



Internship Application

Please submit the following **application**, **cover letter** and **resume** to:

Children's Museum of Phoenix
ATTN: Internship Program
215 N. 7th St., Phoenix, AZ 85034

OR

Fax: (602) 307-9833
jszczech@childmusephx.org

All considered applicants must pass a background check provided by the children's museum.

Name: _____

Address: _____ City _____ State _____ Zip _____

Phone #: _____ Email: _____

Student:

College/University: _____

Major: _____ Minor (not required): _____

Grade Level: (Circle)

Freshman

Sophomore

Junior

Senior

Recent Graduate

Graduate Student

Professional:

Field of Expertise: _____

When would you like to intern? (Circle)

Summer (June – August)

Fall (September – December)

Spring (January – May)

How many hours can you intern per week? _____

What days are you available? During what hours?

☐ Monday _____

☐ Tuesday _____

☐ Wednesday _____

☐ Thursday _____

☐ Friday _____

☐ Saturday _____

☐ Sunday _____

What are your long-term career goals?

What skills can you contribute to the Children's Museum of Phoenix team?

What skills do you hope to gain from your experience at the Children's Museum of Phoenix?

How did you learn about our internship program?

Interest Areas

(Please circle all that apply)

- Front Desk (administration office and registration desk)
- Special Events (mainly after hours events)
- Education Floor Facilitation (working with patrons in an exhibit area)
- Exhibits Department (after hours cleaning)
- Marketing/Development Department (museum outreach and fundraising)
- Other areas: _____

If any indicated, please briefly explain interest.

Computer Skills:

- ☐ Microsoft Outlook
- ☐ Microsoft Word
- ☐ Microsoft Excel
- ☐ Raiser's Edge
- ☐ Patron's Edge
- ☐ Adobe Photoshop
- ☐ Other: _____

Thank you for your interest!

Children's Museum of Phoenix will contact you shortly for an interview.