

DOMESTIC INTAKE WORKSHEET

Style of Case: _____

Case Number: _____

Date of Filing: _____

Judge Assigned to Case: _____

Part A-- Information About the Parties

Petitioner/Plaintiff: _____
Name(s)

Address: _____
Street Address County City State Zip

Telephone Number: _____
Home Work

Date of Birth: _____

Petitioner's Attorney: _____
Name

Attorney's Address: _____
Street Address City State Zip

Attorney's Telephone Number: _____

Respondent/Defendant: _____
Name(s)

Address: _____
Street Address County City State Zip

Telephone Number: _____
Home Work

Date of Birth: _____

Respondent's Attorney: _____
Name

Attorney's Address: _____
Street Address City State Zip

Attorney's Telephone Number: _____

IF YOUR CASE IS ASSIGNED TO THE FAMILY DIVISION, IT IS MANDATORY THAT YOU COMPLETE AND RETURN THIS WORKSHEET AT YOUR 30-DAY SCHEDULING CONFERENCE. IF YOUR CASE IS NOT ASSIGNED TO THE FAMILY DIVISION, PLEASE COMPLETE AS SOON AS POSSIBLE AND RETURN TO THE FULTON COUNTY SUPERIOR COURT FAMILY DIVISION, 136 PRYOR ST., SUITE C-826, ATLANTA, GEORGIA 30303.

Part B - Information About the Current Case and Related Cases

NUMBER OF CHILDREN: _____

NAMES OF CHILDREN:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Current Claim(s)/ Issue(s)/ Allegation(s):

- | | | |
|--|--|--|
| <input type="checkbox"/> Divorce | <input type="checkbox"/> Legitimation | <input type="checkbox"/> Adoption |
| <input type="checkbox"/> Child Custody | <input type="checkbox"/> Family Violence | <input type="checkbox"/> Guardianship |
| <input type="checkbox"/> Visitation | <input type="checkbox"/> Child Abuse | <input type="checkbox"/> Substance Abuse |
| <input type="checkbox"/> Child Support | <input type="checkbox"/> URESA | <input type="checkbox"/> Other Issues: |
| <input type="checkbox"/> Paternity | <input type="checkbox"/> DHR | _____ |
| | | _____ |

Is there currently pending in any other Fulton County Court a case or cases involving the petitioner, respondent, or any minor children of the relationship? ☐ Yes ☐ No

If yes, please list the Court, Case number, and style of case below.

<u>Court</u>	<u>Case Number</u>	<u>Style of Case</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

IN THE SUPERIOR COURT OF FULTON COUNTY
STATE OF GEORGIA
FAMILY DIVISION

_____)	
)	
Petitioner)	
)	Civil Action File No. _____
and)	
)	
_____)	
)	
Respondent)	
)	

AUTOMATIC DOMESTIC STANDING ORDER

1.

This Order shall bind the parties in the above-styled action, their agents, servants, employees and all other persons acting in concert with the parties in all civil actions assigned to the Family Division of the Superior Court of Fulton County unless the type of action to which a paragraph applies is specifically limited herein.

2.

Each party is hereby required to complete the Domestic Intake Worksheet, and return it to the Family Division.

3.

Each party to a case involving an original question of custody of minor children (not contempt or modification) is hereby enjoined and restrained from causing or permitting the minor child(ren) of the parties to be removed from the jurisdiction of this court.

4.

Each party is hereby enjoined and restrained from doing, or attempting to do, or threatening to do, any act injuring, maltreating, vilifying, molesting, or harassing the adverse party or the child(ren) of the parties.

5.

Each party to a divorce or separate maintenance action is hereby enjoined and restrained from selling, encumbering, trading, contracting to sell, or otherwise disposing or removing from the jurisdiction of the court, any of the property belonging to the parties except in the ordinary course of business.

6.

Each party to a case involving an original question of custody of minor children (not contempt or modification) is **required to attend the “Families in Transition” Seminar**. Failure to complete the seminar in a timely manner may subject the party to contempt or other sanctions.

7.

When a civil action is assigned to the Family Division of the Superior Court of Fulton County requiring service by the sheriff, the Docket Clerk shall attach a copy of this Order to the original and the service copy of the divorce and give or send a copy of this Order to the attorney or person filing the divorce. If the civil action was filed by mail, the Docket Clerk shall mail a copy of this Order to the attorney or person filing the civil action.

8.

When a civil action which is assigned to the Family Division of the Superior Court of Fulton County is to be served by publication, the Docket Clerk shall follow the same procedure as above.

9.

When a civil action is assigned to the Family Division of the Superior Court of Fulton County with an Acknowledgment of Service, the Docket Clerk will attach a copy of this Order to the original Petition, give or mail a copy of this Order to the attorney or person filing the Petition and provide a second copy to the attorney or person filing the Petition with instructions to serve the defendant with the copy.

10.

All civil actions assigned to the Family Division of the Superior Court of Fulton County shall be restyled or recast in the case style required under the rules promulgated by the Family Division of the Superior Court of Fulton County Style and shall be substantially similar to the style used above in this Order with a specific notation that the case is pending in the Family Division.

11.

All attorneys entering an appearance in the Family Division of the Superior Court of Fulton County shall attend at least one seminar which has been authorized by this Court as a sufficient informational seminar or shall view at least one authorized reproduction of the same or shall read the entire materials from such a seminar.

12.

All parties and attorneys entering an appearance in the Family Division of the Superior Court shall abide by the rules of the Family Division as promulgated by this Court. A copy of all such rules shall be made available by the Clerk upon request.

13.

This Order shall apply to all domestic civil actions (as defined by O.C.G.A. §19-1-1) which are assigned to the Family Division of the Superior Court of Fulton County and shall be the Standing Order until further order of this Court.

14.

Failure to follow a Court order, unless substantially justified, may result in sanctions or penalties as provided by statute, rule or authority of the court, including a finding of contempt by the Court; taxation of costs or attorneys' fee; and/or the imposition of monetary or other sanctions.

SO ORDERED this _____ day of _____, 200__.

[NAME], CHIEF JUDGE
FULTON COUNTY SUPERIOR COURT
ATLANTA JUDICIAL CIRCUIT

**INFORMATION ABOUT THE 30-DAY SCHEDULING
CONFERENCE AND 60-DAY SCHEDULING CONFERENCE**

1. **Timeliness:** Do not be late for either conference or you shall be considered as having FAILED TO APPEAR. **YOUR FAILURE TO APPEAR MAY RESULT IN THE FINAL DISPOSITION OF YOUR CASE.**
2. **Postponing or Rescheduling the Conferences:** A conference will only be postponed and rescheduled for specific reasons. Requests for postponement that are received by the case manager at least two (2) weeks before the status conference date are more likely to be granted. *See the attached information about a Request to Postpone or Reschedule a 30-Day Scheduling Conference or 60-Day Scheduling Conference.*
3. **“Families in Transition” Seminar:** If your legal action involves minor children, you must attend and complete the “Families in Transition” Seminar before the 30-Day Scheduling Conference. Information about these seminars is in the Domestic Relations Initiation Packet. Call the Family Division at 404/730-4618, or go to the website at www.fultonfamilydivision.com to obtain information on the Seminar.
4. **What will happen at the 30 Day Scheduling Conference?** The conference officers will talk with both parties about the case, including the areas on which the parties agree and disagree. Then the conference officer will tell the parties what court procedures come next, and **by when** they must be done.
 - A. **Settlement:** If the parties agree about everything in the Court case, the conference officer will confirm the agreement with the parties and a final divorce hearing will be convened or scheduled. If the parties agree to some of the issues, then a Temporary Consent Order may be entered.
 - B. **Set the Case for a Temporary Hearing:** If the parties agree on many things but there are still a few matters to resolve on a temporary basis, for example child custody, the conference officer will inform the case manager that the case is ready for a short hearing in front of the Judge.
 - C. **Mediation:** If it appears that a mediator could help the parties, the conference officer will immediately refer the case to a trained, on-site mediator to work with the parties on the disputed issues. Depending on the case, this referral might result in a full resolution of the case, or the parties might be instructed to return to the conference officer to work on the issues that remain.
 - D. **Future Schedule:** At the conclusion of this conference and/or temporary hearing, a Consolidated Scheduling Order shall be filed with the Court.
5. **What to Bring to The 30-Day Scheduling Conference:** Bring with you the completed Domestic Intake Worksheet and, if applicable, the completed Domestic Relations Financial Affidavit, Answers to Interrogatories and the documents in response to Required Documents To Be Produced. This will help you be prepared for your 30-Day Scheduling Conference and reduce the number of times you will be required to come to court. All these forms are in the Domestic Relation Initiation Packet. Call the Family Division at 404/224-0505, or go to the website at www.fultonfamilydivision.com to obtain a packet. Be prepared for your 30-Day Scheduling Conference, because if you are not, you will have to come back to Court.
6. **What will happen at the 60-Day Scheduling Conference?** At the 60-Day Scheduling Conference, the parties will discuss and attempt to agree upon pertinent issues which have remained unresolved since the 30-Day Scheduling Conference and any hearing that may have occurred at that time or soon thereafter. This does not allow the parties to raise issues which were resolved at the 30-Day Scheduling Conference or the hearing unless they can convince the Judge of the necessity of revisiting an issue which was previously resolved. At the conclusion of the 60-Day Scheduling Conference, a Temporary Order and Consolidated Scheduling Order may be entered. As with the 30-Day Scheduling Conference, the conference officer will talk with both parties about the case and again discuss with the parties what court procedures they must do next, and **by when** they must do them. The same procedures as listed in 4A through D above will also be available for the parties at the 60-Day Scheduling Conference, except that any hearings will likely not include matters which were previously heard by the Court at an earlier hearing.

7. **Requirements for the Conferences:**

- A. **Attendance:** Only parties (and their attorneys, if they have attorneys) are allowed to attend a Conference. This does not mean you must have an attorney, but it does mean that if you have a attorney, that attorney **MUST** attend the Conference. Parties who are represented by an attorney will not be allowed to participate in the conference if their attorney does not show. No children are allowed at the conference. Friends or others will have to wait outside.
- B. **Telephone:** For a good reason (such as very serious illness, incarceration in prison or jail, a party who is a long distance from Court) one, or both parties or attorneys, might be allowed to participate at a Conference by telephone. If you want to ask to do this, **you must write a request to the case manager at the address on the “Notice to Attend 30-Day Scheduling Conference” no later than five (5) Court days from the date you receive the notice.**
- C. **Communication:** No party or attorney can speak with the conference officer or Judge about substantive matters unless the other party or attorneys are present. When parties write to the conference officer, case manager, or Judge, they must send a copy to the other party at the same time, and show that they did this on the document.

8. **Is it possible to cancel a conference?** There are two ways by which a Conference can be canceled.

Sometimes both parties agree to all issues in dispute before, or soon after, the time of the filing of a divorce or other domestic relations matter. The Court calls this an “uncontested divorce” or a “consent order”. If a consent agreement in a divorce or consent order in other matters is sent to the case manager **no less than three (3) days** prior to the scheduled date of the Conference, then the Conference may be canceled upon confirmation by the case manager. However, you must attend if you do not receive this confirmation canceling the Conference by the case manager. If you represent yourself, the Court has the forms and instructions you need if both parties are in agreement about all issues. For more information about these forms, visit the Family Law Information Center, or the website at www.fultonfamilydivision.com

The second way that a Conference can be canceled is if both parties enter into a joint compliance certificate and file it with the Court and submit a copy to the case manager no less than three days before the date of the Conference. The purpose of this certificate is to assure the Court that the Conference is unnecessary because the parties have completed a: 1) Joint Compliance Certificate; 2) Joint Compliance Worksheet; and 3) Domestic Intake Worksheet. A Joint Compliance Certificate will not suspend the Conference unless and until the parties are notified by the case manager that the Joint Compliance Certificate has been accepted by the Court as substitute for the Conference. The Family Division also has the forms and instructions you need. For more information about these forms, visit the Family Law Information Center or the website at www.fultonfamilydivision.com.

9. **Is Any Other Help Available?**

- A. **“Families in Transition” Seminar:** In the Domestic Relations Initiation Packet, there is information regarding the “Families in Transition” Seminar which you must attend if your case involves minor children. Read this information, and attend a seminar **BEFORE THE 30-DAY Status Conference!** This will speed up your case. For more information call: 404/730-4618.
- B. **Family Law Information Center:** The Family Law Information Center is provided through the Fulton County Superior Court Family Division and is designed to help you help yourself in Court. Many court forms and instructions are available at the Family Law Information Center. The Family Law Information Center is located at:
— **Fulton County Justice Center Tower**
185 Central Avenue, S.W.
Seventh Floor, Room JCT-704
Atlanta, GA 30303
404/335-2789

**INFORMATION ABOUT A REQUEST TO POSTPONE OR
RESCHEDULE A SCHEDULING CONFERENCE**

A. PROCEDURE TO REQUEST A RESCHEDULING OR POSTPONEMENT

1. **Written Request:** The party or lawyer who initiates a postponement and rescheduling of a conference must provide a written request to the case manager by fax, mail or hand delivery that clearly states on its face the date of the request, case number(s), the parties in the case, the date and time of the scheduled conference, the case manager's name, reasons for the request, the date on which the requesting party first learned of the need to ask for a postponement, and any other information deemed material to the request.
2. **Copy to other side:** The party or lawyer who requests the postponement must show on the face of the written request that a copy was mailed, delivered, or faxed to the other party or attorney, and the date the copy was so provided.

B. REASONS FOR POSTPONEMENT AND TIME REQUIREMENTS FOR REQUEST:

1. **Requests made more than two (2) weeks before the scheduled conference date:** A conference may be postponed or rescheduled 2 weeks in advance for the following reasons:
 - a) Mediation or arbitration in the case is scheduled,
 - b) A party or a lawyer has a planned vacation, Continuing Legal Education, religious or other holiday, or other significant personal event such as graduation, a wedding, etc.
 - c) Another court event such as a hearing, trial, or deposition is already scheduled and/or takes priority pursuant to the Uniform Superior Court Rules.
2. **Request made less than ten (10) days before the scheduled conference:** A conference will not be postponed or rescheduled with less than ten (10) days advance notice except for the following reasons:
 - a) Another court appearance that was **set within the ten (10) days before the conference** and that takes priority pursuant to the Uniform Superior Court Rules.
 - b) An **unexpected event** occurs that affects or involves a party, lawyer, or immediate family member, such as serious illness, serious accident, death or unexpected emergency.

C. CONSEQUENCE OF FAILURE TO APPEAR AT A CONFERENCE:

If request for postponement or rescheduling is denied or not approved before the scheduled conference and a party or lawyer fails to appear at a conference as scheduled, sanctions or penalties as noted in the Order to Appear at the 30-Day Scheduling Conference may be imposed, including final disposition of the case.

**IN THE SUPERIOR COURT OF FULTON COUNTY
STATE OF GEORGIA
FAMILY DIVISION**

)	
)	
Petitioner,)	
)	Civil Action File No. _____
and)	
)	
)	
)	
Respondent.)	

30-DAY JOINT COMPLIANCE CERTIFICATE

The parties agree and show this Court that they have met the requirements to seek the cancellation of the 30-Day Status Conference by attaching hereto: 1) a 30-Day Joint Compliance Worksheet; 2) a completed Domestic Intake Worksheet; 3) a 60-Day Status Conference Order; and 4) two self-addressed, stamped envelopes, with return address for the 60-Day Status Conference Order to be returned to each counsel (or party), and, if applicable, a third envelope for the Guardian ad Litem.

Both parties, in compliance with the rules of the Family Division, have exchanged Domestic Relations Financial Affidavits, Child Support Worksheet and Schedules, Answers to Interrogatories and all documents listed in the 'Required Documents To Be Produced' or agree to exchange the Affidavit, Child Support Worksheet and Schedules, Answer and Documents by _____, 200__, which is less than twenty (20) days from the date set for the 30-Day Status Conference in this matter. All further discovery will be completed by _____, 200__, subject to the statutory duty to supplement discovery through commencement of trial.

Both parties agree that there are no unresolved issues to be heard by the Court at this time.

Signed this ____ day of _____, 200__.

Signed this ____ day of _____, 200__.

Signature of Party (or Counsel)

Signature of Party (or Counsel)

Date: _____

30 DAY JOINT COMPLIANCE WORKSHEET

CASE STYLE:

and

Petitioner

Respondent

CASE NUMBER:

Filing Date:

Related Case Number:

Service Date:

Attorney for Petitioner (or Petitioner, if Pro Se) (name & address) TELEPHONE NUMBER: ())	Attorney for Respondent (or Petitioner, if Pro Se) (name & address) TELEPHONE NUMBER: ())
TYPE OF CASE: <div style="display: flex; justify-content: space-between;"><div><input type="checkbox"/> Divorce <input type="checkbox"/> Divorce with Children <input type="checkbox"/> Custody <input type="checkbox"/> Separate Maintenance</div><div><input type="checkbox"/> Visitation <input type="checkbox"/> Child Support <input type="checkbox"/> Modification</div><div><input type="checkbox"/> Legitimation <input type="checkbox"/> Paternity <input type="checkbox"/> Other: _____ _____ _____</div></div>	
CASES WITH CHILDREN: <div style="display: flex; justify-content: space-between;"><div><u>Names</u> _____ _____ _____</div><div><u>Gender</u> _____ _____ _____</div><div><u>No. of Children involved:</u> _____ <u>Date of Birth</u> _____ _____ _____</div></div>	
ISSUES REGARDING THE CHILDREN: <div style="display: flex;"><div style="width: 48%;"><u>Petitioner is seeking the following:</u> <input type="checkbox"/> Legal Custody: <input type="checkbox"/> Sole or <input type="checkbox"/> Joint <input type="checkbox"/> Physical Custody: <input type="checkbox"/> Sole or <input type="checkbox"/> Joint <input type="checkbox"/> Visitation <input type="checkbox"/> Child support: <input type="checkbox"/> Direct or <input type="checkbox"/> Through Child Support Registry <input type="checkbox"/> Other: _____ _____ _____ _____ _____</div><div style="width: 4%;"></div><div style="width: 48%;"><u>Respondent is seeking the following:</u> <input type="checkbox"/> Legal Custody: <input type="checkbox"/> Sole or <input type="checkbox"/> Joint <input type="checkbox"/> Physical Custody: <input type="checkbox"/> Sole or <input type="checkbox"/> Joint <input type="checkbox"/> Visitation <input type="checkbox"/> Child support: <input type="checkbox"/> Direct or <input type="checkbox"/> Through Child Support Registry <input type="checkbox"/> Other: _____ _____ _____ _____ _____</div></div>	

Have the parties attended the Children of Divorce Seminar? (Check if they have) ☐ Petitioner ☐ Respondent

ISSUES INVOLVING DIVORCE:

Date of Marriage: _____
Date of Separation: _____
Date of Divorce: _____

REQUEST FOR SERVICES FOR PARTIES:

☐ **APPOINT Guardian ad Litem** **OR** ☐ **TO BE DETERMINED**

☐ The parties agree to use the following Guardian ad Litem: (name, address, and telephone number of guardian) _____

☐ The parties prefer a Court Appointed Guardian ad Litem.

The expense will be borne by: ☐ Petitioner ☐ Respondent ☐ Both parties Equally ☐ To be determined

☐ **MEDIATION** **OR** ☐ **TO BE DETERMINED**

☐ The parties agree to use the following private mediator: (name, address, and telephone number of mediator) _____

The expense will be borne by: ☐ Petitioner ☐ Respondent ☐ Both parties Equally ☐ To be determined

☐ The parties prefer to attend Court Sponsored Mediation

☐ **COOPERATIVE PARENTING** **OR** ☐ **TO BE DETERMINED**

☐ **CHILDREN'S DIVORCE SUPPORT GROUP** **OR** ☐ **TO BE DETERMINED**

☐ **PSYCHOLOGICAL EVALUATION** **OR** ☐ **TO BE DETERMINED**

☐ By Dr. _____ of Fulton County Family Division

☐ By a Doctor chosen by the parties: (name, address, and telephone number of psychologist)

☐ The Parties each choose a doctor and that doctor then chooses the psychologist.

The expense will be borne by: ☐ Petitioner ☐ Respondent ☐ Both parties Equally ☐ To be determined

☐ **LATE CASE EVALUATION** **OR** ☐ **TO BE DETERMINED**

☐ **SUBSTANCE ABUSE TESTING AN/OR COUNSELING** **OR** ☐ **TO BE DETERMINED**

The expense will be borne by: ☐ Petitioner ☐ Respondent ☐ Both parties Equally ☐ To be determined

☐ **OTHER** _____

THESE REQUESTS MUST BE COMPLETED BY THE CONCLUSION OF THE 60-DAY STATUS CONFERENCE, UNLESS FOR GOOD CAUSE SHOWN.

**IN THE SUPERIOR COURT OF FULTON COUNTY
STATE OF GEORGIA
FAMILY DIVISION**

)	
)	
Petitioner,)	
)	Civil Action File No.
and)	
)	
)	
)	
Respondent.)	

60-DAY JOINT COMPLIANCE CERTIFICATE

The parties agree and show this Court that they have met the requirements to seek the cancellation of the 60-Day Status Conference by attaching hereto: 1) a Family Division Consolidated Scheduling Order; 2) a 120-Day Status Conference Order; and 3) two self-addressed, stamped envelopes, with return address for the 120-Day Status Conference Order to be returned to each counsel (or party), and, if applicable, a third envelope for the Guardian ad Litem.

Further, both parties agree that there are no unresolved issues to be heard by the Court at this time.

Signed this __ day of _____, 200__. Signed this __ day of _____, 200__.

Signature of Party (or Counsel)

Signature of Party (or Counsel)

**IN THE SUPERIOR COURT OF FULTON COUNTY
STATE OF GEORGIA
FAMILY DIVISION**

_____ ,)	
)	
Petitioner,)	
)	Civil Action File No. _____
)	
and)	
_____ ,)	
)	
Respondent.)	
)	

CONSOLIDATED SCHEDULING ORDER

The parties, having agreed upon the terms and provisions as set forth below, and by so doing, having agreed upon all issues for discussion and determination at the 60-Day Status Conference, and such agreement having been reviewed by this Court, it is hereby ORDERED that the parties adhere to the following schedule:

1. All further discovery shall be completed by _____, 200_. Specific or unique issues or discovery procedures are to be addressed and completed as follows:

2. (a) (Only if different from prior Scheduling Order) The parties' depositions shall be completed no later than _____, 200_.
(b) (Only if different from prior Scheduling Order) All other depositions, except by agreement of counsel or for preparation for trial, shall be completed no later than _____, 200_.

3. (Only if different from prior Scheduling Order) The parties shall attend mediation no later than _____, 200_.

4. Psychological/Custody Evaluation to be completed no later than _____, 200_. Specific or unique issues are to be addressed and completed as follows:

5. Guardian ad Litem report to be completed no later than _____, 200_. Specific or unique issues are to be addressed and completed as follows:

6. Other:

The major remaining disputed issues are as follows:

The parties shall make the following efforts in an attempt to resolve the remaining disputed issues listed above:

The parties agree a Late Case Evaluation (will be) / (will not be) helpful in facilitating settlement of the case.

(If applicable), the parties shall attend Late Case Evaluation with _____, to be completed no later than _____, 200___. (If applicable and not filled in, to be completed by the Court.)

This case shall be placed on the _____ trial calendar, commencing at _____ a.m./p.m. (To be completed by the Court.)

SO ORDERED this _____ day of _____, 200__.

_____, JUDGE
FULTON COUNTY SUPERIOR COURT
FAMILY DIVISION
ATLANTA JUDICIAL CIRCUIT

STATE OF GEORGIA
Report of Divorce, Annulment or Dissolution of Marriage
Type or print all information

1. Civil Action Number	2. Date Decree Granted (mo., day, year)	3. County Decree Granted
4. Wife's Name (first, middle, last)	5. Maiden (Birth) Last Name	6. Date of Birth (mo., day, year)
7. County of Residence	8. Number of This Marriage (1 st , 2 nd , etc.)	
9. Husband's Name (first, middle, last, generation)	10. Date of Birth (mo., day, year)	11. County of Residence
12. Number of This Marriage (1 st , 2 nd , etc.)	13. Date of This Marriage (mo., day, year)	
14. Specify Grounds For Divorce (19-5-3, OCGA)	15. Number of Children Less Than 18 Affected by This Decree	
19-5-3 (13)		

This above Report may be reproduced by use of a computer. However, the finished Report must be a close reproduction of the original, and prior review and approval must be obtained from the State Registrar before use.
(31-10-7, O.C.G.A.)

31 31-10-22. Record of divorce, dissolutions, and annulments.

(a) A record of each divorce, dissolution of marriage, or annulment granted by any court of competent jurisdiction in this state shall be filed by the clerk of the court with the department and shall be registered if it has been completed and filed in accordance with this Code section. The record shall be prepared by the petitioner or the petitioner's legal representative on a form prescribed and furnished by the state registrar and shall be presented to the clerk of the court with the petition. In all cases, the completed record shall be a prerequisite to the granting of the final decree.

(b) The clerk of the superior court shall complete and forward to the department on or before the tenth day of each calendar month the records of each divorce, dissolution of marriage, or annulment decree granted during the preceding calendar month.

COMMUNITY RESOURCES

for additional resources go to: www.unitedwayatlanta.org

Services Children

Georgia Center for ChildrenFulton Co. (678) 904-2880 / DeKalb Co. (404) 377-4060
Georgia Council on Child Abuse.....(800) 532-3208 / (404) 870-6565
Child Psychiatry (404) 616-2215

Services for Families and Individuals

A-Plus (Supervised Visitations by Court Order Only) (770) 458-4574
Adult Protective Family Services (404) 657-8000
Advantage Counseling Service..... (770) 471-0033
AID Atlanta Administration(404) 870-7700 / (404) 872-0600
AID Atlanta Hotline(800) 590-2437 / (800) 551-2728 / (404) 876-9944
Alcoholics Anonymous (404) 525 3178
Center for Counseling Services (770) 394-5447
Cooperative Parenting Institute (404) 315-7474
Counseling and Educational Services (404) 373-8034
Crime Victims Advocacy Council (770) 333-9254
Criminal Justice Coordinating Council (Victims' Compensation Fund) (404) 559-4949
Compassionate Friends (Grief Support) (770) 491-8784
Department of Family and Children Services (404) 657-8000
Families First (Counseling, Supervised Visitation, Parenting Classes, etc.) (404) 853-2800
Fathers' Resource Center..... (404) 753-6040
Fulton County Alcohol and Drug Treatment (404) 752-8766
Fulton County Health Department..... (404) 730-1211
Fulton County Mental Health (404) 730-1600
Grady Rape Crisis Center (404) 616-4861
High Impact (Anger Management)..... (404) 523-6074
Integrated Counseling Services, Inc. (404) 377-5556
The LINK Family Counseling Center Sandy Springs (404) 256-9797 / Cobb County (770) 541-1114
Mothers Against Drunk Driving..... (404) 223-3331
Odyssey Family Counseling Center Fulton County (404) 669-3462 / Henry County (770) 957-6256
Partnership Against Domestic Violence..... (404) 873-1766
Rape Abuse Incest National Network 1-800-656-HOPE (4673)
St. Jude's Family Preservation Group (404) 874-2224
St. Jude's Recovery Center (Substance Abuse)..... (404) 249-6272
Tangu, Inc. (Counseling for adults, youth and families) (404) 523-4599
Victim Witness Assistance Program (Fulton County D.A.'s Office) (404) 730-4986 / 4983
Victim Witness Assistance Program (Fulton County Solicitor's Office) (404) 730-6883
Victim Witness Assistance Program (City of Atlanta Municipal Court)..... (404) 865-8100 / 8127

Paternity Testing

American Red Cross..... (404) 253-5448
DNA Diagnostics Center 1-800-613-5768
Laboratory Corporation of America 1-800-621-8037
Paternity Testing Corporation..... 1-888-837-8323

Substance Abuse Treatment

Counseling and Educational Service (404) 373-8034
Integrated Counseling Services, Inc. (404) 377-5556
St. Jude's Recovery Center, Inc. (404) 249-6272

Support Groups

Center for Counseling Services (770) 394-5447
Roswell United Methodist Church: Support Group Ministries..... (770) 261-1767