

Thank you for your interest in attending one of our special weekday matinee performances.

Hurrah carefully selects productions which support the teaching of Virginia Standards of Learning.

Designed to educate, entertain, and enrich- you can help **build your students' character** by coming to see ours!

• WHO can attend?

- Groups of **10 or more**. Groups can be Schools (public, private, or home schools), Senior Centers or any special interest community. Every group requires a contract and payment due *in advance* of performance date. There are no individual ticket sales. Sorry, no children under age 3 may attend. All venues are ADA compliant with accessible seating

• WHAT does it COST?

- **\$7.00 per person**. For every 15 people in your group, 1 (one) is **FREE** (can be used for teacher, chaperone, in-need student etc) Public & Private Schools = Principal or Headmaster attends **FREE** (only to be used by principal/headmaster)

• WHEN and WHERE are the performances?

- All Student matinees begin at **10:00am** and end by **12:00 noon** and are held at one of the below locations:
 - **T.C.C. Roper Performing Arts Center * 340 Granby St. Norfolk VA 23510**
 - **The Perry Family Theatre * 485 St. Paul's Blvd. Norfolk VA 23510**
 - **Salvation Army Ray & Joan Kroc Corps Community Center * 1401 Ballentine Blvd, Norfolk, VA 23504**

• HOW do I schedule my group?

- All reservations, contracts, and payments are made in advance of performance date. **Each show has a reservation deadline and a contract deadline**. See schedule for dates. There are a fixed number of seats available for each performance and most shows sellout. The earlier you submit your request and deposit, the greater your chance to attend. Requests are processed in the order they are received. Please feel free to call us to check seat availability before submitting request and deposit!
- Complete the entire **Student Matinee Request Form**
 - Group Numbers: Consider students, teachers, chaperones, principals, bus drivers etc (anyone who will be attending with your group, including those eligible for a FREE ticket) and any members with special needs. All venues have handicap accessible seating, however you must notate these needs on your request form so we can seat your group accordingly!
 - We understand that numbers may change slightly before final contract is due, but please give the best possible indication for number of guests. Groups may not have less than 10 guests. We ask that your numbers do not change by more than 10. You will provide final, accurate numbers when you sign the final contract.
- Submit the completed **Student Matinee Request Form and Deposit**
 - **Deposit:** A **\$70 deposit** is due with request form and will be applied to final balance. Select groups may have deposit waived. Please call Lisa Wallace @ 757-627-5437 for eligibility. Deposit is fully refundable until reservation deadline. **There are no refunds or credits for cancellations made after reservation deadline. All cancellations must be submitted in writing.**
 - **Remit to:** **The Hurrah Players, Inc. 485 St. Paul's Blvd. Norfolk VA 23510**
 - Hurrah will **confirm** receipt of request form/deposit and availability for your group via email within 2 business days. If you do not receive this confirmation, please contact us as we may not have received your request! If seats are not available for your group, you will be given the option to be placed on a waiting list or have your full deposit returned.
- Hurrah will send you a **contract**
 - Complete the contract with final, accurate numbers. Please make a copy of the contract for your records
 - Return to Hurrah with final payment by **contract deadline**
 - Hurrah will **confirm** receipt of contract and final payment via email within 2 business days
 - **Groups who do not remit payment with completed contract by deadline automatically forfeit reservation and deposit**
 - **Educators will receive detailed information on specific S.O.L.s related to the performance/experience prior to their scheduled performance.**
- **Showtime!**
 - There are no actual tickets issued for these performances. Each guest is accounted for by the numbers indicated on your contract. Prior to scheduled performance date, each contracted group will receive an email with details regarding arrival times, guest drop off and parking, and suggestions on how to make the most of the Hurrah experience!

• **CAN I?**

- **REQUEST reservations** for my group far in advance of the reservation deadline?
 - **YES...in fact, the earlier the better.** There are a fixed number of seats available for each performance and most shows sellout. The earlier you submit your request and deposit, the greater your chance to attend. Requests are processed in the order they are received
- **REQUEST reservations** for my group past the deadline?
 - **YES...IF space is available**, we are happy to try to accommodate your group. Please call the office first for availability.
- **ADD** guests to my group number?
 - **YES...IF space is available.** Please call the Box Office first to check availability of seats.
 - **NO GUESTS CAN BE ADDED ON THE DAY OF THE PERFORMANCE!**
- **SUBTRACT** guests from my group number?
 - **BEFORE your contract is completed...YES!** Please call the Box office first to let us know so we can allow other groups the opportunity to purchase those seats! Remember your group numbers should not drop by more than 10 and you may not have less than 10 people. Please be sure to reflect the updated number on your final contract and with payment.
 - **AFTER your contract is completed...NO.** Once the contract and final payment are submitted, **ALL SALES ARE FINAL. No refunds or credits.**
- **CANCEL** my group?
 - **All cancellation requests must be submitted in writing**
 - Hurrah will confirm receipt of cancellation request via email within 2 business days
 - Groups who cancel in writing *before the reservation deadline* will receive full refund
 - Groups who cancel *after the reservation deadline* will not receive a refund or credit

• **QUESTIONS**

○ **Let's Talk!** We understand that each group and organization may have questions or scenarios not specifically addressed in this information. Especially if this is your first time with us, we are happy to talk you through the entire process. If you missed a deadline, or know you are going to miss a deadline, please communicate with us – there may be something we can still do to help! We will work together to make this opportunity as easy as it is rewarding!

Lisa Wallace, Box Office Manager

757-627-5437

lwallace@hurrahplayers.com

SHOW	RESERVATION DEADLINE	CONTRACT & FINAL PAYMENT DEADLINE	SHOW DATES <i>All shows begin @ 10:00am</i>
THE PATH TO FREEDOM <i>@ Perry Family Theatre</i>	January 9, 2015	January 23, 2015	February 19, 2015 February 20, 2015
DISNEY'S MULAN <i>@ TCC Roper Center</i>	January 16, 2015	February 13, 2015	March 12, 2015 March 13, 2015
MAGIC & MUSIC OF MOTOWN <i>@ TCC Roper Center</i>	May 29, 2015	June 26, 2015	July 24, 2015
THREE BLIND MICE <i>@ Perry Family Theatre</i>	June 26, 2015	July 24, 2015	August 21, 2015



Student Matinee Request Form

The Hurrah Players, Inc.
Virginia's Leading Family Theatre Company
Hugh R. Copeland, Artistic Director

School/ Group Name: _____

Address: _____

City, State Zip: _____

Phone: _____

Fax: _____

Contact Name: _____

Phone: _____

Email: _____

Grade/Age Group: _____

(This is the primary way we communicate information with you. Please provide a legible/valid email)

SHOW	RESERVATION DEADLINE	CONTRACT & FINAL PAYMENT DEADLINE	PICK YOUR SHOW <i>All shows begin @ 10:00am</i>
PATH TO FREEDOM <i>@ Perry Family Theatre</i>	January 9, 2015	January 23, 2015	Thursday February 19: _____ Friday February 20: _____
DISNEY'S MULAN <i>@ TCC Roper Center</i>	January 16, 2015	February 13, 2015	Thursday March 12: _____ Friday March 13: _____
MAGIC & MUSIC OF MOTOWN <i>@ TCC Roper Center</i>	May 29, 2015	June 26, 2015	Friday July 24: _____
THREE BLIND MICE <i>@ Perry Family Theatre</i>	June 26, 2015	July 24, 2015	Friday August 21: _____

A \$70.00 DEPOSIT IS REQUIRED WITH THIS REQUEST FORM.

Deposit is applied to final balance. Select groups are eligible for a waiver of the deposit. Please call the office@ 757-627-5437 for information.

Check # _____

Payable to **The Hurrah Players, Inc.** Tax id: 52-1409025

Credit Card #: _____

Expiration Date: _____

FINAL PAYMENT = TOTAL # of seats @ \$7.00 each

Balance due with contract will reflect paid deposit, free Principal ticket, and free ticket per every 15 members in group. All cancellations must be submitted in writing. Deposit is non-refundable after reservation deadline. No refunds or credits after contract deadline.

PLEASE INDICATE NUMBER OF SEATS

of CHILDREN: _____

of ADULTS: _____

PRINCIPAL (LIMIT 1): _____

TOTAL # : _____

Out of the TOTAL number of seats

of visually/hearing impaired: _____

of wheelchair (s): _____

Signature of Contact* _____

Date _____

Signature of Principal* _____

** Signatures acknowledge the Hurrah Players Student Matinee reservation/ payment policies.*