

City of New Port Richey

"The Gateway To Tropical Florida"

5919 Main Street, New Port Richey, Florida 34652

(727) 853-1061

(727) 853-1245 Fax Number

City of New Port Richey, Florida

Water and Sanitary Sewer Application

Owner _____

Renter _____

Lease Option _____

DATE _____

DEPOSIT AMOUNT _____

ACCOUNT NUMBER _____

► CUSTOMER NAME _____

► PROPERTY LOCATION _____

► MAILING ADDRESS _____
(IF DIFFERENT)

► SOCIAL SECURITY NUMBER _____
OR

► FEDERAL TAX ID NUMBER _____

► DRIVERS LICENSE NUMBER _____

► PHONE NUMBER _____

► LANDLORDS NAME _____ ► PHONE NUMBER _____
(IF RENTING)

The undersigned, as owner/ occupant of the residence or building located at the above address hereby applies for water, sanitary sewer and/or reclaimed water services to said premises and agrees to pay for said services at the rate specified by the City of New Port Richey Code Ordinances.

The undersigned agrees to comply with and to be bound by all the rules, regulations and ordinances of the City Of New Port Richey respecting water and sewer service and specifically agrees to the following: *(Continued on back of application)*

(FOR OFFICE USE ONLY) OWNER UPDATED _____ RESIDENTIAL RENTAL PERMIT _____

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(Continued)

- A) To pay all charges prescribed in Chapter 24 of the New Port Richey City Code.
- B) To pay for the services within twenty-five (25) days of invoice date, which is monthly for residential and commercial accounts.
- C) To pay the minimum billing & base charges as long as the account is active regardless if water is being used or not.
- D) To maintain good payment record with the City of New Port Richey. For purposes of this contract, as well as the City's ordinance, good payment history consists of no more than two delinquent notices, no disconnection of service and no dishonored checks or stop payments. A residential owner/renter account that maintains a good payment history for two (2) years is entitled to a refund of the security deposit.
- E) In the event of a dishonored check, payment for that check plus a service charge of \$25.00 - \$40.00 or 5% of the face value whichever is greater, must be made in cash to the City of New Port Richey.
- F) If the utility account is shut off for non-payment of account, payment must be made in full including the shut off fee and an increase in deposit (if required) in order to restore service. We **can not** accept a check as payment once the service has been interrupted.
- G) The customer shall notify the City within five (5) working days prior to finalizing his/her account with the City of New Port Richey or lose his/her deposit. If the property is sold, or if the property is going back to the bank, please submit in writing a letter to have the meter pulled to stop future billing charges.
- H) If a request is made to temporarily shut off the meter, a \$5.00 fee will be charged to turn the meter off and a \$5.00 fee to have it turned back on.
- I) The undersigned further agrees that if the charges and fees for said services are not paid by the specified due date, the City may institute legal proceedings to enforce its rights and collect such charges and fees. In any such proceedings, the City shall be entitled to recoup its costs and fees, including attorney's fees.

► CUSTOMER'S SIGNATURE

CUSTOMER SERVICE REP _____ DATE _____

****NOTE****

If this property is or becomes a rental property, the City of New Port Richey does require a Residential Rental Permit to be obtained prior to signing in a tenant, and a copy of the lease agreement will be required. **If the tenant fails to sign in for service it is the owners responsibility to pay for all charges incurred.**