



## RIVERSIDE COUNTY FILM COMMISSION

### County of Riverside Film Permit Information

Dear Permit Applicant:

The following is information about the **County of Riverside Filming Permit Application**. Enclosed you will also find a Filmmakers' Code of Professional Responsibility. Please complete and return the application with a copy of the Thomas Bros. Map (or equivalent) clearly marking the specific location you wish to use. The completed application, the Insurance Certificate(s), the Letter(s) of Endorsement, and map(s) **must** be received in our office before the application can be processed. It is important to list all props to be used, and a detailed description of all your activities. You must list all equipment, vehicles (crew and production), stunts, pyrotechnics, explosive devices, airplanes, or helicopters used in your shoot. **Whoever signs the application (Location Manager, Production Manager, Producer, etc.) MUST be listed on the application with contact information.**

**Film Permit Fee:**

Motion & Stills     **\$FREE**

**Film Permit Processing Fee:**

Motion & Stills     **\$FREE**

**Film Permit Application Fee:**

Motion & Stills     **\$FREE**

**Permit Rider (If requested):**

Motion & Stills     **\$FREE**

*A rider is a change or deletion to the permit as determined by the Film Commission*

**Road Encroachment Application Fee (if applicable):**

Motion & Stills **\$FREE** per application w/ITCs

**\$FREE** per application w/Road Closures

**Road Encroachment Permit Fee (if applicable):**

Motion & Stills     **\$FREE**

Minimum 3 full working days' notice required.

In order to process the application in a timely manner, the application, certificate(s) of insurance, Letter(s) of Endorsement, and a Thomas Bros. Map (or equivalent) with the location clearly marked must be received 3 days prior to filming (10 days if filming in a County owned building).

Please contact our office once a location has been chosen to determine the availability of the location. All reservations are tentative until we receive all required documents. If you have any other questions, please contact the Film Commission at (951) 955-2044 or via email at [info@filmriversidecounty.com](mailto:info@filmriversidecounty.com).

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Please provide one (1) copy of the finished product to the Film Commission in one of the following formats: DVD (Film, video, etc.) CD or PRINT (magazine, catalog, etc.)

**ACKNOWLEDGMENT THROUGH THE FILM CREDITS SHALL BE GIVEN TO:**

**“Riverside County Film Commission”**

for portions of any film or video shot in the Riverside County.

Riverside County Film Commission  
3403 10th Street, Suite 400  
Riverside, CA 92501  
[www.filmriversidecounty.com](http://www.filmriversidecounty.com) | 951-955-2044



Riverside County Film Commission

**PHOTOGRAPHY/FILMING PERMIT APPLICATION**

Project Title : \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Co. Phone: \_\_\_\_\_ / \_\_\_\_\_

Co. Email: \_\_\_\_\_

Date: \_\_\_\_\_

Location Manager: \_\_\_\_\_

Phone: \_\_\_\_\_ / \_\_\_\_\_

Production Manager : \_\_\_\_\_

Phone : \_\_\_\_\_ / \_\_\_\_\_

Other Contact: \_\_\_\_\_

Production Dates ( To be covered by this permit. ): \_\_\_\_\_

1. Production Type:  Still Photography/ *Complete permit items 1-5 only.*  TV Commercial  TV Movie  
 TV Episodic  Feature Film  Music Video  Corporate Video  Other: \_\_\_\_\_

2. Total Personnel: \_\_\_\_\_ Total Vehicles/Equipment: \_\_\_\_\_

3. Insurance Requirements: See attachments A & B 4. Use of Animals:  Complete attachment C

5. Equipment Detail ( Supply exact number of each item to be used at filming location(s) ) : Generators: \_\_\_\_\_ Cars: \_\_\_\_\_ Trucks: \_\_\_\_\_ RVs: \_\_\_\_\_ Other: \_\_\_\_\_

6. Location Shoot Specifics: Please give specifics about your shoot below, attach sheets if more space is needed.  
 You must include the name(s) of property owner(s), address(es), nearest cross streets and telephone number(s) of the filming location(s). Also describe all scene(s) to be filmed (including animals, pyrotechnics and stunts.)

Date	Time	Location and Activity (please also send a site plan)	P/F/S*

\* Prep/Film/Strike

Section below to be completed by County Permit Staff for

7. Property Owner Permission Required:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	9. Law Enf. Required:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
8. Road Encroachment Permit Required:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	10. Fire Require	<input type="checkbox"/> Yes	<input type="checkbox"/> No

11. Road Encroachment/Traffic: If filming is planned on County street(s) and/or County property, please submit a site plan showing location(s) of cast, crew, vehicle(s) and the route to be traveled in order to film a scene.

- Site Plan Attached. Site plan will be submitted by time and date. Site Plan Not Available. Please Complete Attachment D

Describe your plan for controlling traffic (i.e. Personnel and devices to direct traffic):

If filming is to take place on County streets, please describe planned arrangements for temporary restrooms and removal of refuse generated by your production:

12. Stunts/Special Effects: If your project will involve stunts or special effects, please provide detailed information about the specifics planned:

Pyrotechnics Specifics: Pyro technician: License #:

Hazardous Materials to be used:

Aerial Stunts/Elements: Please detail any aerial stunts, helicopter landings, hot-air balloons, etc. to be utilized in your shoot:

Please Complete Attachment E

Section below to be completed by issuing agency.

Permit # Granted: Agency Issuing Permit: Approved by: Title: Application Fee: Location Fee (days x \$/day): TOTAL DUE: Conditions of Approval: Special Approval/Permits Required: No Special Approval/Permits Required, Road Encroachment Permit, Homeowner Association, Sheriff's Department Approval, Fire Department Approval, Property Owner, CHP Approval. Attachments: Conditions of Approval/Clearances/Fees Paid/Check # This permit will be effective through

GENERAL CONDITIONS:

Permitee agrees to all the terms and conditions of this permit including provisions listed at the bottom of this form and any attachments. Permitee waives all claims against County, its officers, agents and employees, for loss or damage caused by, arising out of or in any way connected with the exercise of the permit and permittee agrees to hold harmless, indemnify and defend County, its officers, agents and employees, from any and all loss, damage or liability which may be suffered or incurred by County, its officers, agents and employees caused by, arising out of or in any way connected with exercise by permittee of the rights hereby permitted, except those arising out of the sole negligence of the County. County shall have the privilege of inspecting the premises covered by the permit at any or all times. This permit shall not be assigned. County may terminate this permit at any time if permittee fails to perform any covenant herein contained at the time and in the manner herein provided. County agrees it will not unreasonably exercise this right of termination. The parties hereto agree that the permittee, its officers, agents and employee, in the performance of this permit shall act in an independent capacity and not as officers, employees or agents of the County. No alteration or variation of the terms of this permit shall be valid unless made in writing and signed by the parties hereto. Permitee agrees to comply with the terms and conditions contained in the attachments Exhibit(s), which terms and conditions are by this reference made a part thereof. The permittee hereby agrees to comply with all the rules and regulations of the facility or institution subject to this permit. Permit must be kept on site at all times. County makes no representation or warranty as to condition of any property or facilities used by permittee, and it is the responsibility of permittee to fully inspect all such property and facilities to determine their condition prior to their use, and in going forward assumes all risks associated with the condition of property facilities.

Applicant's Name: Representative of: (Company Name)

Applicant's Signature: Date:

## **RIVERSIDE COUNTY FILM COMMISSION FILMMAKERS' CODE OF PROFESSIONAL RESPONSIBILITY**

**TO THE INDUSTRY:** You are guests and should treat this location, as well as the public, with courtesy. We all need to work toward improving our relationship with the local communities in which we work, so that filming stays in California. The follow are a few guidelines to abide by to help ensure your return to this region:

1. It is **HIGHLY RECOMMENDED** that a Location Manager is on location at all times during filming.
2. When filming in a neighborhood or business district, proper notification should be provided to each merchant or resident who is directly affected by the production company (i.e. parking, base camps, meal areas, noise, etc.). The filming notice should include:
  - a. Name of Company
  - b. Company Contact Information
  - c. Name of Production
  - d. Kind of Production
  - e. Type of Activity
  - f. Date, Time, and Duration of Activity
3. Production, cast, and crew vehicles arriving on location in or near a residential neighborhood should:
  - a. Not enter the area before the time stipulated on the permit
  - b. Observe designated parking areas
  - c. Park one at a time (production vehicles only)
  - d. Turn off engines as soon as possible
4. Do not trespass onto neighbors' or merchants property. Please remain within the boundaries of the property that has been permitted for filming.
5. Moving or towing of the public's vehicles is prohibited without the express permission of the municipal jurisdiction of the owner of said vehicle.
6. Cast and crew meals should be confined to the area designated on the permit. All catering, craft service, construction, strike and personal trash must be removed from the location **BEFORE** the permit expires.
7. Removing, trimming, and/or cutting of vegetation or trees is prohibited unless approved by the permit authority or property owner.
8. All signs erected/removed for filming purposes will be removed/replaced upon expiration of the permit unless otherwise stipulated on the permit.
9. Please keep all noise levels as low as possible.
10. Observe designated smoking areas and **always** extinguish cigarettes in butt cans.
11. The cast and crew should not bring guests or pets to the location, unless expressly authorized, in advance, by the permit authority, property owner and the company.
12. All sets and props should be removed upon completion of their use or before the permit expires – whichever comes first.

**Attachment A**

**INSURANCE REQUIREMENTS**

Without limiting or diminishing APPLICANT'S obligation to indemnify or hold the COUNTY harmless, APPLICANT shall procure and maintain or cause to be maintained, at its sole cost and expense, the following insurance coverage's during the term of this Agreement. As respects to the insurance section only, the COUNTY herein refers to the County of Riverside, its Agencies, Districts, Special Districts, and Departments, their respective directors, officers, Board of Supervisors, employees, elected or appointed officials, agents or representatives as Additionally Insured.

A. Commercial General Liability:

Commercial General Liability insurance coverage, including but not limited to, premises liability, personal and advertising injury, and cross liability coverage, covering claims which may arise from or out of APPLICANT activities hereunder. Policy shall name the COUNTY as Additionally Insured. Policy's limit of liability shall not be less than \$1,000,000 per occurrence combined single limit. If such insurance contains a general aggregate limit, it shall apply separately to this agreement or be no less than two (2) times the occurrence limit.

The Insurance Certificate must read in the "Certificate Holder" Box *verbatim*: **County of Riverside et al & its Special Districts, 3403 10<sup>th</sup> St., Suite 500, Riverside, CA 92501-3658.**

In the "Description of Operations" box the following must read verbatim: The County of Riverside and its officers, employees, agents and volunteers are additionally insured with respect to liabilities arising out of the performance of operations hereunder.

The Letter of Endorsement *must* read *verbatim*: **County of Riverside et al & its Special Districts, 3403 10th St., Suite 500, Riverside, CA 92501-3658 and The County of Riverside and its officers, employees, agents and volunteers are additionally insured with respect to liabilities arising out of the performance of operations hereunder.**

**Proof of Workers' Compensation Insurance at state statutory limits as well as Automobile Insurance for the amount of \$1 million is also required.**

B. Vehicle Liability:

If vehicles or mobile equipment are being used, then APPLICANT shall maintain liability insurance for all owned, non-owned or hired vehicles so used in an amount not less than \$1,000,000 per occurrence combined single limit. If such insurance contains a general aggregate limit, it shall apply separately to this agreement or be no less than two (2) times the occurrence limit. Policy shall name the COUNTY as Additionally Insured.

C. Aircraft Liability:

If Aircrafts are being used, then APPLICANT shall maintain Aircraft Liability with limits of not less than \$5,000,000 per occurrence with no sub-limits. Policy shall name the COUNTY as Additionally Insured.

D. Unmanned Aircraft Systems:

If an Unmanned Aircraft (Drone) are being used, APPLICANT must submit proof of Unmanned Aircraft Systems (UAS) insurance with a limit not less than \$2,000,000 per occurrence. Policy shall name the COUNTY as Additionally Insured (See attachment A).

**General Insurance Provisions - All lines:**

- 1) Any insurance carrier providing insurance coverage hereunder shall be admitted to the State of California and have an A M BEST rating of not less than A: VIII (A:8) unless such requirements are waived, in writing, by the County Risk Manager. If the County's Risk Manager waives a requirement for a particular insurer such waiver is only valid for that specific insurer and only for one policy term.
- 2) The APPLICANT must declare its insurance self-insured retention for each coverage required herein. If any such self-insured retention exceeds \$500,000 per occurrence each such retention shall have the prior written consent of the County Risk Manager before the commencement of operations under this Agreement. Upon notification of self-insured retention unacceptable to the COUNTY, and at the election of the County's Risk Manager, APPLICANT'S carriers shall either; 1) reduce or eliminate such self-insured retention as respects this Agreement with the COUNTY, or 2) procure a bond which guarantees payment of losses and related investigations, claims administration, and defense costs and expenses.
- 3) APPLICANT shall cause APPLICANT'S insurance carrier(s) to furnish the County of Riverside with a properly executed Certificate(s) of Insurance and copies of Endorsements effecting coverage as required herein. Further, said Certificate(s) and policies of insurance shall contain the covenant of the insurance carrier(s) that thirty (30) days written notice shall be given to the County of Riverside prior to any material modification, cancellation, expiration or reduction in coverage of such insurance. In the event of a material modification, cancellation, expiration, or reduction in coverage, this Agreement shall terminate forthwith, unless the County of Riverside receives, prior to such effective date, another properly executed Certificate of Insurance and copies of endorsements thereto evidencing coverage's set forth herein and the insurance required herein is in full force and effect. APPLICANT shall not commence operations until the COUNTY has been furnished the requested Certificate(s) of Insurance and copies of endorsements.
- 4) APPLICANT shall pass down the insurance obligations contained herein to all tiers of subcontractor's working under this Agreement.
- 5) The insurance requirements contained in this section may be met with a program(s) of self-insurance acceptable to the COUNTY.
- 6) APPLICANT agrees to notify COUNTY of any claim by a third party or any incident or event that may give rise to a claim arising from the performance of this Agreement.

.....  
**NO HAND-WRITTEN CERTIFICATES OF ENDORSEMENTS WILL BE ACCEPTED.**

Please email a copy of all Insurance Certificate(s) and Letter(s) of Endorsement to [info@filmriversidecounty.com](mailto:info@filmriversidecounty.com).



## UAS/ DRONES AND FILMING IN RIVERSIDE COUNTY

Due to the increase of filming with Unmanned Aerial Systems (UAS or otherwise known as drones) in the County of Riverside, effective April 13, 2015, the County will be temporarily enforcing similar regulations as set forth but the California Film Commission on April 06, 2015, until such time the County adopts their own standards in conjunction with the FAA.

Below are said regulations:

The following includes the latest information on the use of UAS (drones); including the most recent list of FAA-exempted UAS operators.

In order for a production to be considered for a permit involving a UAS, the following documentation is required:

1. Proof that the production is using a UAS operator that has received an FAA exemption, preferably a copy of the operator's Certificate of Authorization (COA). See below for the current list of aerial production companies allowed to operate UAS for filming in the United States. This list is subject to change.

NOTE: UAS operators had originally been required to apply for and receive a COA for each particular block of airspace (location), but the FAA has recently streamlined their process, and now exempted operators are being granted **Blanket COAs** for flights at or below 200 feet, as long as they're not flying in the vicinity of airports or in other restricted airspace.

2. A copy of the operator's written Plan of Activities (POA).

3. Proof of insurance coverage as follows: Evidence of coverage for the use of Unmanned Aircraft Systems (UAS) must be provided by the UAS operators (only those granted FAA exemptions).

Each UAS operating entity must submit proof of **Unmanned Aircraft Systems (UAS)** insurance with a limit of at least **\$2,000,000**. The certificate of insurance must include a **separate** policy endorsement showing proof of UAS coverage. A **second** (separate) endorsement must be submitted naming the County of Riverside, its officers, agents and employees as Additionally Insured (see insurance requirements in the film permit instructions). NOTE: Each of these **two** endorsements require a **separate** attachment to the certificate of insurance.

**IMPORTANT NOTES**

- Other County agencies may have additional requirements regarding the use of UAS in their jurisdictions. Please check with all relevant agencies or with the IEFEC before submitting your permit applications.
- UAS operators must have all pertinent documentation **on set with them at all times**. This includes their Certificate of Authorization (COA), Plan of Activities (POA), pilot certificate and third-class medical certificate.
- The use of a UAS is permitted only when all qualifications have been met, all necessary approvals have been obtained, and use of a UAS is noted on the production's permit. If a production is found to be operating a UAS without the proper permit, ANY County representative may immediately suspend the UAS activities and/or the production may halted as well.
- The use of a UAS as a **PROP** is subject to the same regulations as those used for filming.
- The FAA does not regulate the use of UAS indoors (their jurisdiction covers U.S. airspace, not under the roofs of private structures). Be advised that approval for the use of UAS in a stage or building may fall under the authority of other jurisdictions. Also note that whether it's exterior or interior filming, the County will not approve permits when UAS are involved, unless they are flown by FAA-exempted operators.
- Also, be aware that new regulations for the commercial use of small UAS have been introduced by the FAA. These laws, if passed, would supersede current guidelines. The FAA anticipates that it will be mid to late 2016 before any new rules will be announced.

The following are aerial production companies granted FAA exemptions to operate UAS (drones) for commercial filming. As more companies are applying for exemptions each day, some may be granted exemptions that do not yet appear on this list. Therefore, if you would like to retain a UAS operator not listed below, please check with the FAA to verify the company's exemption status.

VORTEX AERIAL (RC Pro Production Consulting) 714-916-3614 Location: Corona, CA  
Contact: Chris Schuster [vortex.aerial@live.com](mailto:vortex.aerial@live.com) <http://www.vortexaerial.com>

ASTRAEUS AERIAL 310-907-9205, ext.703 Location: Van Nuys, CA  
Contact: Hal Winer [info@astraeusaerial.com](mailto:info@astraeusaerial.com) <http://www.astraeusaerial.com>

AERIAL MOB, LLC 619-787-0600 Location: San Diego, CA  
Contact: Tony Carmean [tony@aerialmob.com](mailto:tony@aerialmob.com) <http://aerialmob.com>

PICTORVISION, INC. 818-785-9282 Location: Van Nuys, CA  
Contact: Matt Curran [mcurran@pictorvision.com](mailto:mcurran@pictorvision.com) <http://www.pictorvision.com>

FLYING-CAM 310-581-9276 Location: Santa Monica, CA  
Contact: Haik Gazarian [haikg@mac.com](mailto:haikg@mac.com) <http://flying-cam.com>

TEAM5 AERIAL SYSTEMS 818-925-1500 Location: Van Nuys, CA  
Contact: Kevin LaRosa, Jr. [contact@team5.rentals](mailto:contact@team5.rentals) <http://www.team5.rentals/>

## Attachment B

HeliVideo PRODUCTIONS, LLC 512-917-0201 Location: Austin, TX  
Contact: Eric Austin [eric@helivideo.com](mailto:eric@helivideo.com) <http://www.helivideo.com>

SNAPROLL MEDIA, LLC 615-416-3125 Location: Franklin, TN  
Contact: Preston Ryon [preston@snaprollmedia.com](mailto:preston@snaprollmedia.com) <http://snaprollmedia.com>

PICTURE FACTORY, INC. 715-386-0777 Location: Minneapolis/St. Paul, Metro Area, MN Contacts:  
Jillian Nodland/Craig Peterschmidt <http://www.picture-factory.com>

The following are 15 of the most pertinent TERMS & CONDITIONS (to those on-set) required of (FAA-exempted) UAS operators.

1. The UAS must weigh less than 55 pounds, including energy source(s) and equipment.
2. The UAS may not be flown at a speed exceeding a ground speed of 50 knots.
3. Flights must be operated at an altitude of no more than 400 feet above ground level (AGL).
4. The UAS must be operated within visual line of sight (VLOS) of the pilot in command at all times.
5. All operations must utilize a visual observer (VO).
6. The pilot must possess at least a private pilot certificate and at least a current third-class medical certificate.
7. The UAS may not be operated directly over any person, except authorized and consenting production personnel, below an altitude that is hazardous to persons or property on the surface in the event of a UAS failure or emergency.
8. Regarding the distance from participating persons, the operator's manual has safety mitigations for authorized and consenting production personnel. At all times, those persons must be essential to the closed-set film operations.
9. Regarding distance from non-participating persons, the operator must ensure that no persons are allowed within 500 feet of the area except those consenting to be involved and necessary for the filming production. This provision may be reduced to no less than 200 feet if it would not adversely affect safety and the FAA Administrator has approved it. For example, an equivalent level of safety may be determined by an aviation safety inspector's evaluation of the filming production area to note terrain features, obstructions, buildings, safety barriers, etc. Such barriers may protect non-participating persons (observers, the public, news media, etc.) from debris in the event of an accident.
10. At least three days before scheduled filming, the operator of the UA affected by this exemption must submit a written Plan of Activities (POA) to the Riverside County Film Commission (RCFC). The 3-day notification may be waived with the concurrence of the RCFC. The POA must include at least the following:

## Attachment B

- Dates and times for all flights.
  - Name and phone number of the operator for the UAS filming production conducted under this grant of exemption.
  - Name and phone number of the person responsible for the on-scene operation of the UAS.
  - Make, model and serial or N-number of UAS to be used.
  - Name and certificate number of UAS pilots involved in the filming production event.
  - A statement that the operator has obtained permission from property owners and/or local officials to conduct the filming production event; the list of those who gave permission must be made available to the County upon request.
  - A description of the flight activity, including maps or diagrams of any area, city, town, county and/or state over which filming will be conducted and the altitudes essential to accomplish the operation.
1. UAS operations may NOT be conducted at night.
  2. The UAS cannot be operated by the pilot from any moving device or vehicle.
  3. The UAS may not operate in Class B, C, or D airspace without written approval from the FAA. The UAS may not operate within 5 nautical miles of the geographic center of a non-towered airport as denoted on a current FAA-published aeronautical chart unless a letter of agreement with that airport's management is obtained, and the operation is conducted in accordance with a Notice to Airman as required by the operator's Certificate of Authorization. The letter of agreement with the airport management must be made available to the Administrator upon request.
  4. The documents required must be available to the pilot at the ground control station of the UAS any time the aircraft is operating. These documents must be made available to the any County representative upon request.

For a full list of Terms & Conditions and to view the FAA's exemption grants, go to:

[http://www.faa.gov/uas/legislative\\_programs/section\\_333/](http://www.faa.gov/uas/legislative_programs/section_333/)

For more information on the FAA and UAS, go to: <http://www.faa.gov/uas>



RIVERSIDE COUNTY  
FILM COMMISSION

**COUNTY OF RIVERSIDE COUNTY  
ANIMAL STIPULATIONS FOR COMMERCIAL FILMING**

1. Animals not endemic to the area shall be under the control of qualified handlers at all times. Animals shall NOT be allowed to feed on natural vegetation.
  
2. Permittee is responsible for providing appropriate feed and water for the animals. Animals shall be fed non-germinating pellets or certified weed-free hay for two days prior to filming AND during filming on-location within the County of Riverside. Animals will be either tied to a parked vehicle; contained in a free standing fenced corral; and/or housed within a trailer in a parking area or road, when not in use.
  
3. All animal "waste" shall be removed from the land on a daily basis. Transmission of diseases from domestic animals to wildlife will be avoided through appropriate action (vaccines, avoidance of contact, etc.).

Permittee acknowledges, by signing below, that he/she knows, understands and accepts the terms and conditions under which this permit is issued.

\_\_\_\_\_  
Permittee Signature

\_\_\_\_\_  
Animal Wrangler Signature

\_\_\_\_\_  
Permittee Name (please print)

\_\_\_\_\_  
Animal Wrangler Name (please print)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone Number

# County of Riverside

Transportation Department  
State of California



David E. Barnhart  
Director of Transportation

Tracking #: \_\_\_\_\_

Date: \_\_\_\_\_

## Application for Encroachment Permit

The undersigned hereby applies for a permit to excavate, construct and otherwise encroach on Riverside County road right of way as follows:

(Description of work and installation to be maintained – attach and refer to maps or other documents):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name(s) of road(s) and specific location: \_\_\_\_\_  
\_\_\_\_\_

(Applicant will state here, accurately, the location of work to be performed, giving County road, route, section, and engineer's stations, if possible.)

CHP Officers Required \_\_\_\_\_ Per CHP Film Liaison \_\_\_\_\_

In consideration of the granting of this application, the applicant hereby agrees to:

1. Indemnify, defend and save the County, its authorized agents, officers, representatives and employees, harmless from and against any and all penalties, liabilities or loss resulting from claims or court action and arising out of any accident, loss or damage to persons or property happening or occurring as a proximate result of any work undertaken under the permit granted pursuant to this application.
2. Remove or relocate an encroachment installed or maintained under this permit, upon written notice from the Director of Transportation.
3. Notify the Director of Transportation in writing at least 48 hours in advance of the time when work will be started, and upon completion of the work, immediately notify the Director of Transportation in writing of such completion.
4. Comply with Ordinance No. 499, any amendments thereto, the terms and conditions of the permit, and all applicable rules and regulations of the County of Riverside and other public agencies having jurisdiction.
5. The permittee shall accept full responsibility for complying with Federal, State and County environmental laws receiving any necessary environmental clearances and/or permits, prior to commencing any work as authorized by this permit.

Name of Applicant: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Contact: \_\_\_\_\_

Phone #: \_\_\_\_\_

<b>FOR USE BY TRANSPORTATION DEPARTMENT:</b>	
Processing Fee	_____
Inspection Fee	_____
Total	_____
Receipt Number	_____
Security Deposit	_____
Receipt Number	_____



RIVERSIDE COUNTY  
FILM COMMISSION

**Special Effects and Hazardous Conditions Worksheet**

Permit # \_\_\_\_\_ Date \_\_\_\_\_

Special Effects Coordinator \_\_\_\_\_ License # \_\_\_\_\_

Company \_\_\_\_\_ Telephone # \_\_\_\_\_

Address \_\_\_\_\_

Location(s) \_\_\_\_\_

Assistants \_\_\_\_\_ License # \_\_\_\_\_

Assistants \_\_\_\_\_ License # \_\_\_\_\_

Activity/Special FX Materials (please note quantities to be used for each material listed): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date(s) of Activity: \_\_\_\_\_ Time(s): \_\_\_\_\_

**SFX Coord. Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Production Co. Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Riverside County**  
*Fire Department:* Jason Stubble - 760-863-8886 or Jason Walsh -951-955-4777  
*Sheriff's Department:* Dep. Rafael Cuevas – 951-955-1700\*

*\*Only contact the Sheriffs if County Fire or the RCFC has requested you to so.*

Please email this form and a copy of the front and back of the State Pyrotechnics license of all the Pyrotechnicians who will be on location, in addition to the Special Effects Coordinator's license to [info@filmriversidecounty.com](mailto:info@filmriversidecounty.com).

**This form and a copy of your State Pyrotechnics license(s) are required before a permit can be issued.**

For RCFC Use Only  
Fire Approval (initial) \_\_\_\_\_ Date \_\_\_\_\_ By \_\_\_\_\_  
Sheriff Approval (initial) \_\_\_\_\_ Date \_\_\_\_\_ By \_\_\_\_\_



RIVERSIDE COUNTY  
FILM COMMISSION

# CREDITS AGREEMENT

I \_\_\_\_\_ am duly authorized to represent \_\_\_\_\_  
(First and Last Name – Please Print) (Production Company Name – Please Print)

and agree to provide the following to the Riverside County Film Commission:

- ❖ One (1) copy of the finished product in one of the following formats:
  - DVD for motion (i.e. feature, TV, video, commercial, etc.)
  - CD and/or PRINT COPY for stills (i.e. digital photos, issue of magazine, issue of catalog, etc.)
  
- ❖ Acknowledgement through the film credits for portions shot in the Riverside County. This includes, but is not limited to:
  - Feature Films
  - TV
  - Documentaries
  - Videos (all types)
  - Short Films
  - Student Productions
  
- ❖ The Acknowledgments shall be given as follows:
  - Riverside County Film Commission

\_\_\_\_\_  
Permitee Signature

\_\_\_\_\_  
Production Company Address

\_\_\_\_\_  
Permitee Name (please print)

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Title

\_\_\_\_\_  
Office Phone Number

\_\_\_\_\_  
Date

\_\_\_\_\_  
Cell Phone Number

