



Steve H. Hornstein, Esq., CPA, LL.M., CFP®
Attorney at Law
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ATTORNEY-CLIENT EMPLOYMENT AGREEMENT

This Attorney-Client Employment Agreement ("Agreement") is entered into by and between _____ ("you" or "client") and Law Office of Steve H. Hornstein, Esq., CPA, LL.M., CFP®, Attorney at Law, also known as Hornstein Law Offices ("the firm").

1. Scope of Employment. You have engaged the firm to represent you and to perform legal services, as follows:

2. Effective Date. This Agreement will not take effect, and the firm will have no obligation to provide legal services, until you provide a signed copy of this Agreement. When it becomes effective, it will be retroactive to the date services were first provided. Even if this Agreement does not take effect, you will be obligated to pay the reasonable value of any services performed for you.

3. Legal Fees. The minimum fee is \$_____ plus costs. Costs such as court filing fees and service of process are estimated to be approximately \$_____. Retainer to be paid in the amount of \$_____ for future work and in case time and costs exceed minimum fee. A minimum retainer balance shall be maintained in the amount of the expected services to be provided in the coming month, but in no event shall the retainer balance to be maintained be less than \$_____. Costs such as recording fees, Notary fees, Court filing fees, and service of process, and travel, are additional. Travel will be billed at \$85 per hour. Work is billed at our standard hourly rates, which range from \$95.00 to \$375.00 per hour.

4. You Will Receive Copies. You will receive copies of all documents and correspondence on a flow basis as they are received or generated by the firm. These documents constitute your file. If you ever need a duplicate of this file, I will provide one on receipt of the duplication costs.

5. Obligations of the Client. You will pay for legal services, retainer requests, and/or additional minimum fee requests, and you will cooperate fully and provide all information known or available to you that is relevant to this matter. The firm does not make any promise or guarantee about the outcome of this matter, and your obligation under this Agreement is not contingent in any way on the outcome.

6. Time for Payment.
\$_____ is due with this agreement. Balance of amount due, if any, will be billed separately. Should time or costs exceed the amount listed at item three above, you will be billed on a flow basis.

Client may make payments via check or credit card or ACH debit. Client agrees to have the amount due on invoices debited from the bank account or charged to the credit card from which the last payment was made, or the account or credit card of which client notified firm, on or after the due date provided on such invoices unless payment is received by firm by the due date. Client warrants it has authority to make payments from the account provided.

Attorney-Client Employment Agreement

7. Discharge and Withdrawal. Although I expect this Agreement to continue until completion of the subject matter, you may terminate the Agreement at any time. Reciprocally, the firm reserves the right to terminate work and withdraw from the case if you fail to perform the obligations of this Agreement. At the termination of my services, all charges are immediately due and payable, and any retainer balance will be returned to you.

8. Our Right to Terminate Representation. We may terminate our representation (to the extent permitted by the ethical and court rules) at any time if you breach any material term of this agreement or fail to cooperate or follow our advice on a material matter, if conflict of interest develops or is discovered, or if there exists at any time any fact or circumstance that would, in our opinion, render our continuing representation unlawful, unethical, or otherwise inappropriate. If we elect to terminate our representation, you will take all steps reasonably necessary and will cooperate as reasonably required to free us of any further obligation to perform legal services, including the execution of any documents necessary to complete our withdrawal from representation. In such case, you agree to pay for all legal services performed and expenses incurred before the termination of our representation in accordance with the provision of this agreement. In addition, the firm may withdraw from representing you with your consent or with good cause. Good cause includes any activity by you that would render continued representation unlawful or unethical, such as a conflict of interest.

9. Late Fee. The client understands that a late fee of \$50 dollars or the maximum allowed legal rate of interest, whichever is greater, will be assessed if payment is not submitted according to the due date stated on the invoice or agreement, and that such late fees will continue to be assessed monthly until paid in full.

Law Office of Steve H. Hornstein, Esq., CPA, LL.M., CFP®
Also known as Hornstein Law Offices

Steve Hornstein

Date

I agree and accept this Agreement, a copy of which is hereby acknowledged, on the date set forth below.

Signature X

Print Name: _____

Date: _____

Signature X

Print Name: _____

Date: _____

Please fill in information below:

Client Address: _____

City: _____, State: _____ Zip Code: _____

Telephone: Work: () _____ - _____ Home: () _____ - _____

Cell: () _____ - _____ Fax: () _____ - _____

E-mail: _____

(Office use only) Representative/Paralegal: _____