



# Ontario International College Collège International de l'Ontario

## Acceptance or Decline of Offer of Admission Form

We encourage you to let us know of your intention to attend OIC as soon as possible.

To secure a place at OIC, you must accept our Offer of Admission prior to the deadline clearly stated in the offer letter by completing and signing this "Acceptance of Offer of Admission" form enclosed in your Offer of Admission package. You can either send the form and a most recent passport-size photo of yours by regular mail to the following address: 5731 Godi Bwf ovf Fbtu Uspouo, P ołbsjp, Dbobeb N2T 5H3 or by x sjjoh email (scanned copy of the filled in form and photo) to: registrar@ticedu.ca.

Before you complete your Acceptance of Offer of Admission form, be certain to read and understand the tuition refund policy that is described in the Declaration Section of the Application Form or online at [www.oicedu.ca](http://www.oicedu.ca). If you have any questions, please do not hesitate to call us at 416-493-9188.

STUDENT NAME (First, Middle, Last):	DATE OF BIRTH (mm/dd/yyyy):	STUDENT NUMBER (TIC ID NUMBER):
PROGRAM/COURSE:	COMMENCEMENT DATE(mm/dd/yyyy):	COUNTRY OF RESIDENCE:

I hereby accept the Offer of Admission to the  
at Ontario International College.

UP Courses     GP Courses     ESL/EAP Courses     Summer / Winter Camp

STUDENT'S SIGNATURE \_\_\_\_\_ DATE (mm/dd/yyyy): \_\_\_\_\_

PARENT/GUARDIAN'S NAME (print) \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_  
(if applicant is under 18)

### Tuition Refund Policy

- The application or registration fees and other administrative charges (textbooks, stationeries, living expense, etc.) are NON-REFUNDABLE and are NOT included in the tuition fee.
- The tuition for each year (two semesters) must be paid fully before the first semester's class begins. The students can start or continue their studies only after all the tuition and other administrative charges are paid.
- The deadline for paying the tuition is the last Friday before the start of the first semester of the academic year. The penalty for overdue payment is 2% compounded per week.
- International students CANNOT terminate the visa application process and CANNOT claim for a tuition refund during the process of applying for student authorization, except under the following circumstances:
  - The student has lost his or her learning and financial capability as a result of a severe injury or death of the student or of the principal sponsor, and will be consequently unable to attend school. In this case the student or the principal sponsor must provide the College with proof of a notarized certificate issued by a Coroner's Office or a certified letter of health status from a municipal public hospital recognized by the government of the student's home country.
  - The student's application for a study permit has been declined by the Canadian Immigration Authority. In this case the student must produce the following documents to process a tuition refund:
    - The original copy of the student's written request and the completed application form for the tuition refund;
    - The original copy of the decline letter from the Canadian Embassy or Consulate;
    - The original copy of the official Acceptance Letter issued by the College;
    - The original copy of the tuition fee receipt issued by the College.
- When all of the above documents are received and verified, the College shall refund all the tuition fees to the applicant's designated account. The refund shall be processed no later than two months after the written refund request, completed refund application form, and all other required documents are received.
- International students who withdraw their enrollment from the College and terminate the visa application process after accepting the Offer of Admission from the College and/or claim for a tuition refund when applying for student authorization will either have his/her tuition fee deposit confiscated by the College, or will be levied a penalty in the amount equal to twenty-five percent (25%) of the College's one-year full-time program tuition fee.
- International students who have been granted student authorization to study in Canada by the Canadian Immigration Authority with the College's Acceptance Letter and/or any other documentation AND assistance from the College will NOT be entitled to a refund of any fee, regardless of whether or not they have arrived in Toronto.
- A current student whose application for a renewal or an extension of a study permit and/or temporary resident/visitor visa has been declined for any personal reasons, such as unsatisfactory academic performance, poor attendance, serious violation of the College's rules and regulations, and/or whose study permit is revoked by the Canadian Immigration Authority, because of a violation or breach of the terms and conditions of the student's authorization or temporary resident/visitor visa will not be entitled to a refund of any fees.
- Any student who has been given any form of scholarship, bursary, award, preferential financial package, tuition fee discount, and/or any other form of special financial incentive to study at the College is not entitled to a tuition refund.

### DECLARATION

I solemnly declare that I have carefully reviewed and fully understand the Tuition Fee Refund Policy of OIC. I accept liability for payment of all fees and other costs, and I agree to abide by the Refund Policy without any reservation.

STUDENT'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_ (mm/dd/yyyy)

PARENT/GUARDIAN'S NAME (print) \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_  
(if applicant is under 18)

I wish to decline the Offer of Admission to  UP Courses     GP Courses     ESL/EAP Courses     Summer / Winter Camp  
at Ontario International Collage.

STUDENT'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_ (mm/dd/yyyy)

PARENT/GUARDIAN'S NAME (print) \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_  
(if applicant is under 18)

### OFFICE USE ONLY

ADMISSIONS OFFICER / INTERNATIONAL ADMISSIONS OFFICE	ADMISSION DECISION:
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