

- 1) April 3: Project Definition, one-page, 5%
- 2) April 15: Progress Report, 2-page, 20%
- 3) **April 24 and 29: Oral Presentations, 25%**
  - 8-min presentation, 2-minute Q&A for each team
  - PPT file to be emailed to [leeyc@colorado.edu](mailto:leeyc@colorado.edu) by 10:00 a.m. on the day of the presentation; or you can load your file by using a pin-drive (thru a USB), CD-ROM or ZIP-disc (100MB old style).
  - evaluation procedure: faculty members will evaluate the presentations using the evaluation criteria listed at the end of this page. Students will use the evaluation forms to select top two teams in each review session. Their selections can be used by the faculty as a reference to finalize their scores, which will be averaged for the final performance of the oral presentation.
- 4) **May 5: Final Report, 50%**
  - a PDF or a Word file emailed to [leeyc@colorado.edu](mailto:leeyc@colorado.edu) by 11:00 p.m. on May 3.
  - format: maximum length of the paper (everything except the reference list): 15 pages; no page limit for the reference list; single-column; single-space; font size recommended: 12; team number, team members and their email addresses listed right after the title.
  - suggested outline:
    - Specific Aims. State the specific purposes of the research proposal and/or the hypotheses to be tested.
    - Background and Significance. Sketch briefly the background to the proposal. State concisely the importance of the research described in this report by relating the specific aims to broad, long-term objectives.
    - Research Design and Methods. Provide an outline of:
      - \* Research design and the procedures to be used to accomplish the specific aims;
      - \* Tentative sequence for the investigation;
      - \* Potential experimental difficulties should be discussed together with alternative approaches that could achieve the desired aims.
    - Expected results and impact on the field
  - Faculty members will evaluate the report using the evaluation criteria listed at the end of this page. Their scores will be averaged for the final performance of the final report.
- 5) **May 5, Individual Evaluation**
  - email the individual evaluation form filled to [leeyc@colorado.edu](mailto:leeyc@colorado.edu) by 11:00 p.m. on May 3 or slip its paper copy under Professor Lee's office.
  - the individual evaluations will be used to adjust the team performance for the individual performance.
- 6) **Evaluation criteria** (see suggested outline for explanation)
  - Originality (aims, background and significance); 25%
  - Design and Methods; 50%
  - Expected Results and Impact; 25%