAINGER, INC							
I-9038885977	Fan Motor, Aeration Compressor	R	2/04/2013	203.37		014428		
I-9042661661	Eye Wash Sign for LCRA Maint	R	2/04/2013	13.33		014428		216.70



VENDOR SET: 01 Casitas Municipal Water D

BANK: AP ACCOUNTS PAYABLE

DATE RANGE: 1/17/2013 THRU 2/06/2013

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00746	GREEN THUMB INTERNATIONAL Plants for Water Conservation	R	2/04/2013	71.48		014429		71.48
02011	Herald Printing, Ltd. Newsletter Graphics	R	2/04/2013	188.13		014430		188.13
00596	HOME DEPOT Waterheater for Garage, DM Rocks for Dist Ofc Landscape	R R	2/04/2013 2/04/2013	351.00 48.86		014431 014431		399.86
00127	INDUSTRIAL BOLT & SUPPLY Washers for Filter#5, TP Adj Sales Tax S/B 7.5% Bolts for Fairview Pump Plant Adj Sales Tax S/B 7.5% Washers for TP Filters Screws for Fairview PP Adj Sales Tax S/B 7.5%	R R R R R R R	2/04/2013 2/04/2013 2/04/2013 2/04/2013 2/04/2013 2/04/2013 2/04/2013	53.84 0.13 17.42 0.04 135.45 7.24 0.02		014432 014432 014432 014432 014432 014432 014432		214.14
00131	JCI JONES CHEMICALS, INC Chlorine for TP, CM#571662 Chlorine for TP, CM#571663	R R	2/04/2013 2/04/2013	899.94 1,770.00		014433 014433		2,669.94
01022	KELLY CLEANING & SUPPLIES, INC Janitorial Services, LCRA	R	2/04/2013	300.00		014434		300.00
02329	Matson Company Powder Coat Manway Flanges,TP	R	2/04/2013	862.75		014435		862.75
00329	MCMASTER-CARR SUPPLY CO. Gauge for Upper Ojai Res	R	2/04/2013	49.76		014436		49.76
00151	MEINERS OAKS ACE HARDWARE Credit for Inv#533950 Supplies for Pipelines Bolts for Robles Drain Pipe Fittings for Robles Concrete, Pipe for Robles Concrete for Pipelines-Robles Concrete, Plywood for Robles Adapter for Waterpark Plumbing Concrete,Bolts,DishSoap,Robles Concrete for Pipelines-Robles Parts for Electrical Shop RR Brush, P-Trap, Dist Maint Cleaning Supplies for PP Blade, Paint for I Showerhouse Invoiced in Error	R R R R R R R R R R R R R R R R	2/04/2013 2/04/2013 2/04/2013 2/04/2013 2/04/2013 2/04/2013 2/04/2013 2/04/2013 2/04/2013 2/04/2013 2/04/2013 2/04/2013 2/04/2013 2/04/2013 2/04/2013 2/04/2013	355.08CR 38.86 7.40 34.53 272.64 22.51 53.41 5.47 31.31 32.94 56.89 8.83 17.96 15.15 355.08		014437 014437 014437 014437 014437 014437 014437 014437 014437 014437 014437 014437 014437 014437 014437 014437		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
	I-533954		Sandpaper for LCRA Maint	R	2/04/2013	21.84		
	I-533959		Gloves for Waterpark	R	2/04/2013	3.54		
	I-534005		Plumbing Parts for Waterpark	R	2/04/2013	53.22		
	I-534438		Broom, Tags for Fisheries	R	2/04/2013	14.70		
	I-534608		Sprayer for Pump Plants	R	2/04/2013	9.77		
	I-534645		Door Knob for Restroom	R	2/04/2013	13.96		
	I-534655		Face Mask, Goggles, Maint	R	2/04/2013	20.34		
	I-534725		Kneepads for O & M Cust Svc	R	2/04/2013	24.42		
	I-534825		Electrical Supplies for WP	R	2/04/2013	55.02		
	I-534838		Drill Bits for Pipelines	R	2/04/2013	7.78		
	I-535703		Trash Bags for LCRA	R	2/04/2013	41.99		864.48
00163			OFFICE DEPOT					
	I-640309585001		Office Supplies	R	2/04/2013	164.28	014440	164.28
01570			Ojai Auto Supply LLC					
	I-266326		Bulbs for Eq#11, Dist Maint	R	2/04/2013	26.77	014441	26.77
00165			OJAI LUMBER CO, INC					
	I-1301605027		Gloves for Fisheries	R	2/04/2013	20.29	014442	
	I-1301605513		6' Posts for District Maint	R	2/04/2013	568.68	014442	
	I-1301605822		Plywood for Waterpark	R	2/04/2013	34.52	014442	623.49
00734			ONESOURCE DISTRIBUTORS					
	I-S3918074001		Conduit for Fairview PP	R	2/04/2013	224.43	014443	
	I-S3927955001		High Voltage Electrician Gloves	R	2/04/2013	275.20	014443	499.63
01627			OSCAR'S TREE SERVICE					
	I-10112		Tree Trimming in Waterpark	R	2/04/2013	1,000.00	014444	1,000.00
10072			PERMACOLOR, INC					
	I-275105		Coat Pipe Spools Fairview PP	R	2/04/2013	161.08	014445	161.08
00188			PETTY CASH					
	I-013113		Replenish Petty Cash	R	2/04/2013	177.24	014446	177.24
01694			POOLFILTERS.BIZ					
	I-110112		Filters for Waterpark	R	2/04/2013	547.50	014447	547.50
00627			PORT SUPPLY					
	I-0842695		Spotlight for #289, Davis Boat	R	2/04/2013	366.63	014448	
	I-2687		Rain Gear for Pipeline Crew	R	2/04/2013	492.58	014448	
	I-8915		Rain Gear for Pipeline Crew	R	2/04/2013	392.62	014448	1,251.83

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 1/17/2013 THRU 2/06/2013

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
10131	RESOURCE ACTION PROGRAMS							
	C-123112078981043A Accrue Use Tax	R	2/04/2013	655.11CR		014449		
	D-123112078981043A Accrue Use Tax	R	2/04/2013	655.11		014449		
	I-123112078981043IN Livingwise Program for Schools	R	2/04/2013	9,036.00		014449		9,036.00
00313	ROCK LONG'S AUTOMOTIVE							
	I-7621 Spark Plugs for #55, LCRA	R	2/04/2013	623.46		014450		623.46
02475	Rutan & Tucker, LLP							
	I-654805 Prof Fees 12/12, 029518-0001	R	2/04/2013	2,216.01		014451		2,216.01
00215	SOUTHERN CALIFORNIA EDISON							
	I-012913 Acct#2210507034	R	2/04/2013	9,168.23		014452		9,168.23
09043	SOUTHERN CALIFORNIA EDISON							
	I-134943 SCE Planning OVPP	R	2/04/2013	297.00		014453		297.00
00048	STATE OF CALIFORNIA							
	I-020113 State Water Plan Payment	R	2/04/2013	218,845.00		014454		218,845.00
01662	TYLER TECHNOLOGIES, INC.							
	I-02561060 UB Online Monthly Fees	R	2/04/2013	153.00		014455		153.00
00226	UNITED STATES POSTAL SERVICE							
	I-013013 Postage for Newsletter	R	2/04/2013	4,350.00		014456		4,350.00
00258	VENTURA STEEL, INC							
	I-135798 Steel Plate for UO Reservior	R	2/04/2013	35.85		014457		35.85
09955	VENTURA WHOLESALE ELECTRIC							
	I-171295 Compression Lugs for Fairview	R	2/04/2013	48.38		014458		48.38
00536	Water Resource Engr Associates							
	I-201429A Senior Canyon Contract Mgmt	R	2/04/2013	13,303.24		014459		13,303.24
00439	WAYCASY CRANE SERVICE							
	I-5742 Crane Work at Fairview PP	R	2/04/2013	400.00		014460		400.00
00271	WEST COAST AIR CONDITIONING							
	I-S45680 PM Service, Dist Ofc	R	2/04/2013	185.00		014461		
	I-S45742 Contactor for A/C Unit	R	2/04/2013	45.30		014461		230.30
00274	JAMES WORD							
	I-013113 Reimburse Mileage 1/13	R	2/04/2013	113.00		014462		113.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	I-000201301280663 James Mc Vicker UB Refund	R	2/04/2013	42.57		014463		42.57
1	I-000201301280661 Nationstar Mortgage UB Refund	R	2/04/2013	26.17		014464		26.17
1	I-000201301280662 Chelsea Waiton UB Refund	R	2/04/2013	18.52		014465		18.52
1	I-000201301280664 HRF-SAI1, LLC UB Refund	R	2/04/2013	1.49		014466		1.49
1	I-000201301300665 William F Foeller TS Refund	R	2/04/2013	70.00		014467		70.00
00124	ICMA RETIREMENT TRUST - 457							
	I-CUI201302050666 457 CATCH UP	R	2/06/2013	634.61		014468		
	I-DCI201302050666 DEFERRED COMP FLAT	R	2/06/2013	2,580.76		014468		
	I-DI%201302050666 DEFERRED COMP PERCENT	R	2/06/2013	128.30		014468		3,343.67
01960	I-MOR201302050666 Moringa Community PAYROLL CONTRIBUTIONS	R	2/06/2013	16.75		014469		16.75
00985	NATIONWIDE RETIREMENT SOLUTION							
	I-CUN201302050666 457 CATCH UP	R	2/06/2013	864.53		014470		
	I-DCN201302050666 DEFERRED COMP FLAT	R	2/06/2013	4,157.84		014470		5,022.37
00180	S.E.I.U. - LOCAL 721							
	I-COP201302050666 SEIU 721 COPE	R	2/06/2013	9.50		014471		
	I-UND201302050666 UNION DUES	R	2/06/2013	593.75		014471		603.25
00230	I-UWY201302050666 UNITED WAY PAYROLL CONTRIBUTIONS	R	2/06/2013	45.00		014472		45.00
00489	I-Jan 13 STEVE WICKSTRUM Reimburse Expenses 1/13	R	2/06/2013	188.03		014473		188.03
01203	I-Jan 12 DENISE COLLIN Reimburse Expenses 1/13	R	2/06/2013	50.46		014474		50.46
00128	INTERNAL REVENUE SERVICE							
	I-T1 201302050666 Federal Withholding	D	2/06/2013	22,281.84		020631		
	I-T3 201302050666 FICA Withholding	D	2/06/2013	22,469.86		020631		
	I-T4 201302050666 Medicare Withholding	D	2/06/2013	5,255.00		020631		50,006.70

VENDOR SET: 01 Casitas Municipal Water D  
BANK: AP ACCOUNTS PAYABLE  
DATE RANGE: 1/17/2013 THRU 2/06/2013

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00049	STATE OF CALIFORNIA							
I-T2 201302050666	State Withholding	D	2/06/2013	7,574.67		020632		7,574.67
00187	CALPERS							
I-PBB201302050666	PERS BUY BACK	D	2/06/2013	66.87		020633		
I-PER201302050666	PERS EMPLOYEE PORTION	D	2/06/2013	10,451.01		020633		
I-PRR201302050666	PERS EMPLOYER PORTION	D	2/06/2013	12,636.50		020633		23,154.38

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	98	781,263.31	0.00	781,263.31
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	157,759.72	0.00	157,759.72
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	104	939,023.03	0.00	939,023.03
BANK: AP	TOTALS:		104	939,023.03	0.00	939,023.03
REPORT TOTALS:			106	939,023.03	0.00	939,023.03

Void CK# 013670 - Lost in mail  
Re-issued on ck# 014402

< 157.00 >

938,866.03

**Casitas Municipal Water District**  
**Reimbursement Disclosure Report (1)**  
**Fiscal Year 2012/13**  
**July 1, 2012-January 31, 2013**

<u>Date paid</u>	<u>Board of Director/ Employee</u>	<u>Description</u>	<u>Amount Paid</u>
07/05/2012	Ken Grinnell	Advanced Water Treatment Class	\$ 130.00
07/05/2012	Brian Taylor	Meals & Water for Crew Working Villanova Break	\$ 108.02
07/13/2012	RJ Faddis	Premium Fuel for Rogue Boat 6/21/12	\$ 200.00
07/13/2012	RJ Faddis	Premium Fuel for Rogue Boat 6/29/12	\$ 151.88
07/13/2012	Scott Lewis	Lodging CMWD 6/3/12-6/10/12	\$ 500.67
07/13/2012	Scott Lewis	Car Rental CMWD 6/3/12-6/10/12	\$ 342.51
07/13/2012	Scott Lewis	Radio Telemetry Repair	\$ 610.00
08/09/2012	RJ Faddis	Premium Fuel for Rogue Boat 7/8/12	\$ 219.17
08/09/2012	RJ Faddis	Premium Fuel for Rogue Boat 7/15/12	\$ 258.78
08/09/2012	Scott Lewis	Airfare to CMWD 7/29/12-8/6/12	\$ 421.20
08/09/2012	Steve Wickstrum	Roundtrip Mileage Napa-CSDA 7/15-7/18	\$ 436.23
08/09/2012	Steve Wickstrum	Lodging Napa-CSDA 7/15-7/18	\$ 549.03
08/16/2012	John Parlee	TP Operation Class Registration and Manual	\$ 153.04
08/23/2012	Robert Vasquez	Safety Boots	\$ 170.00
08/29/2012	Ron Yost	Annual Possessory Tax	\$ 530.99
08/31/2012	Mike Shields	Picture Frames for Historic Dam Pictures	\$ 113.63
09/06/2012	Eric Behrendt	Safety Boots	\$ 170.00
09/20/2012	Willis Hand	T5 Renewal of Certification	\$ 105.00
09/20/2012	Scott Lewis	Lodging CMWD 7/29/12-8/6/12	\$ 880.80
09/20/2012	Scott Lewis	Car Rental CMWD 7/29/12-8/6/12	\$ 390.38
09/20/2012	Scott Lewis	Airfare to CMWD 9/8/12-9/14/12	\$ 341.20
10/01/2012	Robert Weinerth	Cash Advance for Travel 10/14/12-10/16/12	\$ 599.25
10/04/2012	Lisa Barbee	Cash Advance for Travel 10/22/12-10/24/12	\$ 818.98
10/04/2012	Scott MacDonald	Safety Boots	\$ 170.00
10/04/2012	Suzi Taylor	Lightsticks, Crayons for Kids at Ojai Days	\$ 100.50
10/04/2012	Suzi Taylor	Reuseable Grocery Bags for Ojai Days	\$ 449.08
10/09/2012	Susan McMahon	Personal Vehicle Mileage Conference 10/3-10/4	\$ 223.00
10/09/2012	Susan McMahon	Lodging CA Lake Mgmt Conference 10/3-10/4	\$ 190.60
10/09/2012	Luke Soholt	Safety Boots	\$ 170.00
10/09/2012	Suzi Taylor	Chapstick for Ojai Days	\$ 147.50
10/09/2012	Suzi Taylor	Chip Bag Clips for Ojai Days	\$ 253.65
10/11/2012	Scott Lewis	Lodging CMWD 9/8/12-9/14/12	\$ 550.91
10/11/2012	Scott Lewis	Car Rental CMWD 9/8/12-9/14/12	\$ 348.17
10/18/2012	Ken Grinnell	Gas Springs for Truck Bed #13	\$ 107.23
10/25/2012	Brian Taylor	Clipboard Storage Boxes	\$ 106.75
10/25/2012	Mike Werber	Safety Boots	\$ 106.19
11/16/2012	Scott Lewis	Airfare to CMWD 10/29/12-11/2/12	\$ 281.20
11/16/2012	Mike Shields	Safety Boots	\$ 139.95
12/05/2012	Carol Belser	Lifeguarding Instructor Course	\$ 105.00
12/05/2012	Suzi Taylor	Calendars, Planners for LCRA	\$ 198.95
12/05/2012	Ron Yost	Safety Boots	\$ 155.46
12/05/2012	Steve Wickstrum	PE License Renewal	\$ 115.00
12/12/2012	Scott Lewis	Lodging CMWD 10/29-11/2	\$ 337.40
12/12/2012	Scott Lewis	Car Rental CMWD 10/29-11/2	\$ 281.07
12/12/2012	Ronald Merckling	Lodging, Parking ACWA Conference 12/4-12/7	\$ 716.52
12/12/2012	Curtis Orozco	Safety Boots	\$ 170.00
12/20/2012	Carol Belser	Lodging DFG Meeting 12/12/12	\$ 111.38
12/20/2012	Bill Hicks	Lodging ACWA Conference 12/4-12/7	\$ 638.52
12/26/2012	Robert Monnier	Lodging, CDPH T5 Panel 12/16-12/18	\$ 207.64

**Casitas Municipal Water District**  
**Reimbursement Disclosure Report (1)**  
**Fiscal Year 2012/13**  
**July 1, 2012-January 31, 2013**

01/03/2013	Robert Vasquez	Safety Boots	\$	170.00
01/03/2013	Luke Soholt	T3 Certification	\$	100.00
01/03/2013	Scott MacDonald	Water Treatment/Quality Courses	\$	302.00
01/10/2013	Scott Lewis	Airfare to CMWD 12/10/12-12/18/12	\$	311.20
01/10/2013	Scott Lewis	PIT Tag Station Batteries (Powerstride Battery)	\$	180.18
01/10/2013	Scott Lewis	Lodging CMWD 12/10-12/18	\$	692.34
01/10/2013	Scott Lewis	Car Rental CMWD 12/10-12/18	\$	493.31
01/10/2013	John Parlee	Safety Boots	\$	170.00
01/16/2013	Ken Grinnell	Water Distribution Course	\$	161.00
01/24/2013	Michael Gibson	Misc. Equip for Fisheries (Lowe's)	\$	131.27
01/24/2013	Michael Gibson	2 Utility Boxes for PIT Tag Antenna	\$	278.33

Note:

1) Reimbursement Disclosure Report prepared pursuant to California Government Code 53065.5

CASITAS MUNICIPAL WATER DISTRICT  
Inter-Office Memorandum

DATE: February 4, 2013  
TO: Board of Directors  
FROM: General Manager, Steve Wickstrum  
Re: Recreation Committee Meeting of February 4, 2013

**RECOMMENDATION:**

It is recommended that the Board of Directors receive and file this report.

**BACKGROUND AND OVERVIEW:**

1. **Roll Call.** Directors Kaiser and Hicks,  
General Manager Steve Wickstrum  
Park Services Manager Carol Belser  
Public: Gary Wolfe, Lake Casitas Marina  
Eric and Wendy Gillett, Dee Bennett, Casitas Rowing Club
2. **Public comments.**  
Mr. Wolfe announced that the Bait and Tackle Shop has completed its construction and is open for business from its new building. The General Manager shared a picture of the new shop. The Committee expressed appreciation for the business improvements that Mr. Wolfe has brought to Lake Casitas.
3. **Board/Management comments.** None.
4. **Discussion regarding updating the contract with the Casitas Rowing Club.**  
PSM Belser presented to the Committee that the Casitas Rowing Club has grown during the past five years with more participants and boats. Staff and Club are investigating a new location for the Club's equipment and propose to develop an agreement for the Club's use of Lake Casitas. The relocation of the Club and the use agreement will be beneficial to both the Club and Casitas. PSM Belser will bring a draft agreement back to the Committee in March 2013.

The Committee expressed praise for the Club's leadership of Eric and Wendy Gillett, and the many positive aspects of the Club. The actions appear to be needed and supported by the Committee.

5. **Special Event Planning.**  
PSM Belser presented to the Committee that staff are developing a Junior Explorer program for youth on weekends and plan to continue the carp program that may include a sponsored event this summer. Other investigations are continuing regarding transportation options for visitors.

PSM Belser noted that the Brewfest and Ojai Wine Festival are scheduled. The Kid's Fishing Day is scheduled for March 23<sup>rd</sup>. The Committee asked staff to schedule the



shoreline cleanup.

6. **Discussion regarding the Watershed Management Agreement with the Bureau of Reclamation.**

PSM Belser reported that Casitas has met with the Bureau's liaison, Dave Woolley, to discuss formalizing a management agreement for the open space lands (aka, Teague Memorial Watershed, Casitas Reservoir Watershed). The approach is to move from the 1978 Interim Agreement to a long-term agreement for land management by Casitas, in accordance with the Lake Casitas Resource Management Plan. The management would be under financial assistance by the Bureau. The fire protection and law enforcement for the watershed lands would be through an agreement between the Bureau and the US Forest Service.

The Committee expressed that this is moving in a positive direction and resolving the uncertainties of the past. PSM Belser will be re-drafting the watershed ordinance and the Bureau will be drafting the watershed management agreement. Both documents should be ready for review next month.

7. **Review of Incidents and Comments.** None.

CASITAS MUNICIPAL WATER DISTRICT  
Inter-Office Memorandum

DATE: February 6, 2013  
TO: Board of Directors  
FROM: General Manager, Steve Wickstrum  
Re: Executive Committee Meeting of February 5, 2013

**RECOMMENDATION:**

It is recommended that the Board of Directors receive and file this report.

**MEETING:**

1. **Roll Call.** Directors Russ Baggerly and Jim Word  
General Manager Steve Wickstrum  
Staff - Ron Merckling
2. **Public Comments.** None.
3. **Board/Manager comments.**  
The General Manager commented on receiving an invitation from Shana Epstein, General Manager at Ventura Water, to participate in sponsoring the Take 1 event. The Committee expressed that there is no interest in sponsoring this event.
4. **State Water Supply Update and Long-term Water Supply Contract.**  
The General Manager reported on activities of the State Water Contractors concerning contract extension discussions. The General Manager will be involved in the discussions as they apply to the Ventura County Watershed Protection contract with the Department of Water Resources.
5. **Department of Water Resources Independent Technical Panel assignment to Ron Merckling.** The General Manager is recommending that Ron Merckling apply to be an active participant in the technical panel, representing small wholesale and/or retail water purveyors in the development of best management plans. The Committee agreed that Ron Merckling has been very involved in previous DWR water conservation and use planning and that he would bring to the panel a representation of smaller water agencies. Ron has submitted his nomination application is awaiting an appointment at the direction of the General Manager. Staff will inform the Committee and Board if Ron Merckling receives an appointment to the panel. The DWR appointment will provide reimbursements for travel and subsistence costs.
6. **Status of AB 72.**  
The General Manager received a notice from Three Valleys Municipal Water District that they are sponsoring AB 72 through Assembly Member Chris Holden.

The purpose of AB 72 is to change Government Code Section 24200 and Water Code Section 71253, which states that board members elected to municipal water districts must wait until the first Monday after January 1<sup>st</sup> to be sworn into office. The proposed legislation would change the swearing in date to the first Monday after December 1<sup>st</sup>, thus reducing the current 60-day “lame duck” period. Staff will track the progress of this bill and inform the Committee and Board of any progress or results.

CASITAS MUNICIPAL WATER DISTRICT  
Inter-Office Memorandum

DATE: February 8, 2013  
TO: Board of Directors  
FROM: General Manager, Steve Wickstrum  
Re: Ex Parte Communications

**RECOMMENDATION:**

It is recommended that the Board of Directors receive a report from General Counsel regarding ex parte communications.

**BACKGROUND:**

The Board of Directors has asked General Counsel about proper conduct in communications by the Board. General Counsel has provided the following guidelines:

Board members are advised that ex parte communications during the pendency of proceedings conducted by the board pursuant to the Community Facility District Act are not prohibited. However, in the interest of establishing a complete administrative record, increasing transparency and reducing any appearance of impropriety, board members are advised to disclose all oral and written ex parte communications during the pendency of the aforementioned proceedings.

Board members are advised to enter written ex parte communications into the record and to enter oral ex parte communications into the record by an oral or written report identifying the person involved in the communication, the date or approximate date of the communication and the substance of the communication. Finally, Board members are advised to notify any person desiring ex parte communication that the board member prefers that the ex parte communication not take place but, in the event that it does, the board member would enter the communication into the record.

If there are any questions in this regard, General Counsel will discuss the questions during the next regularly scheduled meeting of the Board of Directors.

**CASITAS MUNICIPAL WATER DISTRICT**  
Interdepartmental Memo

DATE: February 4, 2013

TO: Steve Wickstrum, General Manager

FROM: Carol Belser, Park Services Manager

SUBJECT: **SS Relief Floating Restroom Operation & Maintenance Grant Amendment #1 for the Clean Vessel Grant Contract from the California Department of Boating & Waterways (DWB)**

**RECOMMENDATION**

It is recommended that the Board approve the attached Resolution for the purpose of amending Agreement #11-107-711 authorizing Casitas Municipal Water District to receive a maximum of \$36,000 in grant finding for the operation and maintenance of the SS Relief Floating Restrooms through June 30, 2015.

**BACKGROUND**

Casitas and DBW executed an agreement in 2011 for grant reimbursement for operation and maintenance costs for three (3) floating restrooms over a two (2) year period, not to exceed \$20,000. This new agreement will add another \$16,000 to the grant allocation extending the term to June 30, 2015, for a total allocation to Casitas of \$36,000. Pursuant to the grant, Casitas is required to provide a 25% match of the costs.

The following personnel were authorized by the Board to provide communications for this grant at the March 28, 2012 meeting and no changes are recommended at this time:

- (a) Communications with DWB - Steven E. Wickstrum, General Manager  
- Carol Belser, Park Services Manager
- (b) Make Decisions Concerning the Grant administration  
- Steven E. Wickstrum, General Manager  
- Carol Belser, Park Services Manager
- (c) Sign Contract Amendments - Steven E. Wickstrum, General Manager.

**CASITAS MUNICIPAL WATER DISTRICT**

**RESOLUTION REQUESTING AUTHORIZATION  
TO AMEND STANDARD AGREEMENT #11-107-711  
FOR THE OPERATION AND MAINTENANCE OF  
THE FLOATING RESTROOMS FROM  
THE DEPARTMENT OF BOATING AND WATERWAYS  
AT LAKE CASITAS RECREATION AREA**

**WHEREAS**, the Department of Boating and Waterways (DBW) is authorized to provide grants to cities, counties, districts, and other public agencies for the operation and maintenance of floating restrooms; and

**WHEREAS**, DBW and Casitas Municipal Water District (CMWD) entered into Agreement #11-107-711 in 2011 for grant reimbursement for the operation and maintenance of floating restrooms at Lake Casitas Recreation Area (LCRA) to meet the needs of the boaters and to provide public access to these facilities; and

**WHEREAS**, DBW is willing to amend Agreement #11-107-711 to extend the term to June 30, 2015 and increase the grant to a maximum of \$36,000; and

**WHEREAS**, Casitas Municipal Water District is willing to execute the above referenced amendment.

**NOW, THEREFORE, BE IT RESOLVED** that the President of the Board of Directors of the Casitas Municipal Water District by adopting this resolution hereby requests the Department of Boating and Waterways to execute the Standard Agreement #11-107-711 Amendment for the Clean Vessel Act Grant for the operation and maintenance of the floating restrooms at Lake Casitas Recreation Area; and

**BE IT FURTHER RESOLVED** that Casitas Municipal Water District agrees to accept the Amendment and hereby authorizes the General Manager to execute said Amendment and accept the terms for the purposes stated above.

**PASSES AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2013 by the following vote:

Ayes:

Noes:

Absent:

By: \_\_\_\_\_

James W. Word, President,  
Casitas Municipal Water District

ATTEST:

\_\_\_\_\_  
Mary Bergen, Secretary,  
Casitas Municipal Water District

CERTIFICATION \_\_\_\_\_

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**CASITAS MUNICIPAL WATER DISTRICT  
INTEROFFICE MEMORANDUM**

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**TO:** GENERAL MANAGER  
**FROM:** TREATMENT PLANT MANAGER  
**SUBJECT:** MEDIA CLEANING – FILTER #3  
**DATE:** FEBRUARY 6, 2013

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**RECOMMENDATION:**

It is recommended that the Board of Directors approve a purchase order for ERS Industrial Services, Inc. in the amount of \$26,078.34 for the removal, cleaning and reinstallation of media in filter #3.

**BACKGROUND AND DISCUSSION:**

The FY 2012/13 budget contains funds in the amount of \$35,000.000 for the removal, cleaning, and reinstallation of the media in filter #3.

A job walk was conducted and three contractors attended. Two firms submitted bids. One firm declined to bid.

Carbon Activated	Dale Kerr	Decline to bid
Prominent Systems, Inc	Allen Lim	\$45,989.25
ERS Industrial Services	Rick Langlois	\$26,078.34

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**CASITAS MUNICIPAL WATER DISTRICT  
INTEROFFICE MEMORANDUM**

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**TO:** GENERAL MANAGER  
**FROM:** TREATMENT PLANT MANAGER  
**SUBJECT:** CASITAS DAM MANOMETER SENSING LINE ADABANDONMENT  
**DATE:** FEBUARY 7, 2013

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**RECOMMENDATION:**

It is recommended that the Board of Directors approve a purchase order for Harbor Offshore, Inc in the amount of \$83,989.00 for the abandonment of the Casitas Dam manometer sensing line.

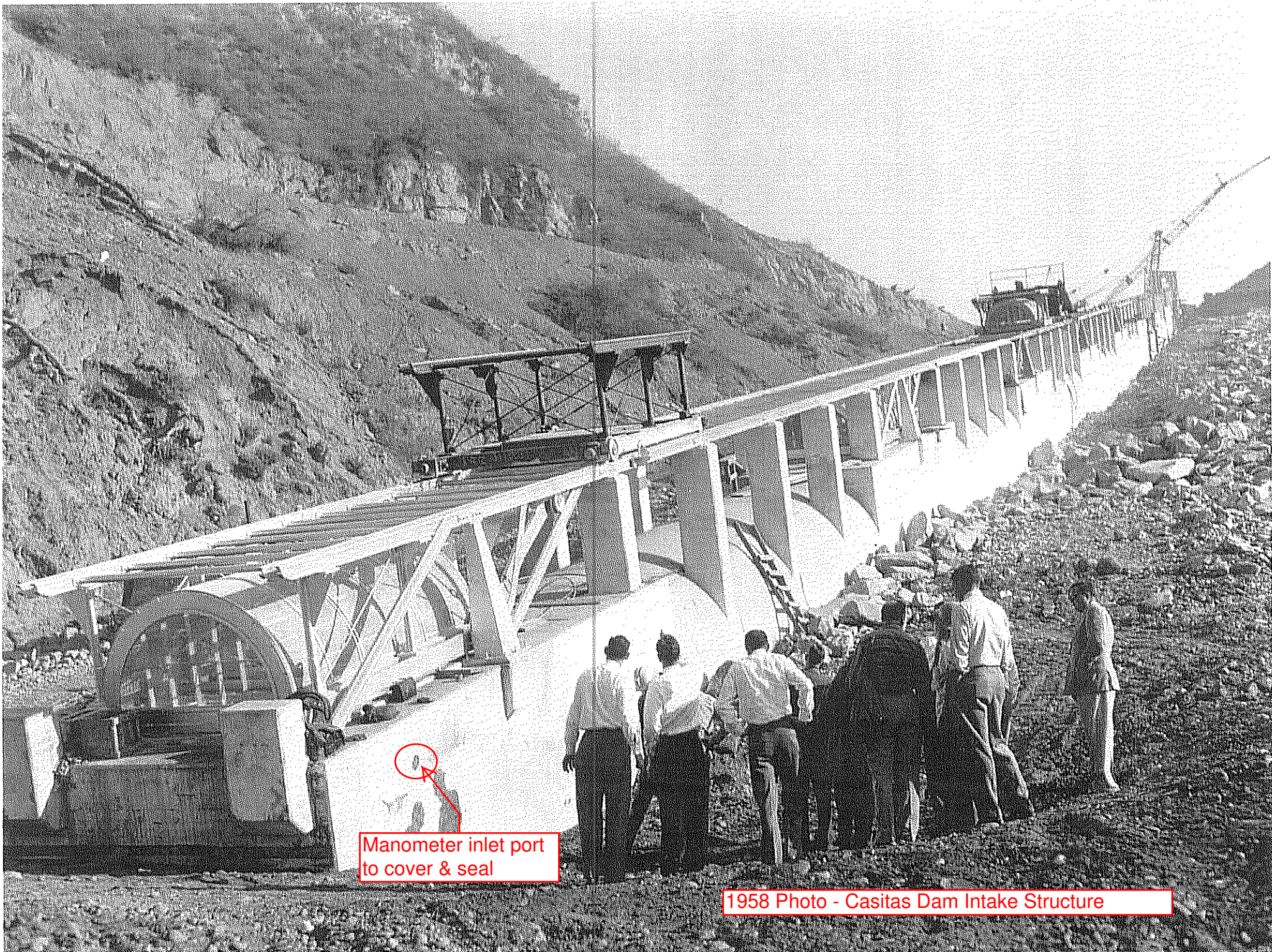
**BACKGROUND AND DISCUSSION:**

The FY 20012/13 budget contains funds in the amount of \$80,000.000 for the abandonment of the Casitas Dam manometer sensing line. The manometer (mercury column) and its sensing line were installed during the construction of Casitas Dam as a system to determine the lake's surface elevation. The system was replaced with an electrical/mechanical bubbler system in the mid 1980s. The retired manometer system stayed in place until the USBR earthquake retrofit upgrades. The construction activities in the Dam's lower tunnel required the removal of the manometer and most of the sensing line. The remaining section is embedded in concrete with a short section protruding from the concrete at the rear of the lower tunnel. A small weep has developed in the exposed sensing line where it penetrates the concrete. Repairing the sensing line is not an option. Based on engineering estimates for the cost of abandonment at the rear of the lower tunnel versus abandonment of the line's inlet at the bottom of the intake structure, it is more economical to abandon the line at its inlet. The line's inlet is currently 191 feet underwater. Harbor Offshore's quotation is based on the OSHA requirement to use a mixed gas system for their diver at depths over 185 feet. If the depth of the dive operations lowers to less than 185 feet the cost for the repair will be 22% less.

A job walk was conducted and three contractors attended.

Harbor Offshore Inc.	Phil Otalora	\$83,989.00
Aqueos	Scot Anderson	\$88,939.00
Global Diving and Salvage	Danny Broadhurst	\$127,194.00





Manometer inlet port  
to cover & seal

1958 Photo - Casitas Dam Intake Structure

**Casitas Municipal Water District**  
**Monthly Cost Analysis - Robles, Fisheries, Fish Passage**



2012/2013

02/06/2013

	<b>Marzula &amp; Marzula</b> <i>11-5-21-5049-12</i>	<b>Operation of Robles</b> <i>11-5-??-????-14</i>	<b>Fisheries</b> <i>11-5-28-50??-??</i>	<b>Project Name</b> <b>Fish Passage</b>	<b>Cost of the Fish Passage</b>
2003/2004	0.00	132,143.20	6,066.93		
2004/2005	0.00	298,006.35	39,124.63		8,079,888.06
2005/2006	274,270.75	144,052.92	93,406.52		0.00
2006/2007	194,409.73	110,707.78	188,651.75		114,790.04
2007/2008	21,111.90	117,299.80	272,644.56		0.00
2008/2009	1,207.75	88,201.00	307,739.00		0.00
2009/2010	216,797.47	124,874.54	342,756.94		0.00
2010/2011	169,932.80	148,506.23	373,535.60		0.00
2011/2012	5,976.46	84,305.75	363,608.72		0.00
<b>Expenditures</b>					
July	359.95	3,511.66	24,786.58		
August	1,471.91	11,911.25	36,960.55		
September	5,357.14	14,563.70	34,674.45		
October	20.45	8,990.56	27,173.88		
November	23.00	8,966.10	33,164.65		
December	0.00	18,421.56	38,945.14		
January	0.00	8,690.48	28,537.70		
February				<b>Less: Grants</b>	
March				CA Coastal Conservancy	-1,750,000.00
April				CA Dept of Fish & Game	-1,500,000.00
May				CA Dept of Fish & Game	-1,000,000.00
June				Pacific States Marine	-8,988.86
				(Timber Debris Fence)	
				Pacific States Marine	-18,980.00
				(Vaki Shroud)	
<b>Total Cost YTD</b>	<b>7,232.45</b>	<b>75,055.31</b>	<b>224,242.95</b>	<b>Total Cost TD</b>	<b>8,194,678.10</b>
				<b>Less: Grant Funding</b>	<b>-4,277,968.86</b>
<b>Total Project Cost</b>	<b>890,939.31</b>	<b>1,323,152.88</b>	<b>2,211,777.60</b>	<b>Total Project Cost</b>	<b>3,916,709.24</b>
<b>Total: Operation of Robles, Fisheries and Fish Passage</b>					<b>7,451,639.72</b>

**Casitas Municipal Water District**  
**Monthly Cost Analysis - Ojai Flow**  
**2012/2013**



02/06/2013

	<u>Services &amp; Suplies</u>	<u>Legal Fees</u>	<u>Labor Expense</u>	<u>Other Services</u>	<u>Total Expenses</u>
<b>2010/2011</b>	<b>0.00</b>	<b>42,560.00</b>	<b>9,100.66</b>	<b>0.00</b>	<b>51,660.66</b>
July	0.00	0.00	479.45	0.00	479.45
August	0.00	5,094.00	1,338.47	0.00	6,432.47
September	0.00	14,781.79	179.79	0.00	14,961.58
October	0.00	4,388.00	0.00	0.00	4,388.00
November	0.00	11,214.53	868.45	0.00	12,082.98
December	0.00	22,974.19	0.00	0.00	22,974.19
January		4,108.64	0.00		4,108.64
Feburary					0.00
March					0.00
April					0.00
May					0.00
June					0.00
<b>Total Cost YTD</b>	<b>0.00</b>	<b>62,561.15</b>	<b>2,866.16</b>	<b>Total Cost YTD</b>	<b>65,427.31</b>
<b>Total Project Cost</b>	<b>0.00</b>	<b>105,121.15</b>	<b>11,966.82</b>	<b>Total: Ojai Flow</b>	<b>117,087.97</b>

CASITAS MUNICIPAL WATER DISTRICT  
LAKE CASITAS RECREATION AREA

DATE: January 29, 2013  
TO: Steve Wickstrum, General Manager  
FROM: Carol Belser, Park Services Manager  
SUBJECT: Recreation Area Monthly Report for December 2012

Visitation Numbers

The following is a comparison of visitations for December 2012:

	Dec. 2011	Dec. 2012	Nov. 2012
Visitor Days	24,760	21,132	34,776
Camps	1,519	2,148	3,364
Cars	6,190	5,283	8,694
Boats	218	126	214
Kayaks & Canoes	55	10	42

Fiscal Year to Date Visitation	
2011/2012	369,780
2012/2013	333,076
% Change	-9.926

Administration

PSM Belser attended the December 2012 meeting of the Department of Fish and Game to address the Commission asking for their attention and support to move the administrative process forward in hopes of having Lake Casitas back on the schedule for regular trout stockings by the Department.

Boating

There were 8 cables sold for new inspections, 31 boats were re-inspected and a total of 406 boats were retagged. Three failed the first inspection.

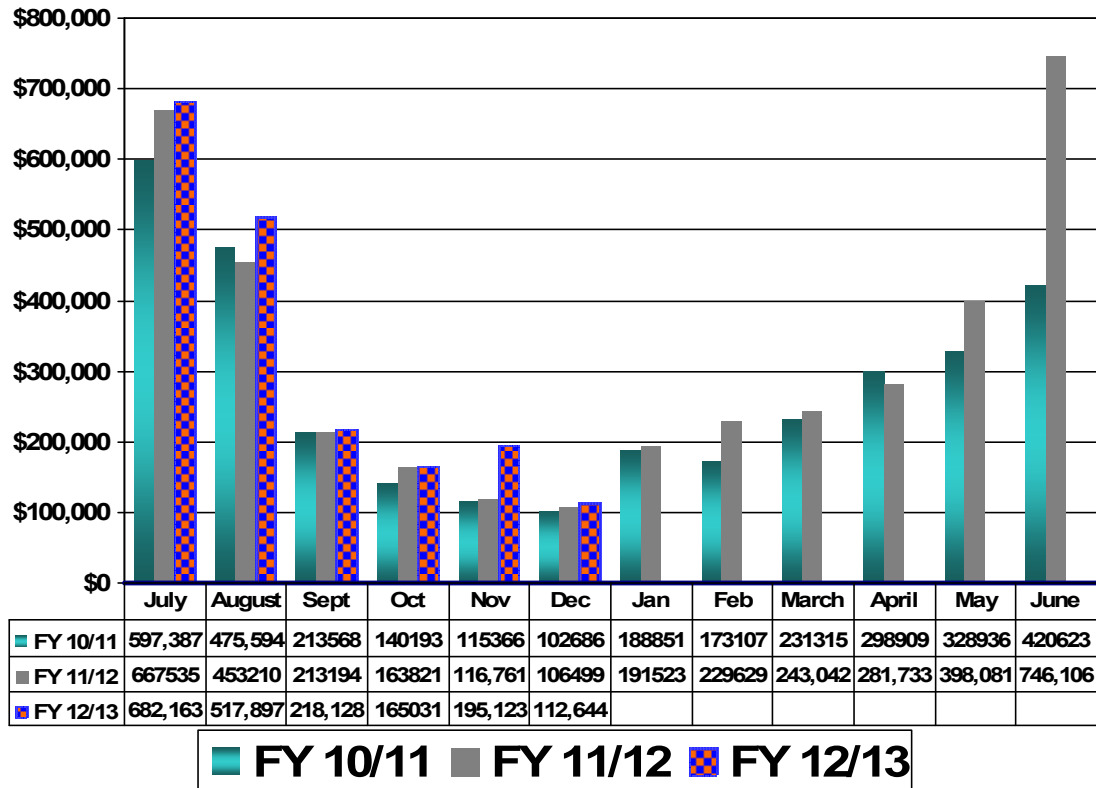
Shoreline fishing at night was held December 28 and 29.

Incidents

There were a few incidents that required assistance for outside services that included: child welfare check, an eviction, vandalism, possible DUI, and a medical transport.

Revenue Reporting

The figures below illustrate all Lake Casitas Recreation Area's revenue collected in the respective month (operations, concessions, Water Adventure, etc.) per the District's Financial Summary generated by the Finance Manager.



Note: June 2012 revenue included \$128,000 grant reimbursement from BOR and \$80,000 from Boating & Waterways for a Patrol Vessel.

**CASITAS MUNICIPAL WATER DISTRICT  
TREASURER'S MONTHLY REPORT OF INVESTMENTS  
02/06/13**

Type of Invest	Institution	CUSIP	Date of Maturity	Amount of Deposit	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	Federal Home Loan Bank	313379EE5	06/14/19	\$1,393,598	\$1,365,228	1.625%	10/03/12	11.01%	2288
*TB	Federal Home Loan Bank	3133XFKF2	06/11/21	\$743,109	\$716,453	5.625%	01/16/13	5.78%	3005
*TB	Federal Home Loan Bank	3133XSP930	12/13/13	\$743,750	\$717,556	3.125%	07/01/10	5.79%	307
*TB	Federal Home Loan Bank	3133XWNB10	06/12/15	\$729,603	\$741,013	2.875%	07/01/10	5.98%	846
*TB	Federal Home Loan Bank	3134A4VG60	11/17/15	\$801,864	\$783,832	4.750%	07/19/10	6.32%	1001
*TB	Federal Home Loan MTG Corp	3135G0ES80	11/15/16	\$696,737	\$701,052	1.375%	03/12/12	5.66%	1359
*TB	Federal Home Loan MTG Corp	3137EABA60	11/17/17	\$1,211,010	\$1,194,460	5.125%	01/03/12	9.64%	1721
*TB	Federal Home Loan MTG Corp	3137EABS70	09/27/13	\$766,605	\$717,794	4.125%	07/01/10	5.79%	231
*TB	Federal Home Loan MTG Corp	3137EACD90	07/28/14	\$739,907	\$727,678	3.000%	07/01/10	5.87%	532
*TB	Federal Natl MTG Assn	31398AYY20	09/16/14	\$739,123	\$731,269	3.000%	07/01/10	5.90%	580
*TB	US Treasury Inflation Index NTS	912828JE10	07/15/18	\$1,055,030	\$1,248,519	1.375%	07/06/10	10.07%	1959
*TB	US Treasury Notes	912828JW10	12/31/13	\$709,352	\$708,337	1.500%	04/01/10	5.71%	325
*TB	US Treasury Notes	912828LZ10	11/30/14	\$718,129	\$723,625	2.125%	07/01/10	5.84%	654
*TB	US Treasury Inflation Index NTS	912828MF40	01/15/20	\$1,041,021	\$1,259,025	1.375%	07/01/10	10.16%	2499
	Accrued Interest			\$63,493	\$58,616				
	<b>Total in Gov't Sec. (11-00-1055-00&amp;1065)</b>			<b>\$12,152,331</b>	<b>\$12,394,457</b>			<b>85.15%</b>	
	<b>Total Certificates of Deposit: (11.13506)</b>			<b>\$0</b>	<b>\$0</b>			<b>0.00%</b>	
**	<b>LAIF as of: (11-00-1050-00)</b>		N/A	<b>\$444</b>	<b>\$444</b>	0.35%	Estimated	<b>0.00%</b>	
***	<b>COVI as of: (11-00-1060-00)</b>		N/A	<b>\$2,161,749</b>	<b>\$2,161,749</b>	0.65%	Estimated	<b>14.85%</b>	
	<b>TOTAL FUNDS INVESTED</b>			<b>\$14,314,524</b>	<b>\$14,556,650</b>			<b>100.00%</b>	
	Total Funds Invested last report			\$14,534,524	\$14,821,053				
	Total Funds Invested 1 Yr. Ago			\$14,337,204	\$14,882,946				
****	<b>CASH IN BANK (11-00-1000-00) EST.</b>			<b>\$4,224,734</b>	<b>\$4,224,734</b>				
	<b>CASH IN Western Asset Money Market</b>			<b>\$251,347</b>	<b>\$251,347</b>	0.010%			
	<b>CASH IN PIMMA Money Market</b>			<b>\$0</b>	<b>\$0</b>	0.000%			
	<b>TOTAL CASH &amp; INVESTMENTS</b>			<b>\$18,790,605</b>	<b>\$19,032,730</b>				
	TOTAL CASH & INVESTMENTS 1 YR AGO			\$17,403,712	\$17,949,454				
*CD	CD - Certificate of Deposit								
*TB	TB - Federal Treasury Bonds or Bills								
**	Local Agency Investment Fund								
***	County of Ventura Investment Fund								
	Estimated interest rate, actual not due at present time.								
****	Cash in bank								

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.

All investments were made in accordance with the Treasurer's annual statement of investment policy.