

NATIONAL JUTE MANUFACTURES CORPORATION LIMITED

(A Government of India Undertaking)

Chartered Bank Buildings, 2nd floor, 4, N. S. Road, Kolkata-700001

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Website:www.njmc.gov.in

Tender Notice no.25/2015-16

TENDER FOR APPOINTMENT OF AGENCY/CONSULTANT FOR PREPARATION OF DETAILED PROJECT REPORT FOR MANUFACTURING FINE HESSIAN, YARN & JUTE GEO TEXTILES.

Objective

National Jute Manufactures Corporation (NJMC) is a PSU under Ministry of Textiles, Govt. of India, having facility to manufacture jute products. As a measure of value addition and diversification drive, the Company proposes to include (A) Fine Hessian (FH) & Yarn and (B) Jute Geo Textiles (JGT) in its product basket. It is interested in engaging the services of a competent person/group of persons/consultant/organization to prepare a Detailed Project Report (DPR) as per scope of job for manufacture of FH (200 to 350 gsm) on modern machines for a capacity of 6 MT and Yarn of 2 MT per day including partially bleached and dyed product and 5 MT per day of JGT (300 to 1020 gsm.)

Tender

Sealed tenders are invited by NJMC (in two bid system) from experienced and reputed competent persons/group of persons / consultants/organizations for the above objective. The Technical Bid (Annexure-I) and Financial Bid (Annexure-II) are to be submitted in separate sealed covers and both the covers to be kept in another envelope duly sealed and super-scribed on the top of all envelopes 'Name of the work', addressing to National Jute Manufactures Corporation Ltd, Chartered Bank Building, 4, N.S. Road, Kolkata 700001.

Tender document can be downloaded from NJMC website: www:njmc.gov.in Corrigendum/addendum, if any will be available on NJMC Website only.

Procedure for submission of bids:

The bids shall be submitted as under:-

- a) Envelope-1: Marked with “**Technical Bid**” as per Annexure-I, should contain tender document fee of Rs.500/- (Five Hundred Only) (non-refundable) in the form of Demand Draft/Pay Order drawn on any Nationalized/Schedule bank in favour of “ National Jute Manufactures Corporation Ltd” payable at Kolkata, Technical formats i.e. Annexures-I and any other relevant supporting

documents as credentials showing the experience of doing similar work of project DPR for Jute/Textiles. All the pages of tender document must be duly stamped and signed along with date as token of acceptance of the terms & conditions of tender.

- b) Envelope-2: Marked with **“Financial Bid”** should contain only Financial bid i.e. Annexure- II duly stamped and signed along with date.
- c) All bid documents must be submitted in properly paginated duly stamped and signed.
- d) The tenders are to be dropped in the tender box kept at the Technical Department. However, tenders may be submitted by ‘SPEED/REGISTERED POST/ BY COURIER’. NJMC takes no responsibility for delay, loss or non-receipt of tender sent by post/courier.

Minimum pre-Qualification Criteria:

The bidder should have executed similar type of job preferably in Government Organization/PSU/Financial Institutions with proven track record supported by documentary evidence and adequate qualified manpower.

Abnormal Rates:

In case, it is noticed that the rates quoted by the bidder for the said job are abnormally high or abnormally low, it will be treated as rejected unless the reasonability of the rates is adequately justified by the bidder. For scrutiny, the analysis for such rates is to be furnished by the bidder on demand.

Completion Time

The proposed DPR is to be completed and submitted within 60 (sixty) days.

Fees/Charges

The quoted fees should be inclusive of all charges including incidental expenses, preparation of reports, engaging any other consultant, taxes, site visit etc.

Terms of Payment

- i) 50% of contract sum payment after submission, presentation of all 2 (two) nos. A (FH & Yarn) and B (JGT) feasibility reports, preliminary cost estimates along with cost benefit analysis.
- ii) Balance 50% after incorporation of the comments, suggestions, modification by NJMC and submission of revised final feasibility report and further presentation, if any. Income tax and other taxes and surcharge as applicable will be deducted from your payments at the prevailing rates.
- iii) Bidders should clearly quote the rates for two items separately. NJMC reserves the right to assign any one or both the DPR to the same party after evaluation.

Pre-bid Meeting

For any clarification on the Bidding Document, a pre bid meeting will be held on **17.08.2015 at 03:00 p.m.** at NJMC Office. Bidder may attend the said meeting.

Responsibility of the Bidder

The successful bidder's responsibility under this contract commences work from the date of issue of the Letter of Intent by NJMC. They shall be required to execute an agreement (in the prescribed form) with NJMC within 7 days after the acceptance of the Letter of Intent/Award. The Consultant for the said work will have to give detailed presentation before the committee of NJMC. In case at any stage, it is found that Consultant is not adhering to the time schedule for completion of work, delivering reports with inordinate delay and not co-operating, NJMC may terminate the contract at any stage

giving short notice with imposition of penalty as per provision of the contract agreement.

Validity of the Bid

The submitted bid shall remain valid for a period of 60 (sixty) days from the last date of submission.

Scope of Work

Detailed scope of work is illustrated in Annexure-III.

Last Date of Submission of Bid:

On or before **26/08/2015** up to 2:00 P.M. in the office of NJMC Limited.

Date of opening of Tender:

On **26.08.2015** at 3:00 P.M. in the office of NJMC Ltd. in presence of willing bidders who wish to be present at the time of opening of tenders.

Changes / modification (addendum, corrigendum), if any, in the tender document will be available in NJMC's Official Website: www.njmc.gov.in

Settlement of Disputes

In case amicable reconciliation is not reached in the event of any dispute/difference arising out of the execution of the work/contract or the respective rights and liabilities of the parties or in relation to interpretation of any provision by the consultant in any manner relating to contract, such dispute or difference shall be referred to the arbitration of a single arbitrator, to be appointed by NJMC, as per the provisions of The Arbitration & Conciliation Act 1996 and the Parties shall bear the costs of such arbitration in equal proportion.

ANNEXURE-I

TECHNICAL BID

(TO BE FILLED UP AND SIGNED BY THE BIDDER)

1. Name of the bidder :
2. Office Address:
3. Office telephone number with STD Code..... Mobile No.....
Fax No.Email ID:Website.....
4. Constitution - (Tick the appropriate)
Individual () Research Organization () Teaching Institute ()
Proprietorship Firm () Others ()
5. Name of Contact/authorized person:
6. Beneficiary Bank Details:
 - i) Name & address of Banker
 - ii) Bank Account number
 - iii) IFSC code:
7. PAN (self certified photostat copy PAN Card to be submitted)

I/We certify that the information given herein is true to the best of my/our knowledge.

I/We also understand that if any of the information is found incorrect/false, I/We am/are liable to be debarred/ disqualified.

I/We have carefully read and understood all the terms and conditions of the tender and hereby convey our acceptance to the same.

I/We have not been found guilty by a court of law in India for fraud/dishonestly or moral turpitude.

I/We have not been blacklisted/debarred by the Government of India or State Government or PSU for any business dealings.

We agree that the decision of NJMC in selection of Bidders will be final and binding to me/us.

Name :

Signature :

Date :

Seal :

Financial Bid

(TO BE TYPED IN LETTERHEAD)

Date:

National Jute Manufactures Corporation Ltd
Chartered Bank Building
2nd Floor
4, N.S. Road
Kolkata -700001

Re: Tender for appointment of Consultant for preparation of Detailed Project Report: NIT No. XX/2015-16

Dear Sir,

This is with reference to your Tender No. XX/2015-16 dated 06.05.2015 on the above subject. After reading above documents, Amendments/Clarifications/Corrigenda etc issued in respect of tender document by NJMC, your requirement, scope of work and after discussions, we have understood them fully and we accept all the terms and conditions mentioned therein. We quote our lump sum consultancy charges/professional fee of Rs. _____ (Rupees

_____ only) for the above said work. The fees quoted by us are inclusive of all other charges and incidental expenses including the service tax.

We are also enclosing duly stamped and signed copy of the above letter along with annexure as token of acceptance of the terms indicated therein.

Thanking you,

Yours faithfully,

Signature with Seal

Scope of Work (For Fine Hessian & Yarn)

Project Implementation:

The project to be implemented on turnkey basis with production performance guarantee for quality & quantity, reflecting in a period of one month, as per provisions of DPR.

Scope of Job:

Preparation of Tender document for execution of project comprising of selection of location, development of infrastructure, design, layout, requirement of machines/equipments, installation, commissioning, testing, trial production, cost analysis, financial analysis and implementation road map.

A. Project Feasibility

- (i) To make feasibility survey
- (ii) Assess market demand both domestic and export.
- (iii) Techno commercial aspects including productivity and profitability assessment.
- (iv) Competition and Risk factors (SWOT)

B. Process Flow & Potential Manufacturing Unit.

- (i) Selection of location and development of infrastructure.
- (ii) Description of manufacturing process, flow chart and technical skills requirement.
- (iii) Selecting required Machinery including Bleaching & Dyeing equipments.
- (iv) Identification of Vendors, obtaining offers & preparation of Comparative Statement.
- (v) Locate various service providers for execution of relevant jobs including Production Contractor.
- (vi) Identification & availability of Manpower & allied services.
- (vii) Logistics requirement.
- (viii) Plant capacity.
- (ix) Possibility of economic repair/renovation of selected existing machines/equipments/facilities and cost benefit thereof comparing production and overhauling cost with new machines production and investment.
- (x) Schedule of implementation.
- (xi) Statutory requirements.

C. Cost Analysis

- (i) Preliminary expenses including site development.
- (ii) Cost of Plant & Machinery.
- (iii) Cost of raw materials & consumables with specifications.
- (iv) Various other contributing factors of production cost viz. manpower, stores and consumables, power, overheads, selling expenses.
- (v) Detailed cost analysis
- (vi) Productivity vis a vis Profitability analysis.

D. Financial Analysis

- (i) Total investment requirement considering contingencies, price escalation and available subsidies.
- (ii) Projected total income
- (iii) Projected total expenses
- (iv) Projected Profit & Loss Account for 5 years
- (v) Projected Balance Sheet for 5 years.
- (vi) Projected financial viability, including various production levels vis a vis profitability analysis.
- (vii) Projected financial analysis showing profit margin, payback period, Net Worth, IRR, ROI, NPV and key ratios.

E. Implementation Road Map

- (i) Tentative period of completion of the project with stage wise breakup showing activities involved.
- (ii) Proposed timeline including trial operation and guaranteed production performance exhibition.

The duties and functions mentioned above are only indicative and not exhaustive. Any other services usually and normally rendered by the consultant with regard to the said work may also be provided as per need of NJMC.

Scope of Work (For Jute Geo Textiles)

Project Implementation:

The project to be implemented on turnkey basis with production performance guarantee for quality & quantity, reflecting in a period of one month, as per provisions of DPR.

Scope of Job:

Preparation of Tender document for execution of project comprising of selection of location, development of infrastructure, design, layout, requirement of machines/equipments, installation, commissioning, testing, trial production, cost analysis, financial analysis and implementation road map.

A. Project Feasibility

- (i) To make feasibility survey
- (ii) Assess market demand both domestic and export.
- (iii) Techno commercial aspects including productivity and profitability assessment.
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- (v) Locate various service providers for execution of relevant jobs including Production Contractor.
- (vi) Identification & availability of Manpower & allied services.
- (vii) Logistics requirement.
- (viii) Plant capacity.
- (ix) Possibility of economic repair/renovation of selected existing machines/equipments/facilities and cost benefit thereof comparing production and overhauling cost with new machines production and investment.
- (x) Schedule of implementation.
- (xi) Statutory requirements.

C. Cost Analysis

- (i) Preliminary expenses including site development.
- (ii) Cost of Plant & Machinery.
- (iii) Cost of raw materials & consumables with specifications.
- (iv) Various other contributing factors of production cost viz. manpower, stores and consumables, power, overheads, selling expenses.
- (v) Detailed cost analysis
- (vi) Productivity vis a vis Profitability analysis.

D. Financial Analysis

- (i) Total investment requirement considering contingencies, price escalation and available subsidies.
- (ii) Projected total income
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