



Gymnasium Birthday Party

To make your birthday party plans as worry free as possible, please take the time to read this information sheet and check out the facilities.



UPPER LOUNGE ROOM contains:
50 grey folding chairs
30 arm-rest chairs
6 rectangular tables (3ft x 8ft long)
*additional tables upon request

UPPER LOUNGE ROOM dimensions
- 48' x 20' footage (sq. ft) -
- ceiling height of 9 feet -



*** PLEASE NOTE: Upper Lounge capacity is maximum 70 people (incl. children)**

The UPPER LOUNGE ROOM is booked for you for 3 hours (12:00pm-3:00pm) to host your party. Kitchen access, and 1 hour of supervised gymnasium time (12:30pm-1:30pm) are also included. You can decide the length and time of your party within that time period, but remember that the time allotted includes set-up and clean-up!

****There are classes in the rooms before and after your party!****



Please remember that clean-up is your responsibility. We encourage you to recycle using the recycle center located in the upper lounge. Additional liners are available as needed from site staff.

The room and gym are wheelchair accessible (elevator in lobby) and washrooms are nearby. You will need to bring your own cups, dishes, serving plates, and utensils. Please remember that there is no food or drink permitted in the gymnasium.

Please limit your decorations to table coverings and table centres (ie. no wall decorations allowed). Please do not hang any decorations on the ceiling or emergency fire sprinkler pipes. No piñatas, glitter or confetti is allowed.



The Upper Lounge Kitchen is equipped with a fridge, stove, and microwave.



Please note: Centre staff is only responsible for gymnasium supervision and any applicable gym equipment set-up & take down. Centre staff is not responsible for supervision of activities/entertainment which occurs in the upper Lounge Room, nor to lead any games/activities in the Gymnasium.

Special Requests: Contact Recreation Programmer two weeks prior to event.

Please contact Marpole-Oakridge Community Centre at (604) 257-8180 if you have any questions

Gymnasium Party Questionnaire Form

Thank you for choosing one of our gymnasium party packages. Please take a few moments to fill out the information below so that we can accommodate all of your party needs. (If downloaded) please submit/fax form to Front Office.

Parent Name (print) _____ Phone Number: _____

Child Name (print) _____ Age Range of Children Attending: _____

Date of Party: _____ Date Form Completed: _____

How many (please circle one) toddlers/children/preteens/teens will be attending? _____ How many adults? _____



Package #1 ACTIVE PLAY FOR YOUNGEST AGES:

Please indicate equipment requested below:

1. Activity/tumbling mats _____
2. Tricycles/Vehicles _____
3. Climbing bars _____
4. Hoops, balls _____
5. Parachute _____ (not pictured)
7. Tunnel _____ (not pictured)
8. Infant area (0-14 mos) _____
9. Bouncy Castle _____ (see details below)

Package #2 GYM SPORTS FOR YOUNGER AGES:

Please indicate equipment requested below:

1. Hula hoops _____
2. Activity balls (rubber) _____
3. Indoor soccer balls _____
4. Basketballs _____
5. Hockey equipment _____
(sticks, pucks, goalie equipment x2 sets)
6. Speedminton _____ (no nets required)
7. Bouncy Castle _____ (see details below)

Package #3 GYM SPORTS FOR YOUTH:

Please indicate equipment requested below:

1. Indoor Soccer Balls _____ (half or whole court)
2. Basketballs _____ (half or whole court)
3. Hockey Equipment _____ (sticks, nets, pucks; uses half or whole gym)
4. Speedminton _____ (no nets required)
5. Volleyball (uses entire gym) _____
6. Badminton (uses entire gym) _____

Note: volleyball and badminton nets can be set-up for parties with participants over the age of 12 yrs.



BOUNCY CASTLE:

Bouncy Castle rules:

- Participants must be no taller than 5-feet (1.52m) and no shorter than 3 feet (1.0m) tall
- No shoes; no glasses; no sharp objects
- Participants must weigh less than 120 lbs. or 54.5 kg
- No flipping/tumbling or rough play
- 4 children maximum at a time
- Birthday party staff/volunteer will enforce the Bouncy Castle rules for safety purposes