

Board Meeting Agenda

Russ Baggerly, Director
Mary Bergen, Director
Bill Hicks, Director

Pete Kaiser, Director
James Word, Director

CASITAS MUNICIPAL WATER DISTRICT
January 9, 2013
3:00 P.M. – DISTRICT OFFICE

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of ¶54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

1. Public Comments
2. General Manager comments.
3. Board of Director comments.
4. Board, Committee, and Meeting Approvals
 - a. Election of Board Officers
 - b. Discussion and approval of meetings that will be considered authorized meetings for the Board.
 - c. Selection of Board Committee assignments and dates of meetings.
5. Consent Agenda
 - a. Minutes of the December 12, 2012 Board Meeting.
 - b. Minutes of the November 19, 2012 Board Meeting.

RECOMMENDED ACTION: Adopt Consent Agenda

6. Bills
7. Resolution approving memberships for 2013.

RECOMMENDED ACTION: Adopt Resolution

8. Resolution awarding a contract to Taft Electric Company of Ventura in the amount of \$130,600 for the SDWR Grant Improvement Project – Instrumentation, Specification 12-360.

RECOMMENDED ACTION: Adopt Resolution

9. Discussion regarding the TMDL pumping and diversion impairments.
10. Information Items:
 - a. Monthly Cost Analysis for operation of Robles, fisheries and fish passage.
 - b. Monthly Cost Analysis for Ojai FLOW.
 - c. Lake Casitas Recreation Area Report for November, 2012.
 - d. Letter from Ventura Local Agency Formation Commission.
 - e. Investment Report.
11. Closed Session
 - a. (Govt. Code Sec. 54956.9 (c))
Conference with Legal Counsel – Anticipated Litigation (One case).

12. Adjournment

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a).

Minutes of the Casitas Municipal Water District
Board Meeting Held
December 12, 2012

A meeting of the Board of Directors was held December 12, 2012 at Casitas' Office, Oak View, California. Directors Baggerly, Word, Hicks, Bergen and Kaiser were present. Also present were Steve Wickstrum, General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, Bob Krimmer. There were two staff members and one members of the public in attendance. President Baggerly led the group in the flag salute.

1. Public Comments

None

2. General Manager comments.

Mr. Wickstrum informed the board that he received a draft agreement from the City of Ventura and it will require additional work and negotiation. A meeting with the City is scheduled for December 18th. Mr. Wickstrum then explained that a letter was sent to Michael Jackson of the Bureau of Reclamation regarding the Casitas Dam SOD agreement and he is waiting for a response. Mr. Wickstrum mentioned a meeting regarding the TMDL for diversions and impairments. It was suggested that Director Bergen also attend.

3. Board of Director comments.

Director Hicks provided his report on his attendance at the ACWA conference adding it was a good conference and suggesting we look at solar options again as the Bureau is also providing some assistance.

President Baggerly asked about the problems with the boat. Park Services Officer Taylor explained we received a new motor as the original one had some manufacturing defects. Additionally there is as issue with the oil gauge and because of quagga issues they will have to come up to the lake to test it on the water. Hopefully by next week it will be resolved.

4. Consent Agenda

ADOPTED

- a. Minutes of the November 28, 2012 Board Meeting.
- b. Minutes of the November 27, 2012 Board Meeting.
- c. Resolution cancelling the Board meeting of December 26, 2012 and setting a special meeting for a tour of facilities for December 19, 2012.

The Consent agenda was offered by Director Word, seconded by Director Kaiser and adopted by the following roll call vote:

AYES: Directors: Kaiser, Bergen, Hicks, Word, Baggerly

NOES: Directors: None
ABSENT: Directors: None

Resolution is numbered 12-34.

5. Bills APPROVED

On the motion of Director Hicks, seconded by Director Bergen and passed, the bills were approved.

6. Committee/Manager Reports APPROVED FOR FILING

- a. Recreation Committee Minutes

On the motion of Director Bergen, seconded by Director Kaiser and passed, the Committee/Manager Reports were approved for filing.

7. Recommend acceptance of the 2012 Casitas Water Adventure End of Season Report. ACCEPTED

Park Services Officer Aaron Wall provided his annual report noting attendance was up by 10,000 visitors and every weekend was sold out. The Board thanked him for the well written report and the job well done.

On the motion of Director Kaiser, seconded by Director Bergen and passed, the above report was accepted.

8. Recommend approval of a purchase order to Coast Cart, Inc. in the amount of \$15,851.55 for the purchase of two E-Z Go Carts. APPROVED

On the motion of Director Hicks, seconded by Director Kaiser and passed, the above recommendation was approved.

9. Discussion regarding the Matilija Dam Design Oversight Group's meeting of December 4, 2012.

Mr. Wickstrum provided an update on the Matilija Dam removal.

10. Information Items:
- a. Monthly Cost Analysis for operation of Robles, fisheries and fish passage.
 - b. Monthly Cost Analysis for Ojai FLOW.
 - c. Investment Report.

President Baggerly moved the meeting to closed session at 3:42 p.m.

11. Closed Session

- a. (Govt. Code Sec. 54956.9 (c))
Conference with Legal Counsel – Anticipated Litigation (One case).

President Baggerly moved the meeting into open session at 4:09 p.m. with Mr. Krimmer stating the board discussed one case of anticipated litigation and no action was taken.

12. Adjournment

President Baggerly adjourned the meeting at 4:10 p.m.

Secretary

Minutes of the Casitas Municipal Water District
Board Meeting Held
December 19, 2012

A special meeting of the Board of Directors was held December 19, 2012 at Casitas' Office, Oak View, California. Directors Baggerly, Word, Hicks, Bergen and Kaiser were present. Also present were Steve Wickstrum, General Manager, and Rebekah Vieira, Clerk of the Board. There were two staff members and one member of the public in attendance. President Baggerly led the group in the flag salute.

1. Public Comments

Dee Bennett introduced herself as the liaison between the board and the board of the Lake Casitas Rowing Club.

2. Administer Oath of Office to Directors Baggerly, Kaiser and Word.

Clerk of the Board Rebekah Vieira administered the oath of office.

3. Resolution awarding a contract to Oilfield Electric Company of Ventura in the amount of \$167,670 for Ojai Pump Plant Electrical Upgrades, Specification 12-355. ADOPTED

The resolution was offered by Director Kaiser, seconded by Director Bergen and approved by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Hicks, Word, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolution is numbered 12-35.

4. Tour of District facilities and job sites which are within the jurisdictional boundaries of the District. The tour will begin at the District Office. No actions will be taken during this tour of district facilities.

Director Baggerly moved the meeting to the tour of facilities at 9:08 a.m.

5. Adjournment

The meeting was concluded at 12:00.

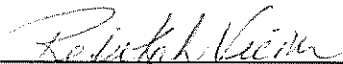
Secretary

CASITAS MUNICIPAL WATER DISTRICT
Payable Fund Check Authorization
Checks Dated 12/6/12-1/3/13
Presented to the Board of Directors For Approval January 9, 2013

Check	Payee			Description	Amount
000377	Payables Fund Account	#	9759651478	Accounts Payable Batch 010313	\$788,279.02
000378	Payables Fund Account	#	9759651478	Accounts Payable Batch 121412	\$121,617.62
000379	Payables Fund Account	#	9759651478	Accounts Payable Batch 122012	\$109,393.13
000380	Payables Fund Account	#	9759651478	Accounts Payable Batch 122712	\$346,519.54
					\$1,365,809.31
000376	Payroll Fund Account	#	9469730919	Estimated Payroll 1/24/13	\$130,000.00
					\$130,000.00
				Total	\$1,495,809.31

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 000376-000380 have been duly audited is hereby certified as correct.



 Rebekah Vieira, Clerk of the Board

 Signature

 Signature

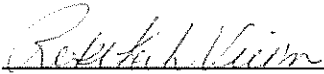
 Signature

A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

000378	A/P Checks:	014078-014113
	A/P Draft to P.E.R.S.	121323
	A/P Draft to State of CA	121322
	A/P Draft to I.R.S.	121321
	Void:	
000379	A/P Checks:	014114-014166
	A/P Draft to P.E.R.S.	
	A/P Draft to State of CA	
	A/P Draft to I.R.S.	
	Void:	014147
000380	A/P Checks:	014167-014225
	A/P Draft to P.E.R.S.	122723
	A/P Draft to State of CA	122722
	A/P Draft to I.R.S.	122721
	Void:	
000377	A/P Checks:	014226-014234
	A/P Draft to P.E.R.S.	
	A/P Draft to State of CA	
	A/P Draft to I.R.S.	
	Void:	

The above numbered checks, have been duly audited are hereby certified as correct.



Rebekah Vieira, Clerk of the Board

Signature

Signature

Signature

CERTIFICATION

Payroll disbursements for the pay period ending 12/08/12
Pay Date of 12/13/12
have been duly audited and are
hereby certified as correct.

Signed: Denise Collin 12/10/12
Denise Collin

Signed: _____
Signature

Signed: _____
Signature

Signed: _____
Signature

CERTIFICATION

Payroll disbursements for the pay period ending 12/22/12
Pay Date of 12/27/12
have been duly audited and are
hereby certified as correct.

Signed: Denise Collin
Denise Collin

Signed: _____
Signature

Signed: _____
Signature

Signed: _____
Signature

VENDOR SET: 01 Casitas Municipal Water D

BANK: * ALL BANKS

DATE RANGE:12/06/2012 THRU 1/03/2013

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	12/20/2012			014147		

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	1	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK:	TOTALS:	1	0.00	0.00	0.00
BANK:	TOTALS:		1	0.00	0.00	0.00

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 12/06/2012 THRU 1/03/2013

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01325	Aflac Worldwide Headquarters							
I-011674	Supplemental Insurance 11/12	R	12/06/2012	4,400.91		014078		4,400.91
01055	Neil Cole							
I-Nov 12	Reimburse Expenses 11/12	R	12/06/2012	108.91		014079		108.91
02489	Kimberly Drury							
I-120612	TD 11/22/12-12/9/12	R	12/06/2012	474.81		014080		474.81
01441	ADVANTAGE TELECOM, INC							
I-40586	Monthly Phone Charges, LCRA	R	12/12/2012	646.31		014081		646.31
01985	AFLAC/FLEX ONE							
I-121212	Reimbursed Medical 2012	R	12/12/2012	10.20		014082		10.20
00285	AQUA VIDEO ENGINEERING, LLC							
I-1239	Divers for Upper Ojai 3M Tank	R	12/12/2012	4,000.00		014083		4,000.00
00014	AQUA-FLO SUPPLY							
I-394736	PVC for WP Irrigation	R	12/12/2012	221.72		014084		221.72
00032	BIOVIR LABORATORIES, INC							
I-121493	Giardia/Crypto 10/17/12	R	12/12/2012	396.48		014085		396.48
00055	CASITAS BOAT RENTALS							
I-Nov 12 Cafe Passes	Reimburse Cafe Pass Revenue	R	12/12/2012	1,707.11		014086		
I-Nov 12 Gas	Gas for Boats at LCRA	R	12/12/2012	1,452.93		014086		3,160.04
02322	Coast Cart, Inc.							
I-3301	E-Z-Go Gas Cart for LCRA	R	12/12/2012	7,502.14		014087		7,502.14
00059	COASTAL PIPCO							
C-S1750322001	Parts Returned	R	12/12/2012	547.04CR		014088		
I-S1746435001	Fittings for Temporary Tanks	R	12/12/2012	644.69		014088		
I-S1749986001	Tube Parts for Temp Tanks	R	12/12/2012	35.22		014088		132.87
00062	CONSOLIDATED ELECTRICAL							
I-9009668053	Elec Parts for Fairview PP	R	12/12/2012	164.86		014089		
I-9009668054	Elec Parts for Fairview PP	R	12/12/2012	247.65		014089		
I-9009668410	Elec Parts for Telemetry	R	12/12/2012	209.62		014089		622.13
02490	Sue Dickens							
I-121012	Irrigation Controller Rebate	R	12/12/2012	250.00		014090		250.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02171	Engbretson Underwater Photogra							
I-1998	Usage Rights for Trout Image	R	12/12/2012	50.00		014091		50.00
00095	FAMCON PIPE & SUPPLY							
I-146363	Pipe Repair Parts	R	12/12/2012	704.79		014092		
I-146365	Pipe Repair Parts	R	12/12/2012	933.08		014092		
I-146468	Pipe Repair Parts	R	12/12/2012	308.72		014092		1,946.59
00093	FEDERAL EXPRESS							
I-210565505	Docs to SCO, Admin	R	12/12/2012	39.79		014093		39.79
00099	FGL ENVIRONMENTAL							
I-211110A	Chlorophyll Analysis 10/30/12	R	12/12/2012	332.00		014094		
I-211260A	THM HAA5 November WQ Testing	R	12/12/2012	764.85		014094		
I-211661A	Metals, Total-Mn	R	12/12/2012	45.00		014094		
I-211953A	Wet Chemistry-NO3	R	12/12/2012	43.00		014094		
I-211954A	Wet Chemistry-NO3	R	12/12/2012	18.00		014094		
I-212107A	Wet Chemistry-NO3	R	12/12/2012	43.00		014094		1,245.85
01052	HARBOR FREIGHT TOOLS USA, INC							
I-110712	Vests, Gloves for LCRA Maint	R	12/12/2012	70.63		014095		
I-212246	Tools for District Maint	R	12/12/2012	59.97		014095		
I-212248	Paint Supplies for LCRA Maint	R	12/12/2012	27.82		014095		158.42
02369	Lawnscape Systems Inc							
I-335927	Weed Abatement, Casitas Dam	R	12/12/2012	3,500.00		014096		3,500.00
01270	SCOTT LEWIS							
I-Nov 12	Reimburse Expenses 11/12	R	12/12/2012	853.97		014097		853.97
01138	RONALD E. MERCKLING							
I-Dec 12	Reimburse Expenses 12/12	R	12/12/2012	928.38		014098		928.38
01464	OJAI PRINT WORKS							
I-1951	Shirts for Dist Maint	R	12/12/2012	398.33		014099		398.33
02268	Curtis Orozco							
I-120712	Safety Boot Purchase	R	12/12/2012	170.00		014100		170.00
01627	OSCAR'S TREE SERVICE							
I-10111	Tree Removal, C-32 LCRA	R	12/12/2012	750.00		014101		750.00
00313	ROCK LONG'S AUTOMOTIVE							
I-7121	Brakes, Front/Rear Eq#28,Maint	R	12/12/2012	1,030.66		014102		1,030.66

VENDOR SET: 01 Casitas Municipal Water D
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 DATE RANGE: 12/06/2012 THRU 1/03/2013

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02475 I-651284	Rutan & Tucker, LLP Professional Services 11/12	R	12/12/2012	4,745.00		014103		4,745.00
01959 I-69625	The Wharf Jacket for O&M CS	R	12/12/2012	91.11		014104		91.11
00225 I-1120120087	UNDERGROUND SERVICE ALERT 156 New USA Tickets	R	12/12/2012	234.00		014105		234.00
00250 I-IN0108276	COUNTY OF VENTURA LCRA Fuel Tanks County Permit	R	12/12/2012	2,735.73		014106		2,735.73
00124 I-CUI201212110645 I-DCI201212110645 I-DI201212110645	ICMA RETIREMENT TRUST - 457 457 CATCH UP DEFERRED COMP FLAT DEFERRED COMP PERCENT	R R R	12/12/2012 12/12/2012 12/12/2012	569.24 2,561.52 128.30		014107 014107 014107		3,259.06
01960 I-MOR201212110645	Moringa Community PAYROLL CONTRIBUTIONS	R	12/12/2012	16.75		014108		16.75
00985 I-CUN201212110645 I-DCN201212110645	NATIONWIDE RETIREMENT SOLUTION 457 CATCH UP DEFERRED COMP FLAT	R R	12/12/2012 12/12/2012	423.06 4,167.68		014109 014109		4,590.74
00180 I-COP201212110645 I-UND201212110645	S.E.I.U. - LOCAL 721 SEIU 721 COPE UNION DUES	R R	12/12/2012 12/12/2012	9.50 593.75		014110 014110		603.25
00230 I-UWY201212110645	UNITED WAY PAYROLL CONTRIBUTIONS	R	12/12/2012	45.00		014111		45.00
01985 I-121312	AFLAC/FLEX ONE Reimburse Medical 2012	R	12/14/2012	56.00		014112		56.00
01985 I-121412	AFLAC/FLEX ONE Reimburse Medical 2012	R	12/14/2012	164.98		014113		164.98
01616 I-201212190648 12-09-2012 - 12-22-2012	FRED BRENEMAN FRED BRENEMAN	R	12/19/2012	391.00		014114		391.00
01985 I-201212190649 Flex One I-201212190650 Flex One	AFLAC/FLEX ONE AFLAC/FLEX ONE AFLAC/FLEX ONE	R R	12/19/2012 12/19/2012	170.00 4,615.20		014115 014115		4,785.20

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02489	Kimberly Drury I-201212190647 12/10/2012 - 12/11/2012	R	12/19/2012	52.76		014116		52.76
01707	AIRGAS SPECIALTY PRODUCTS I-131267935 Ammonium Hydroxide	R	12/20/2012	2,211.40		014117		2,211.40
00010	AIRGAS USA LLC I-9010484743 Wire Wheels for Pipelines I-9010484744 Cutoff Wheels for Pipelines	R R	12/20/2012 12/20/2012	248.05 121.73		014118 014118		369.78
10179	ALL-CAL EQUIPMENT SERVICE, INC I-35198 Annual Crane Certificate	R	12/20/2012	455.00		014119		455.00
09569	ALLCABLE I-214875301 Cable for PIT Tag Antenna	R	12/20/2012	161.63		014120		161.63
01722	AMERICAN CASTING & MFG CORP C-214168A Accrue Use Tax D-214168A Accrue Use Tax I-214168 Quagga Cable Bar Code Label	R R R	12/20/2012 12/20/2012 12/20/2012	64.16CR 64.16 895.84		014121 014121 014121		895.84
01703	ARNOLD LAROCHELLE MATTHEWS I-36371 Matter 5088-011, Oct-Nov Srvcs	R	12/20/2012	120.00		014122		120.00
02179	Art Street Interactive I-90696 Res Software Hosting, Maint	R	12/20/2012	542.15		014123		542.15
01666	AT & T I-000003904229 T-1 Lines I-000003906009 T-1 Lines	R R	12/20/2012 12/20/2012	357.32 1,154.11		014124 014124		1,511.43
00020	AVENUE HARDWARE, INC I-49107 Mounting Squares,Cable Ties TP	R	12/20/2012	21.02		014125		21.02
01153	RUSS BAGGERLY I-Nov 12 Reimburse Mileage 11/12	R	12/20/2012	111.55		014126		111.55
00679	BAKERSFIELD PIPE & SUPPLY INC I-S1861930001 Tubing for Upper Ojai Res Job	R	12/20/2012	32.63		014127		32.63
02026	Carol Belser I-Dec 12 Reimburse Expenses 12/12	R	12/20/2012	165.38		014128		165.38

VENDOR SET: 01 Casitas Municipal Water D

BANK: AP ACCOUNTS PAYABLE

DATE RANGE:12/06/2012 THRU 1/03/2013

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00821	BEST BEST & KRIEGER LLP							
I-692166	Matter#8235600001 11/12	R	12/20/2012	1,256.88		014129		
I-692167	Matter#8235600002 11/12	R	12/20/2012	588.00		014129		1,844.88
09907	CARUS PHOSPHATES, INC.							
I-SLS10022881	Orthopolyphosphate for TP	R	12/20/2012	20,717.40		014130		20,717.40
00059	COASTAL PIPCO							
I-S1750629002	PVC Parts for UO Res Job	R	12/20/2012	44.14		014131		44.14
00719	CORELOGIC INFORMATION SOLUTION							
I-80670356	Realquest Subscription	R	12/20/2012	125.00		014132		125.00
01764	CSG Systems, Inc.							
I-723760	UB Mailing 10/24/12	R	12/20/2012	976.37		014133		976.37
02480	David Taussig & Associates							
I-1211055	November Services 12-00046.000	R	12/20/2012	9,611.19		014134		9,611.19
00101	FISHER SCIENTIFIC							
I-2619014	Carboys w/Spigot for Lab	R	12/20/2012	446.00		014135		
I-2937648	Lab Testing Supplies	R	12/20/2012	313.42		014135		759.42
00104	FRED'S TIRE MAN							
I-62821	Battery for #55, Maint Truck	R	12/20/2012	189.39		014136		189.39
00106	FRONTIER PAINT							
I-F172500	Paint for Reservation Office	R	12/20/2012	17.99		014137		
I-F172540	Paint for Reservation Office	R	12/20/2012	38.62		014137		
I-F172577	Paint for Reservation Office	R	12/20/2012	40.21		014137		96.82
02158	Google, Inc.							
I-4138339	Additional Usage, IT Dept	R	12/20/2012	9.75		014138		9.75
00115	GRAINGER, INC							
I-9007531057	Hip Waders for O&M CS	R	12/20/2012	95.41		014139		
I-9009495772	Storage Totes for TP	R	12/20/2012	45.49		014139		140.90
00746	GREEN THUMB INTERNATIONAL							
I-464274	Pruners for Water Conservation	R	12/20/2012	14.47		014140		14.47
00122	BILL HICKS							
I-Dec 12	Reimburse Expenses 12/12	R	12/20/2012	1,047.20		014141		
I-Oct & Nov 12	Reimburse Expenses 10/12,11/12	R	12/20/2012	329.67		014141		1,376.87

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01594	I-65115929001							
	HIGHWAY TECHNOLOGIES, INC. Caution Tape for LCRA Maint	R	12/20/2012	107.25		014142		107.25
00872	I-4423							
	Irrisoft, Inc. Weather Station Signal 12/12	R	12/20/2012	79.00		014143		79.00
00667	I-69712							
	Kennedy/Jenks Consultants Consulting-State Water Project	R	12/20/2012	611.56		014144		611.56
00329	I-41835998							
	MCMASTER-CARR SUPPLY CO. Test Fixture for Robles	R	12/20/2012	119.56		014145		
	I-42171158 Nylon Pulley for Robles	R	12/20/2012	28.10		014145		147.66
00151	I-522158							
	MEINERS OAKS ACE HARDWARE Paint, Ball Valve for Waterpark	R	12/20/2012	70.87		014146		
	I-524377 Floor Flanges for Dist Maint	R	12/20/2012	21.32		014146		
	I-526081 Wheelbarrow for O&M CS	R	12/20/2012	91.15		014146		
	I-526911 Wood for Reservation Office	R	12/20/2012	34.51		014146		
	I-527090 WD40, Thread Seal Tape, PL	R	12/20/2012	15.00		014146		
	I-527137 Roof Edging, Wallplate, LCRA	R	12/20/2012	7.24		014146		
	I-527172 PVC Elbows for O&M CS	R	12/20/2012	1.93		014146		
	I-527210 Eye Bolts, Screws for Robles	R	12/20/2012	8.88		014146		
	I-527282 Power Cord, Outlet for PP	R	12/20/2012	7.79		014146		
	I-527398 Drain Plug for S/A Tank	R	12/20/2012	7.60		014146		
	I-527550 Trash Bags, Paint Trays, Maint	R	12/20/2012	21.50		014146		
	I-527573 Filter & Plug for Mower @ LCRA	R	12/20/2012	16.65		014146		
	I-527640 Mortar for Meter Box Settings	R	12/20/2012	495.25		014146		
	I-528380 Parts for Rincon Res. Hatch	R	12/20/2012	44.52		014146		
	I-528457 Parts for Welding Truck	R	12/20/2012	22.19		014146		866.40
00144	I-Nov 12							
	BOB MONNIER Reimburse Mileage 11/12	R	12/20/2012	110.00		014148		110.00
00163	I-634874919001							
	OFFICE DEPOT Office Supplies	R	12/20/2012	316.90		014149		
	I-635361622001 Display Board for Waterpark	R	12/20/2012	240.80		014149		557.70
00160	I-121312							
	OILFIELD ELECTRIC CO, INC SCE Transformers	R	12/20/2012	51,727.02		014150		51,727.02
00912	I-8024							
	OJAI BUSINESS CENTER, INC Shipping and Laminating	R	12/20/2012	41.71		014151		41.71

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 12/06/2012 THRU 1/03/2013

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00169	OJAI VALLEY SANITARY DISTRICT							
I-15043	Cust#20594 Sewer Service	R	12/20/2012	150.63		014152		
I-15125	Cust#52921 Sewer Service	R	12/20/2012	50.21		014152		200.84
00383	ON DUTY UNIFORMS & EQUIPMENT							
I-110910	Raincoats for PSOs	R	12/20/2012	150.15		014153		150.15
01334	POWER MACHINERY CENTER							
I-E69325	Club Car Lease, Y13864	R	12/20/2012	602.67		014154		602.67
01439	PRECISION POWER EQUIPMENT							
I-1862	Air Filters for LCRA Maint	R	12/20/2012	16.09		014155		16.09
00033	ROBERT SKEELS & CO.							
I-53748	Locks for LCRA, Dist Maint	R	12/20/2012	250.65		014156		250.65
00313	ROCK LONG'S AUTOMOTIVE							
I-7260	Replace Shifter, #46, TP Truck	R	12/20/2012	395.47		014157		395.47
00314	ROLLS SCAFFOLD & HIGH REACH							
I-6046712S1I	Scaffolding Rental for TP	R	12/20/2012	208.86		014158		208.86
01107	SAWYER PETROLEUM							
I-S85502	Oil for LCRA Equipment	R	12/20/2012	162.46		014159		162.46
02003	Sostre & Associates							
I-2105	CMS and Web Hosting Fee	R	12/20/2012	249.00		014160		249.00
02202	Stanley Pest Control							
I-221403	Rodent Abatement at LCRA	R	12/20/2012	935.00		014161		
I-233426	Rodent Abatement at LCRA	R	12/20/2012	425.00		014161		1,360.00
01662	TYLER TECHNOLOGIES, INC.							
I-02557665	Monthly UB Online Fees	R	12/20/2012	153.00		014162		
I-02558024	Receipt Printer for Admin	R	12/20/2012	1,126.13		014162		1,279.13
09955	VENTURA WHOLESALE ELECTRIC							
I-170354	Nipples for Fairview PP	R	12/20/2012	37.43		014163		37.43
01283	Verizon Wireless							
I-1142916528	Dist Ofc Monthly Cell Charges	R	12/20/2012	622.59		014164		
	Acct#77062830400001							
I-1142917353	LCRA Monthly Cell Charges	R	12/20/2012	167.26		014164		789.85
	Acct#77232361800001							

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00439	WAYCASY CRANE SERVICE Crane Work for Valve Install	R	12/20/2012	1,360.00		014165		1,360.00
00271	WEST COAST AIR CONDITIONING Coupling for Heater, Dist Ofc	R	12/20/2012	348.86		014166		348.86
00010	AIRGAS USA LLC Cylinder Rental, Pipelines	R	12/26/2012	29.65		014167		29.65
01666	AT & T Local, Regional, Long Distance	R	12/26/2012	772.57		014168		772.57
00018	AT & T MOBILITY PT Wildlife Biol Monthly Cell	R	12/26/2012	6.91		014169		6.91
02318	Atom Engineering Construction, Fairview PP Electrical Upgrade	R	12/26/2012	9,917.81		014170		9,917.81
00020	AVENUE HARDWARE, INC Upper Ojai Temp Tanks Parts	R	12/26/2012	16.68		014171		
	I-49131 Silicone Seal, Treatment Plant	R	12/26/2012	13.42		014171		
	I-49140 Mounting Pads, Upper Ojai Res	R	12/26/2012	9.45		014171		39.55
00511	Centers for Family Health Drug Tests	R	12/26/2012	90.00		014172		90.00
02124	Chaulk Mound Trout Ranch Live Trout Stocking	R	12/26/2012	13,350.55		014173		
	I-442301 Live Trout Stocking	R	12/26/2012	13,354.20		014173		26,704.75
00059	COASTAL PIPCO UO Temp Tanks Fittings	R	12/26/2012	530.67		014174		
	I-S1750159002 UO Temp Tanks Fittings	R	12/26/2012	83.01		014174		613.68
00061	COMPUWAVE Windows Server Software Licens	R	12/26/2012	3,620.50		014175		3,620.50
02034	D.K. Mechanical Repair #124 Compressor	R	12/26/2012	375.00		014176		375.00
00081	DELTA LIQUID ENERGY Propane for Damtender's House	R	12/26/2012	307.27		014177		307.27

VENDOR SET: 01 Casitas Municipal Water D

BANK: AP ACCOUNTS PAYABLE

DATE RANGE:12/06/2012 THRU 1/03/2013

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00182	DEWITT PETROLEUM							
I-0025984IN	Diesel for Main Yard	R	12/26/2012	1,055.28		014178		1,055.28
00085	DON'S INDUSTRIAL SUPPLIES, INC							
I-350432	Coupling for Sprayer, Dst Main	R	12/26/2012	22.09		014179		22.09
00086	E.J. Harrison & Sons Inc							
I-4481	Acct#1C-00053370	R	12/26/2012	114.55		014180		
I-964	Acct#500546088	R	12/26/2012	560.00		014180		674.55
00095	FAMCON PIPE & SUPPLY							
I-146793	Valve Can Parts for Pipelines	R	12/26/2012	2,214.71		014181		
I-146832	Gaskets for Pipelines	R	12/26/2012	69.71		014181		
I-146833	Meter Parts, Warehouse Stock	R	12/26/2012	665.75		014181		
I-146839	Parts for Upper Ojai Project	R	12/26/2012	2,251.18		014181		5,201.35
00714	FAST SIGNS							
I-26430931	CMWD Decals for New Carts	R	12/26/2012	69.18		014182		69.18
00093	FEDERAL EXPRESS							
I-211324041	Ship CAFR to GFOA, Admin	R	12/26/2012	61.63		014183		61.63
00099	FGL ENVIRONMENTAL							
I-211109A	Nutrient Profile 10/30/12	R	12/26/2012	1,499.40		014184		1,499.40
00104	FRED'S TIRE MAN							
I-62993	Install Battery, Eq#27, LCRA	R	12/26/2012	163.01		014185		
I-63074	2 Tires for #40, TP Truck	R	12/26/2012	439.93		014185		
I-63143	Tire for Trailer, #211, LCRA	R	12/26/2012	120.95		014185		723.89
01280	FRY'S ELECTRONICS, INC.							
I-4794788	Computer Monitor for Admin	R	12/26/2012	212.71		014186		212.71
00115	GRAINGER, INC							
I-9012733037	Spray Head for Eye Wash Sta,DO	R	12/26/2012	46.77		014187		
I-9014234133	Spray Head for Eye Wash Sta,DO	R	12/26/2012	46.77		014187		
I-9017959694	Wall Light for Reservation Ofc	R	12/26/2012	53.44		014187		
I-9018897265	Wall Mount Light Fixtures LCRA	R	12/26/2012	214.77		014187		
I-9020887387	Door Stop for O & M Door	R	12/26/2012	39.96		014187		401.71
00746	GREEN THUMB INTERNATIONAL							
I-455527	Frost Covers for Plants at DO	R	12/26/2012	12.62		014188		12.62

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00126	CAROLE ILES Reimburse Mileage 12/12	R	12/26/2012	29.13		014189		29.13
00131	JCI JONES CHEMICALS, INC Chlorine for TP, CM#568871	R	12/26/2012	1,770.00		014190		1,770.00
02491	Marshall's Bodacious BBQ Employee Appreciation Lunch	R	12/26/2012	1,019.25		014191		1,019.25
00497	SUSAN McMAHON Reimburse Expenses 12/12	R	12/26/2012	180.00		014192		180.00
00329	MCMASTER-CARR SUPPLY CO. Equip for PIT Tag Antenna	R	12/26/2012	308.52		014193		308.52
00151	MEINERS OAKS ACE HARDWARE Paint Materials for Waterpark	R	12/26/2012	26.65		014194		
	I-528541 Concrete, Drain Repair on Canal	R	12/26/2012	34.74		014194		
	I-528589 Field Equip for Firsheries	R	12/26/2012	102.52		014194		
	I-528644 Parts for Lights at LCRA	R	12/26/2012	9.43		014194		
	I-528665 Broom for Waterpark	R	12/26/2012	15.03		014194		
	I-528957 Paint Brushes, Gloves O&M CS	R	12/26/2012	34.46		014194		
	I-529019 Discs for Sander, Pipelines	R	12/26/2012	7.59		014194		
	I-529541 Chlorine for Pump Plants	R	12/26/2012	26.15		014194		
	I-529610 Toilet Seat, Nozzles for LCRA	R	12/26/2012	29.45		014194		
	I-529672 Waterproof Paint, Robles Wall	R	12/26/2012	50.39		014194		
	I-529765 Moth Balls for Canal	R	12/26/2012	8.29		014194		
	I-K29404 Cover for Light, Dist Maint	R	12/26/2012	2.23		014194		346.93
00144	BOB MONNIER Reimburse Expenses 12/12	R	12/26/2012	397.32		014195		397.32
02225	Musick, Peeler & Garrett LLP Professional Srvcs, 8/12	R	12/26/2012	342.00		014196		342.00
01570	Ojai Auto Supply LLC Headlight Bulb for #4	R	12/26/2012	10.61		014197		10.61
01464	OJAI PRINT WORKS Shirts for Hosts at LCRA	R	12/26/2012	112.08		014198		112.08
01381	ONTRAC Refrigerator Sample to Biovir	R	12/26/2012	4.30		014199		4.30

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00782 I-20369	Parker Supply Company Temperature Wells, Pump Plants	R	12/26/2012	114.57		014200		114.57
01334 I-W48026	POWER MACHINERY CENTER Align Cart Club Car #13, LCRA	R	12/26/2012	112.97		014201		112.97
10042 I-5768 I-5769	PSR ENVIRONMENTAL SERVICE, INC Gas Tank Inspection, LCRA Gas Tank Inspection, Main Yard	R R	12/26/2012 12/26/2012	210.00 210.00		014202 014202		420.00
01109 I-15061	SALVADOR LOERA TRANSPORTATION Sand and Base for Main Yard	R	12/26/2012	868.61		014203		868.61
00215 I-122112 I-122112A I-122112B I-122112C	SOUTHERN CALIFORNIA EDISON Acct#2157697889 Acct#2266156405 Acct#2312811532 Acct#2237011044	R R R R	12/26/2012 12/26/2012 12/26/2012 12/26/2012	654.72 140.57 50.98 23.22		014204 014204 014204 014204		869.49
01392 I-3425	SOUTHWEST VALVE & EQUIPMENT Singer Valve Replacement Parts	R	12/26/2012	5,256.85		014205		5,256.85
02202 I-221408	Stanley Pest Control Rodent Control along Canal	R	12/26/2012	1,190.00		014206		1,190.00
01147 I-2806	SUPERIOR GATE SYSTEMS Repair Canal Gate	R	12/26/2012	185.00		014207		185.00
02328 I-98511	The Transmitter Shop Pressure Transmitters for TP	R	12/26/2012	2,421.95		014208		2,421.95
01662 I-02557111	TYLER TECHNOLOGIES, INC. 2013 Incode Software Maint	R	12/26/2012	21,680.03		014209		21,680.03
00234 I-122112	UNITED WATER CONSERVATION State Water Plan Payment	R	12/26/2012	245.25		014210		245.25
00825 I-836609	USA BLUEBOOK Treatment Plant Pump Spares	R	12/26/2012	3,343.37		014211		3,343.37
00243 I-10641	VALLEY EQUIPMENT Snap Rings for Tractor, LCRA	R	12/26/2012	4.83		014212		4.83

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00247	County of Ventura Permit#PE12-0544	R	12/26/2012	220.00		014213		220.00
09955	VENTURA WHOLESALE ELECTRIC Elec Fittings, Fairview PP	R	12/26/2012	134.01		014214		
	I-169308 I-170262 Photo Controller for Rec Light	R	12/26/2012	25.74		014214		159.75
00949	CITY OF VENTURA State Water Plan Payment	R	12/26/2012	133,007.04		014215		133,007.04
1	KLINE, MICHAEL Refun AR REFUND	R	12/26/2012	70.00		014216		70.00
1	COLLINS, LOWELL F Re AR REFUND	R	12/26/2012	31.50		014217		31.50
00124	ICMA RETIREMENT TRUST - 457 457 CATCH UP	R	12/26/2012	569.16		014218		
	I-CUI201212260653 I-DCI201212260653 DEFERRED COMP FLAT	R	12/26/2012	2,561.52		014218		
	I-DI%201212260653 DEFERRED COMP PERCENT	R	12/26/2012	85.53		014218		3,216.21
01960	Moringa Community PAYROLL CONTRIBUTIONS	R	12/26/2012	16.75		014219		16.75
00985	NATIONWIDE RETIREMENT SOLUTION 457 CATCH UP	R	12/26/2012	423.06		014220		
	I-CUN201212260653 I-DCN201212260653 DEFERRED COMP FLAT	R	12/26/2012	4,167.68		014220		4,590.74
00180	S.E.I.U. - LOCAL 721 SEIU 721 COPE	R	12/26/2012	9.50		014221		
	I-COP201212260653 I-UND201212260653 UNION DUES	R	12/26/2012	593.75		014221		603.25
00230	UNITED WAY PAYROLL CONTRIBUTIONS	R	12/26/2012	45.00		014222		45.00
01985	AFLAC/FLEX ONE Reimburse Medical 2012	R	12/27/2012	56.00		014223		56.00
02489	Kimberly Drury Claim#12-08261 Mileage	R	12/27/2012	53.28		014224		53.28
	I-122112 11/27, 12/4, 12/11							
00270	WELLS FARGO BANK Monthly Credit Card Charges	R	12/27/2012	776.32		014225		776.32

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01985 I-010113	AFLAC/FLEX ONE Reimburse Medical 2012	R	1/02/2013	384.60		014226		384.60
01985 I-010313	AFLAC/FLEX ONE Reimburse Medical 2012	R	1/03/2013	23.12		014227		23.12
01153 I-Dec 12	RUSS BAGGERLY Reimburse Mileage 12/12	R	1/03/2013	109.89		014228		109.89
01616 I-010313	FRED BRENEMAN Claim#08-66416,12/22/12-1/5/13	R	1/03/2013	391.00		014229		391.00
01203 I-Nov & Dec 12	DENISE COLLIN Reimburse Mileage 11/12, 12/12	R	1/03/2013	34.41		014230		34.41
02215 I-122712 Water Treatment and Water Quality	Scott MacDonald Water Courses	R	1/03/2013	302.00		014231		302.00
01944 I-010313	Luke Soholt T3 Certification	R	1/03/2013	100.00		014232		100.00
00048 I-010113	STATE OF CALIFORNIA State Water Plan Payment	R	1/03/2013	786,764.00		014233		786,764.00
01967 I-122812	Robert Vasquez Safety Boots	R	1/03/2013	170.00		014234		170.00
00128 I-T1 201212110645 I-T3 201212110645 I-T4 201212110645	INTERNAL REVENUE SERVICE Federal Withholding FICA Withholding Medicare Withholding	D D D	12/12/2012 12/12/2012 12/12/2012	22,608.05 13,955.07 5,221.20		121321 121321 121321		41,784.32
00049 I-T2 201212110645	STATE OF CALIFORNIA State Withholding	D	12/12/2012	7,649.28		121322		7,649.28
00187 I-PER201212110645 I-PRR201212110645	CALPERS PERS EMPLOYEE PORTION PERS EMPLOYER PORTION	D D	12/12/2012 12/12/2012	10,248.19 12,395.70		121323 121323		22,643.89
00128 I-T1 201212260653 I-T3 201212260653 I-T4 201212260653	INTERNAL REVENUE SERVICE Federal Withholding FICA Withholding Medicare Withholding	D D D	12/27/2012 12/27/2012 12/27/2012	43,700.36 11,972.03 6,952.00		122721 122721 122721		62,624.39

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00049	STATE OF CALIFORNIA							
I-T2 201212260653	State Withholding	D	12/27/2012	14,790.41		122722		14,790.41
00187	CALPERS							
I-PER201212260653	PERS EMPLOYEE PORTION	D	12/27/2012	14,806.28		122723		
I-PRR201212260653	PERS EMPLOYER PORTION	D	12/27/2012	17,807.46		122723		32,613.74

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	156	1,183,703.28	0.00	1,183,703.28
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	182,106.03	0.00	182,106.03
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00	
		VOID CREDITS	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	162	1,365,809.31	0.00	1,365,809.31
BANK: AP	TOTALS:		162	1,365,809.31	0.00	1,365,809.31
REPORT TOTALS:			163	1,365,809.31	0.00	1,365,809.31

Casitas Municipal Water District
Reimbursement Disclosure Report (1)
Fiscal Year 2012/13
July 1, 2012-December 31, 2012

<u>Date paid</u>	<u>Board of Director/ Employee</u>	<u>Description</u>	<u>Amount Paid</u>
07/05/2012	Ken Grinnell	Advanced Water Treatment Class	\$ 130.00
07/05/2012	Brian Taylor	Meals & Water for Crew Working Villanova Break	\$ 108.02
07/13/2012	RJ Faddis	Premium Fuel for Rogue Boat 6/21/12	\$ 200.00
07/13/2012	RJ Faddis	Premium Fuel for Rogue Boat 6/29/12	\$ 151.88
07/13/2012	Scott Lewis	Lodging CMWD 6/3/12-6/10/12	\$ 500.67
07/13/2012	Scott Lewis	Car Rental CMWD 6/3/12-6/10/12	\$ 342.51
07/13/2012	Scott Lewis	Radio Telemetry Repair	\$ 610.00
08/09/2012	RJ Faddis	Premium Fuel for Rogue Boat 7/8/12	\$ 219.17
08/09/2012	RJ Faddis	Premium Fuel for Rogue Boat 7/15/12	\$ 258.78
08/09/2012	Scott Lewis	Airfare to CMWD 7/29/12-8/6/12	\$ 421.20
08/09/2012	Steve Wickstrum	Roundtrip Mileage Napa-CSDA 7/15-7/18	\$ 436.23
08/09/2012	Steve Wickstrum	Lodging Napa-CSDA 7/15-7/18	\$ 549.03
08/16/2012	John Parlee	TP Operation Class Registration and Manual	\$ 153.04
08/23/2012	Robert Vasquez	Safety Boots	\$ 170.00
08/29/2012	Ron Yost	Annual Possessory Tax	\$ 530.99
08/31/2012	Mike Shields	Picture Frames for Historic Dam Pictures	\$ 113.63
09/06/2012	Eric Behrendt	Safety Boots	\$ 170.00
09/20/2012	Willis Hand	T5 Renewal of Certification	\$ 105.00
09/20/2012	Scott Lewis	Lodging CMWD 7/29/12-8/6/12	\$ 880.80
09/20/2012	Scott Lewis	Car Rental CMWD 7/29/12-8/6/12	\$ 390.38
09/20/2012	Scott Lewis	Airfare to CMWD 9/8/12-9/14/12	\$ 341.20
10/01/2012	Robert Weinerth	Cash Advance for Travel 10/14/12-10/16/12	\$ 599.25
10/04/2012	Lisa Barbee	Cash Advance for Travel 10/22/12-10/24/12	\$ 818.98
10/04/2012	Scott MacDonald	Safety Boots	\$ 170.00
10/04/2012	Suzi Taylor	Lightsticks, Crayons for Kids at Ojai Days	\$ 100.50
10/04/2012	Suzi Taylor	Reuseable Grocery Bags for Ojai Days	\$ 449.08
10/09/2012	Susan McMahon	Personal Vehicle Mileage Conference 10/3-10/4	\$ 223.00
10/09/2012	Susan McMahon	Lodging CA Lake Mgmt Conference 10/3-10/4	\$ 190.60
10/09/2012	Luke Soholt	Safety Boots	\$ 170.00
10/09/2012	Suzi Taylor	Chapstick for Ojai Days	\$ 147.50
10/09/2012	Suzi Taylor	Chip Bag Clips for Ojai Days	\$ 253.65
10/11/2012	Scott Lewis	Lodging CMWD 9/8/12-9/14/12	\$ 550.91
10/11/2012	Scott Lewis	Car Rental CMWD 9/8/12-9/14/12	\$ 348.17
10/18/2012	Ken Grinnell	Gas Springs for Truck Bed #13	\$ 107.23
10/25/2012	Brian Taylor	Clipboard Storage Boxes	\$ 106.75
10/25/2012	Mike Werber	Safety Boots	\$ 106.19
11/16/2012	Scott Lewis	Airfare to CMWD 10/29/12-11/2/12	\$ 281.20
11/16/2012	Mike Shields	Safety Boots	\$ 139.95
12/05/2012	Carol Belser	Lifeguarding Instructor Course	\$ 105.00
12/05/2012	Suzi Taylor	Calendars, Planners for LCRA	\$ 198.95
12/05/2012	Ron Yost	Safety Boots	\$ 155.46
12/05/2012	Steve Wickstrum	PE License Renewal	\$ 115.00
12/12/2012	Scott Lewis	Lodging CMWD 10/29-11/2	\$ 337.40
12/12/2012	Scott Lewis	Car Rental CMWD 10/29-11/2	\$ 281.07
12/12/2012	Ronald Merckling	Lodging, Parking ACWA Conference 12/4-12/7	\$ 716.52
12/12/2012	Curtis Orozco	Safety Boots	\$ 170.00
12/20/2012	Carol Belser	Lodging DFG Meeting 12/12/12	\$ 111.38
12/20/2012	Bill Hicks	Lodging ACWA Conference 12/4-12/7	\$ 638.52
12/26/2012	Robert Monnier	Lodging, CDPH T5 Panel 12/16-12/18	\$ 207.64

Note:

1) Reimbursement Disclosure Report prepared pursuant to California Government Code 53065.5

CASITAS MUNICIPAL WATER DISTRICT

RESOLUTION APPROVING MEMBERSHIPS FOR THE WATER SYSTEM AND LAKE CASITAS RECREATION AREA FOR 2013

Whereas, the Water Code section 71597 provides that the Board may obtain memberships in associations for the purpose of furtherance of subjects relating to the powers and duties of the district by passing a resolution with 4/5th vote, and

Whereas, the Board considered memberships at its Board Meeting and approved the following memberships; and

Whereas, it is felt that approving them in one motion will reduce staff work on the individual items.

Now, Therefore Be It Resolved by the Board of Directors of the Casitas Municipal Water District that the following memberships are approved:

1. Membership in the Association of Water Agencies of Ventura County. Approved Membership for \$6000, sponsorship for the Symposium for \$1,000, and \$1,000 for the Regan Library Event.
2. Membership in the National Notary Association in the amount of \$52.
3. Membership in Government Finance Officers Association. The 2012 membership fee was \$160.
4. Membership in the Society for Human Resource Management costing \$180 in 2012.
5. Membership in the California Association of Public Purchasing Officers costing \$130 in 2012.
6. Membership in the State Water Contractors. Casitas pays only a quarter of these costs. The cost for 2012 was \$27,985. Additionally there is an audit cost of \$4,727.
7. Membership in the California Association of Public Information Officers in the amount of \$225 for 2012.
8. Membership in the Ventura County Special Districts Association in the amount of \$150 for 2012.
9. Membership in CALPELRA in the amount of \$350.
10. Membership in the American Water Works Association for \$413.
11. Membership in the Association of California Water Agencies in the amount of \$16,940.
12. Membership in the California Special Districts Association in the amount of \$4,925.00.
13. Membership in the Ventura Chamber of Commerce in the amount of \$895. The cost was \$895 in 2012.

14. Membership in the Ojai Chamber of Commerce in the amount of \$680.
15. Membership in the California Urban Water Conservation Council paid \$1,650.17 in 2012.
16. Membership in California Association of Pest Control Advisors, paid \$145 in 2011.
17. California Boating Safety Officers Association, paid \$25 in 2012.
18. California Parks & Recreation Society at \$480.
19. S. California Public Pool Operators Association at \$30.
20. United States Water Fitness Association at \$125.
21. World Waterpark Association at \$365.
22. Pesticide Applicators Professional Association at \$80 in 2012.
23. Channel Counties Water Utilities Association. Dues were \$200 in 2012.
24. North American Lake Management Society in the amount of \$110 in 2012.
25. Tri County Fish Team in the amount of \$3,750.
26. American Fisheries in the amount of \$184.
27. Membership in California Lake Management Society at \$25 in 2012.
28. California Association for Recreational Fishing in the amount of \$35.

ADOPTED this 9th day of January, 2013.

Signed:

James W. Word, President

Attest:

Mary Bergen, Secretary

**CASITAS MUNICIPAL WATER DISTRICT
INTEROFFICE MEMORANDUM**

TO: STEVE WICKSTRUM, GENERAL MANAGER
FROM: NEIL COLE, CIVIL ENGINEER
SUBJECT: AWARD CONTRACT-SDWR GRANT IMPROVEMENT PROJECT-INSTRUMENTATION, SPECIFICATION 12-360
DATE: JANUARY 3, 2013

RECOMMENDATION:

It is recommended that the Board of Directors adopt the resolution accepting the proposal submitted by the lowest responsible bidder and award the contract for the construction of the SDWR Grant Improvement Project-Instrumentation, Specification 12-360 to Taft Electric Company of Ventura in the amount of \$130,600. It is further recommended that the President of the Board execute the agreement for said work and the Board authorize staff to proceed with the administration of the contract.

BACKGROUND AND DISCUSSION:

In 2007, Casitas and Senior Canyon Mutual Water Company entered into an agreement to pursue a grant through the Watersheds Coalition of Ventura County for Proposition 50 grant funds to replace an aging pipe bridge and improve Senior Canyon Mutual Water Company's instrumentation.

In February 2012, Casitas' Board awarded a contract to Toro Enterprises to complete the pipe bridge portion of the project. This project is nearly complete and there are sufficient grant funds left available to complete some of the instrumentation installation.

The project was advertised through F.W. Dodge and on the District's web site. Four bidders completed the non mandatory job walk. Two firms submitted a proposal. The total for all of the work in the project is more than the available grant funding. Staff is recommending award based on Bid Items 2-4. The bid results for Bid Items 2-4 are:

FIRM	AMOUNT FOR BID ITEMS 2-4	AMOUNT FOR BID ITEMS 1-5
Taft Electric Company	\$130,600.00	\$353,800.00
Caliagua, Inc.	\$143,478.00	\$360,209.00

Taft Electric Company has successfully completed projects for Casitas in the past and has a current and active contractor's license. Construction management and inspection for this project will be provided under separate contract by Water Resources Engineering Associates.

There is approximately \$180,000 left in the grant to complete this work.

CASITAS MUNICIPAL WATER DISTRICT

**RESOLUTION AWARDING A CONTRACT
FOR THE SDWR GRANT IMPROVEMENTS-INSTRUMENTATION
SPECIFICATION NO. 12-360**

WHEREAS, the District invited bids from qualified contractors for the above-referenced project, and

WHEREAS, the District received two bids, with the lowest responsive bid submitted by Taft Electric Company in the sum of \$130,600.00 for Bid Items 2-4 and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Casitas Municipal Water District as follows:

1. That the bid from Taft Electric Company in the amount of \$130,600.00 be accepted for the SWRCB Grant Improvements- Instrumentation, Specification 12-360 Bid Items 2-4 and a contract awarded.
2. That staff is hereby authorized and directed to proceed with the administration of the contract with Taft Electric Company.

ADOPTED this _____ day of _____, 2013.

President,
Casitas Municipal Water District

ATTEST:

Secretary,
Casitas Municipal Water District

Casitas Municipal Water District

Monthly Cost Analysis - Robles, Fisheries, Fish Passage



2012/2013

12/27/2012

	<u>Marzula & Marzula</u> <i>11-5-21-5049-12</i>	<u>Operation of Robles</u> <i>11-5-??-????-14</i>	<u>Fisheries</u> <i>11-5-28-50??-??</i>	<u>Project Name</u> <u>Fish Passage</u>	<u>Cost of the</u> <u>Fish Passage</u>
2003/2004	0.00	132,143.20	6,066.93		
2004/2005	0.00	298,006.35	39,124.63		8,079,888.06
2005/2006	274,270.75	144,052.92	93,406.52		0.00
2006/2007	194,409.73	110,707.78	188,651.75		114,790.04
2007/2008	21,111.90	117,299.80	272,644.56		0.00
2008/2009	1,207.75	88,201.00	307,739.00		0.00
2009/2010	216,797.47	124,874.54	342,756.94		0.00
2010/2011	169,932.80	148,506.23	373,535.60		0.00
2011/2012	5,976.46	84,305.75	363,608.72		0.00
Expenditures					
July	359.95	3,511.66	24,786.58		
August	1,471.91	11,911.25	36,960.55		
September	5,357.14	14,563.70	34,674.45		
October	20.45	8,990.56	27,173.88		
November	23.00	8,966.10	33,164.65		
December	0.00	11,006.89	35,947.48		
January					
Feburary					
March				Less: Grants	
April				CA Coastal Conservancy	-1,750,000.00
May				CA Dept of Fish & Game	-1,500,000.00
June				CA Dept of Fish & Game	-1,000,000.00
				Pacific States Marine	-8,988.86
				(Timber Debris Fence)	
				Pacific States Marine	-18,980.00
				(Vaki Shroud)	
Total Cost YTD	<u>7,232.45</u>	<u>58,950.16</u>	<u>192,707.59</u>	Total Cost TD	<u>8,194,678.10</u>
				Less: Grant Funding	<u>-4,277,968.86</u>
Total Project Cost	<u>890,939.31</u>	<u>1,307,047.73</u>	<u>2,180,242.24</u>	Total Project Cost	<u>3,916,709.24</u>
Total: Operation of Robles, Fisheries and Fish Passage					<u>7,403,999.21</u>

Casitas Municipal Water District
Monthly Cost Analysis - Ojai Flow
2012/2013



12/27/2012

	<u>Services & Suplies</u>	<u>Legal Fees</u>	<u>Labor Expense</u>	<u>Other Services</u>	<u>Total Expenses</u>
2010/2011	<i>0.00</i>	<i>42,560.00</i>	<i>9,100.66</i>	<i>0.00</i>	<i>51,660.66</i>
July	0.00	0.00	479.45	0.00	479.45
August	0.00	5,094.00	1,338.47	0.00	6,432.47
September	0.00	14,853.79	179.79	0.00	15,033.58
October	0.00	4,388.00	0.00	0.00	4,388.00
November	0.00	11,718.53	868.45	0.00	12,586.98
December	0.00	14,356.19	0.00	0.00	14,356.19
January					0.00
Feburary					0.00
March					0.00
April					0.00
May					0.00
June					0.00
Total Cost YTD	<i>0.00</i>	<i>50,410.51</i>	<i>2,866.16</i>	Total Cost YTD	<i>53,276.67</i>
Total Project Cost	<i>0.00</i>	<i>92,970.51</i>	<i>11,966.82</i>	Total: Ojai Flow	<i>104,937.33</i>

CASITAS MUNICIPAL WATER DISTRICT
LAKE CASITAS RECREATION AREA

DATE: December 17, 2012
TO: Steve Wickstrum, General Manager
FROM: Carol Belser, Park Services Manager
SUBJECT: Recreation Area Monthly Report for November 2012

Visitation Numbers

The following is a comparison of visitations for November 2012:

	Nov. 2011	Nov. 2012	Oct. 2012
Visitor Days	28,844	34,776	37,060
Camps	2,405	3,364	3,518
Cars	7,211	8,694	9,265
Boats	266	214	183
Kayaks & Canoes	0	42	7

Fiscal Year to Date Visitation	
2011/2012	345,020
2012/2013	311,944
% Change	-9.587

Administration

PSO IV Taylor, PSO III Faddis and APSO Tull completed their certification in Lifeguard Instructor training. They are now authorized by the American Red Cross to instruct Lifeguard Training classes, giving the Recreation Area more certified instructors to assist with the courses we offer for the Casitas Water Adventure.

Boating

There were 9 cables sold for new inspections, 28 boats were re-inspected and a total of 486 boats were retagged. Nine failed the first inspection.

Shoreline fishing at night was held November 21, 22, 23 and 24.

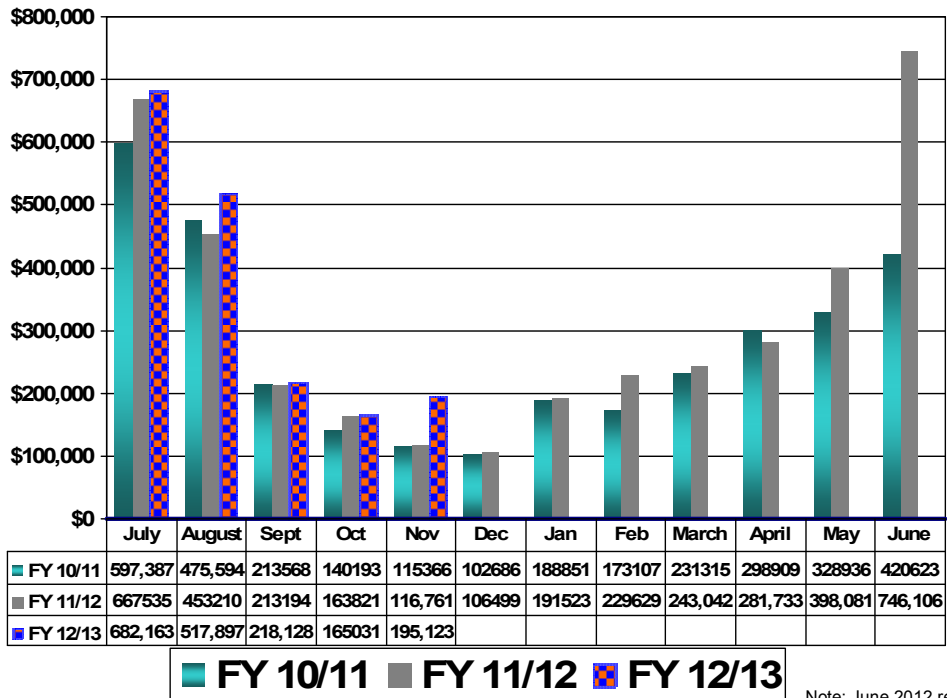
Incidents

There were a few incidents that required assistance for outside services that included: child welfare check, an eviction, vandalism, and a medical transport.

Revenue Reporting

The figures below illustrate all Lake Casitas Recreation Area's revenue collected in the respective month (operations, concessions, Water Adventure, etc.) per the District's Financial Summary generated by the Finance Manager.

LCRA TOTAL REVENUE



Note: June 2012 revenue included \$128,000 grant reimbursement from BOR and \$80,000 from Boating Waterways for a Patrol Vessel



VENTURA LOCAL AGENCY FORMATION COMMISSION

COUNTY GOVERNMENT CENTER • HALL OF ADMINISTRATION

800 S. VICTORIA AVENUE • VENTURA, CA 93009-1850

TEL (805) 654-2576 • FAX (805) 477-7101

WWW.VENTURA.LAFCO.CA.GOV

General Managers
Independent Special Districts

December 11, 2012

RE: 2012 Election Results – LAFCo Special District Alternate Member

Dear General Manager:

This letter is to report on the election results for the Alternate Special District Member of the Ventura Local Agency Formation Commission (LAFCo). The election was conducted to fill a pending vacancy in the term of current Alternate Special District Member Bruce Dandy when he begins a Regular Special District Member term on January 1, 2013. The Alternate Special District Member term will expire on January 1, 2015.

Government Code Section 56332 provides that "Members representing a majority of the eligible districts shall constitute a quorum." There are 29 eligible, independent special districts in the County, and as of 5 P.M. on Friday, November 30, 2012, 18 of the 29 independent special districts eligible to vote had returned valid ballots for the runoff election. Thus, there was a quorum for this election. The nominee who received the greatest number of votes was Elaine Freeman of the Rancho Simi Recreation and Park District. Ms. Freeman's term will begin on January 1, 2013 and expire on January 1, 2015.

Please join me in congratulating Ms. Freeman on her successful election and share this information with your Board. All election materials are available for review at the Ventura LAFCo office, but if there are any questions about this election, please call me at 654-2866.

Sincerely,

A handwritten signature in black ink, appearing to read "Kim Uhlich", is written over a horizontal line.

Kim Uhlich
Executive Officer

**CASITAS MUNICIPAL WATER DISTRICT
TREASURER'S MONTHLY REPORT OF INVESTMENTS
12/27/12**

Type of Invest	Institution	CUSIP	Date of Maturity	Amount of Deposit	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	Federal Home Loan Bank	313379EE5	06/14/19	\$1,393,598	\$1,381,617	1.625%	10/03/12	11.56%	2327
*TB	Federal Home Loan Bank	3133XSP930	12/13/13	\$743,750	\$719,789	3.125%	07/01/10	6.02%	346
*TB	Federal Home Loan Bank	3133XWNB10	06/12/15	\$729,603	\$742,770	2.875%	07/01/10	6.22%	885
*TB	Federal Home Loan Bank	3134A4VG60	11/17/15	\$801,864	\$786,667	4.750%	07/19/10	6.58%	1040
*TB	Federal Home Loan MTG Corp	3134G3GT10	10/18/17	\$220,000	\$220,108	1.250%	01/03/12	1.84%	1731
*TB	Federal Home Loan MTG Corp	3135G0ES80	11/15/16	\$696,737	\$702,588	1.375%	03/12/12	5.88%	1398
*TB	Federal Home Loan MTG Corp	3137EABA60	11/17/17	\$1,211,010	\$1,204,670	5.125%	01/03/12	10.08%	1760
*TB	Federal Home Loan MTG Corp	3137EABS70	09/27/13	\$766,605	\$720,797	4.125%	07/01/10	6.03%	270
*TB	Federal Home Loan MTG Corp	3137EACD90	07/28/14	\$739,907	\$729,351	3.000%	07/01/10	6.10%	571
*TB	Federal Natl MTG Assn	31398AYY20	09/16/14	\$739,123	\$733,033	3.000%	07/01/10	6.14%	619
*TB	US Treasury Inflation Index NTS	912828JE10	07/15/18	\$1,055,030	\$1,248,448	1.375%	07/06/10	10.45%	1998
*TB	US Treasury Notes	912828JW10	12/31/13	\$709,352	\$709,240	1.500%	04/01/10	5.94%	364
*TB	US Treasury Notes	912828LZ10	11/30/14	\$718,129	\$724,745	2.125%	07/01/10	6.07%	693
*TB	US Treasury Inflation Index NTS	912828MF40	01/15/20	\$1,041,021	\$1,269,603	1.375%	07/01/10	10.63%	2538
	Accrued Interest			\$63,493	\$54,638				
	Total in Gov't Sec. (11-00-1055-00&1065)			\$11,629,222	\$11,948,064			84.68%	
	Total Certificates of Deposit: (11.13506)			\$0	\$0			0.00%	
**	LAIF as of: (11-00-1050-00)		N/A	\$444	\$444	0.35%	Estimated	0.00%	
***	COVI as of: (11-00-1060-00)		N/A	\$2,161,749	\$2,161,749	0.65%	Estimated	15.32%	
	TOTAL FUNDS INVESTED			\$13,791,415	\$14,110,257			100.00%	
	Total Funds Invested last report			\$14,501,445	\$14,878,365				
	Total Funds Invested 1 Yr. Ago			\$14,337,204	\$14,795,050				
****	CASH IN BANK (11-00-1000-00) EST.			\$4,405,902	\$4,405,902				
	CASH IN Western Asset Money Market			\$745,602	\$745,602	0.010%			
	CASH IN PIMMA Money Market			\$0	\$0	0.000%			
	TOTAL CASH & INVESTMENTS			\$18,942,919	\$19,261,762				
	TOTAL CASH & INVESTMENTS 1 YR AGO			\$19,531,902	\$19,999,748				
*CD	CD - Certificate of Deposit								
*TB	TB - Federal Treasury Bonds or Bills								
**	Local Agency Investment Fund								
***	County of Ventura Investment Fund								
	Estimated interest rate, actual not due at present time.								
****	Cash in bank								

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.

All investments were made in accordance with the Treasurer's annual statement of investment policy.