

LEAD CITY COMMISSION
Regular Meeting
April 15, 2013

The Lead City Commission met on Monday, April 15, 2013 in City Hall, 801 West Main Street at 5:00 PM with the following members present: Mayor Nelson, Commissioners Denise Parker, TJ Larson, Ron Everett & Les Roselles. Absent: None. Mayor Nelson called the Regular Meeting to order.

APPROVE MINUTES

M/Roselles, S/Larson - Carried to approve the Minutes of the April 1, 2013 Regular Meeting.

Mayor Nelson asked that those present take a moment to recognize those people affected by the two explosions in Boston today, leaving 3 dead and 175 injured. He added that the community needs to recognize this as a possibility. We send our prayers, thoughts & condolences.

HEARINGS

Bumpin Buffalo – The Commission approved the Malt Beverage and Wine License at their last meeting; however, they are requesting that it be extended so that they don't have to pay the renewal fee. The Dept. of Revenue doesn't have a problem with this. Regan explained that the Commission will need to approve the Malt Beverage License for the 2013-2014 calendar year.

M/Roselles, S/Parker - Carried to approve the Retail (on-off sale) Malt Beverage License for the 2013-2014 calendar year.

Loco Pollo – The Malt Beverage License application for 509 W. Main St. has been withdrawn.

Parker suggested that the Commission require a background check on businesses requesting a new license. She stated that they are \$25 and felt it is a good tool to make a sound decision. Mayor Nelson was confident that the staff & the Dept. of Revenue do sufficient checks. She felt that they also need to follow the moral character and should be done with initial applications. If there have been no complaints on a business at renewal time, there is no need to do one Parker added.

PLANNING & ZONING/HIST. PRES./COMP PLAN

Historic Preservation Commission/Board Opening – Stahl reported that there are two openings on HP. Anyone interested in serving on the Board is asked to contact City Hall.

PUBLIC SAFETY

Firewise Veterans Program – Stahl asked permission to proceed with the program by posting for applications. The Federal Government is interested in getting vets employed. This program comes under the Dept, of Interior, Bureau of Land Management. Stahl explained that the funding came through a month ago, which gives the City additional funding to be an agency to hire two temporary veterans to train in the use of chainsaws, terrain, fallen trees, cutting brush piles, burning etc. The City will provide the field training and the other firefighting training for structural & wildland fires as well. The City's match is the housing of the equipment, the paperwork, payroll, monthly reports, etc. which is all done in Finance Office.

Stahl felt this was a fantastic program. The City received a \$125,000 grant and will run under the same guidelines as the current Firewise Program. The present Supervisor and employee will be paid under this program as well; however, the City will need to raise the second employee's wages up to the proposed \$13 per hour. The program will run for 9-10 months. Stahl added that the City will have no exposure to unemployment benefit as well.

Don Mack questioned if they have to have an honorable discharge, to which Stahl said yes. Parker suggested that they also be required to take the Emergency Management Training as the Commission did. Stahl agreed and stated he would add that to the job description.

M/Everett, S/Roselles - Carried to give Stahl permission to advertise for two veterans for the Firewise Vets Training Program.

PUBLIC BUILDINGS & GROUNDS

Library Announcements – Stahl reported that Harlan indicated that they did very well with their wine/chocolate fundraiser event.

New Dump Hours – Stahl announced that new summer hours at the dump will start April 16th. The hours will be from 8AM-4 PM, Tuesday-Saturday. May 20th – 25th – city clean-up

STREETS & UTILITIES

Highway 85 Project – Stahl reported that DOT will start a project on Highway 85 between Short Street to Highway 385. They will replace some of the concrete panels & new asphalt will be placed from the concrete stops at the end of the HMC property to Hwy 385. He added that the City will also do a small project on Short Street at that time. They will have flaggers and pilot cars, but hope by completed by the Sturgis Rally. He added that Lead will be impacted.

Wayfinding Signs RFP – Stahl stated that the committee met last week and feel that have gone as far as they can go. They suggest that a professional company/companies provide the additional information. The committee knows the signs and where they should go, but they are not sign designers. Stahl stated that he has written a RFP that addresses the issues such as the time table. He asked that the Commission review it and discuss it at their April 29th meeting. They hope to have a contractor in place by mid-June that will work with them during the project. Stahl felt the committee has done remarkable things and saved the City a lot of money with the volunteers.

Parker questioned if the Commission isn't being too optimistic to have the proposals returned to us by the end of May. Roselles felt that the companies that will probably look at this will jump at the chance. Stahl agreed, but felt it could manipulate some of the dates on the RFP. Mayor Nelson stated that he agreed; those hungry enough will come to look at the project.

LEGAL & FINANCE

Contractor's Licenses – M/Roselles, S/Everett - Carried to approve the initial licenses for Bob McNeill dba McNeill Construction Inc. and Wes Walton dba Roots Construction.

Bank Adjustment – Regan reported that she has been carrying a revenue of \$53.86 on the Money Market Books since January; however, the bank claims they don't have it. She requested that she be allowed to make an adjustment reducing the City's water revenues by \$53.86.

M/Everett, S/Roselles – Carried to allow Regan to adjust (reduce) the Money Market Water Revenues to eliminate the \$53.86.

Financial Report – M/Parker, S/Everett - Carried to approve the March 2013 Financial Report. The balance of all funds is \$1,277,525.33.

ITEMS FROM VISITORS

Handley Center - Debbie Vardiman reported that they had exceptional expenses last month, such as \$538 for spa repair, \$738 for the boiler and \$552 on the treadmill. She reported that this is the last month for preschool and several other programs will be coming to a close as well.

Matt Klein stated that he is on the Advisory Board at the Handley Center and is spearheading a committee of volunteers for some new programing. They are discussing repurposing the pool area into a new rink for a hockey program. They are exploring the funding and viability of finding grants. He stated that he has three volunteers so far; Reid Stone, Chris Roberts and John Brosnahan.

Parker requested that they provide the Commission with a Financial Report for December 31, 2012.

ITEMS FROM MAYOR & COMMISSIONERS

Next Meeting – The Commission will hold their next meeting on Monday, April 29, 2013 @ 5:00 PM.

Economic Development Director – Stahl stated that he, Commissioner Everett and Don Mack have completed the job description for the Economic Development Director. He asked that the Commission consider its approval as well as the financing for that position. He suggested that they take input for the next two weeks and consider a decision at the April 29th meeting. Stahl gave an estimated cost for the next six months and discussed where the funding would come from. It is his recommendation that \$25,000 come from the Bed & Booze Fund and \$36,000 from the General Fund for a total of \$61,000. This person will also have City benefits, as well as a vehicle, fuel, an office and travel expenses. He state that the Bed & Booze Fund will still have a healthy balance at the end of the year if the money is expended; however, in 2014 the Commission will need to decide where to put those costs into the budget. He estimated \$75,000-80,000 for that position and reminded them that sales tax is doing well, but expects it to slow down in 2014 and 2015 with the Main Street project.

Mayor Nelson thanked Stahl, Mack and Everett for their work and asked that the Commission review it for the next couple of weeks; it will be on the April 29th agenda.

Cleaning Contract – Stahl stated that quotes were solicited for a cleaning contract at City Hall. They ranged from \$400-2500 per month. He recommended that the City hire Sarah Schweitzer and Cindy Wagner for \$400 per month. Interviews were held last month and the Commission did budget \$8000.

Parker/Roselles - Hire S&C Cleaners for the Cleaning Contract for City Hall in the amount of \$400 per month, effective immediately and to be pro-rated for the month of April.

Good Shepard Clinic – Commissioner Parker stated that the City received a thank you for their contribution and offered to give the Commission a tour of their facility on May 13th at 5:00 PM. She reminded them that many of the patients are from the Lead area. Commissioners interested in attending are asked to contact her.

Municipal Election – The Municipal Election is tomorrow. Mayor Nelson stated that he appreciated everyone that was involved within the combined voting agreement for making the decision they did to reschedule the election. He felt it was prudent that they acted as they did. Polls will be open from 7AM – 7 PM tomorrow. “Good luck to Jerry Apa and Les Roselles.”

Hall of Fame – Mayor Nelson congratulated the Roselles Brothers band and KDSJ for being inducted into the SD Rock & Roll Hall of Fame.

BILLS

M/Parker, S/Roselles - Carried to approve payment of the bills (See Attached Sheet).

ADJOURN

At 5:48 PM, M/Parker, S/Larson - Carried to adjourn the Regular Meeting.

ATTEST:

CITY OF LEAD

Mike Stahl - City Administrator
(SEAL)

Thomas R. Nelson – Mayor