



**State of Utah**  
**Utah Department of Transportation**  
 Motor Carrier Division  
 4501 South 2700 West, Box 141210  
 Salt Lake City, Utah 84114-1210

**For Additional Information Contact:**  
 Phone: (801) 965-4559 or  
<mailto:mccustomerservice@utah.gov>



## Pilot / Escort Vehicle Inspection & Checklist

Company Name					Page 1 / 2
Drivers Name		Driver's License Number		State	Expiration Date
Vehicle License Plate Number				Expiration of License Plate	
Company Address			City	State	Zip
Phone Number		Email Address		Date of Inspection	

### Pilot / Escort Inspection Instructions

- Items listed in **Section One** are **mandatory** for pilot/escort vehicle to operate in Utah. [Pilot/escort vehicles and/or operators missing any of these items will be ineligible to operate in Utah until item\(s\) are corrected.](#)
- Items listed in **Section Two** are **required** however, if not present at the time of inspection pilot / escort vehicles may be **passed with conditions** and may be approved for a **single trip only**.
- Driver **must** carry driver certification cards and a copy of the most current inspection with them at all times..

Action Taken	Date	
<input type="checkbox"/> Passed inspection		Agent Signature
<input type="checkbox"/> Passed inspection with conditions. <a href="#">See comments. Authorized to complete current trip only.</a>		Badge No.
<input type="checkbox"/> Failed inspection. <b>Ineligible</b> to operate pilot/escort vehicle in Utah until items are corrected.		Port of Entry

Drivers Signature		Date	
-------------------	--	------	--

**Comments: (include permit #, route, load description, and all violations.)**

<b>Company Name:</b>						<b>Date</b>			<b>Page 2/2</b>		
<b>Section One</b>			<b>Mandatory</b> equipment and credentials necessary to operate Pilot/Escort vehicles in Utah. <u>Company ineligible to operate pilot / escort until items are corrected.</u>						<b>Regulatory Guidance</b>		
	<input type="checkbox"/>	<input type="checkbox"/>									
<b>Equipment</b>	<input type="checkbox"/>	<input type="checkbox"/>	Standard 18" or 24" red/white "STOP" and black/orange "SLOW" paddle signs						Construction zone flagging requires a 24" sign		
	<input type="checkbox"/>	<input type="checkbox"/>	UDOT approved Flashlight with 6" red or orange cone for directing traffic								
	<input type="checkbox"/>	<input type="checkbox"/>	n/a	Height pole made of a non-conductive, non-destructive, flexible or frangible material						Required only when escorting a load exceeding 16' in height	
	<input type="checkbox"/>	<input type="checkbox"/>	Class two safety vest	<input type="checkbox"/>	<input type="checkbox"/>	Tire jack / lug wrench	<input type="checkbox"/>	<input type="checkbox"/>	Spare tire	N/A	
	<input type="checkbox"/>	<input type="checkbox"/>	Spare "oversize load" sign, 7' x 18"	<input type="checkbox"/>	<input type="checkbox"/>	Orange Hard Hat					
	<input type="checkbox"/>	<input type="checkbox"/>	First aid kit (1)	<input type="checkbox"/>	<input type="checkbox"/>	Fire extinguisher	(1) Must be clearly labeled				
<b>Driver</b>	<input type="checkbox"/>	<input type="checkbox"/>	18 years of age or older	<input type="checkbox"/>	<input type="checkbox"/>	Valid drivers license	<input type="checkbox"/>	<input type="checkbox"/>	Verified	N/A	
	<input type="checkbox"/>	<input type="checkbox"/>	Proof of P / E Certification Card	Expiration Date:	Certification State					N/A	
<b>Vehicle</b>	<input type="checkbox"/>	<input type="checkbox"/>	95" minimum wheelbase	<input type="checkbox"/>	<input type="checkbox"/>	12,000 GVW maximum	<input type="checkbox"/>	<input type="checkbox"/>	Is vehicle towing a load? (2)	(2) Not Allowable	
<b>Signing</b>	<input type="checkbox"/>	<input type="checkbox"/>	Displayed "oversize load" sign roof mounted (3)	<input type="checkbox"/>	<input type="checkbox"/>	Signs must be 5' x 10 ", yellow w/ black lettering 8" x 1"		(3) Bumper mounted signs will receive a failed inspection.			
	<input type="checkbox"/>	<input type="checkbox"/>	Legible by oncoming traffic (oncoming/overtaking)	<input type="checkbox"/>	<input type="checkbox"/>	Two way radio capabilities		N/A			
<b>Lighting</b>	<input type="checkbox"/>	<input type="checkbox"/>	<u>Two 6" flashing</u> AAMVA lights one mounted on <u>each side</u> , <u>or one rotating AAMVA</u> approved flashing beacon/light bar						N/A		
<b>Insurance</b>	<input type="checkbox"/>	<input type="checkbox"/>	Proof of valid Insurance ( <b>\$750,000 minimum liability</b> ) (4)						(4) This is not a cumulative amount		
<b>Comm.</b>	<input type="checkbox"/>	<input type="checkbox"/>	Handheld radio, two way radio or (5) other form of communication						(5) For outside vehicle use		

<b>Section Two</b>		Pilot /Escort Vehicles missing <b>25% or less of any items in Section Two</b> will be <b>passed with conditions</b> and will be authorized for a <b>single trip only.</b> <b>If driver receives two or more No's driver will fail inspection.</b>						<b>Regulatory Guidance</b>	
<input type="checkbox"/>	<input type="checkbox"/>	<b>Nine</b> reflective triangles or 18 inch traffic cones (not to replace the following to items)						Must have minimum of 7 for conditional inspection.	
<input type="checkbox"/>	<input type="checkbox"/>	Eight red burning flares, glow sticks or equivalent illumination device approved by the Motor Carrier Division, UDOT. A combination of burning flares, glow sticks or equivalent illumination device equaling eight <u>will meet minimum requirements.</u>						Must have minimum of 6 for conditional inspection	
<input type="checkbox"/>	<input type="checkbox"/>	Three 18" high orange cones						Must have a minimum of 2 for conditional inspection	



**Utah Department of Transportation  
Motor Carrier Division**

4501 South 2700 West, Box 148240  
Salt Lake City, Utah 84114-8240  
Phone: (801) 965-4528



**Utah Highway Patrol**

5500 West Amelia Earhart Drive, Suite 220  
Salt Lake City, Utah 84116  
Phone: (801) 596-9248

## Utah Law Enforcement Escorts Check List and Reporting Criteria

### MAKE INITIAL ON-SITE CONTACT

- Perform a walk around inspection on the transport vehicle(s) to include tires, load securement, and red flags.
- Inspect driver(s) CDL, medical card and log book.
- Check pilot car driver(s) certification and inspection form. *(Perform one if driver does not have one.)*
- Review all permits to ensure they are appropriate for the load. *(Permit #: \_\_\_\_\_)*
- Physically measure the load and ensure it matches the permit.
- Review the route plan and ensure copies are distributed to all participants.

### PLAN ENROUTE COMMUNICATIONS AND VEHICLE POSITIONING

- Discuss roles and responsibilities of everyone involved in the movement of this load to include the position of police and pilot vehicles during the escort.
- Identify a lead contact for the escort. *(Normally the senior officer)*
- Coordinate and test all communications equipment. All officers must have a CB radio to communicate with the pilot and transport vehicle(s).

**SAFETY CONCERN:** Designate those involved in the escort as a "Safety Officer" to stop the movement of the load immediately if an unsafe condition is found.

**CHANGE IN JURISDICTION:** When there is a change in jurisdiction, ensure on-site and enroute communications, vehicle positioning, and oversize/overweight movement requirements are followed at a safe and appropriate location before the permitted movement continues.

### **SAFELY ESCORT THE OVERSIZE/OVERWEIGHT MOVEMENT AND MONITOR THE FOLLOWING ITEMS:**

- Monitor communications with all other vehicles in the convoy.
- Ensure the movements of all vehicle(s) proceed lawfully at all times.
- Ensure all procedures and special conditions mandated by permit(s) are followed.
- Maintain and facilitate traffic control.
- Activate contingency plan if necessary, including safe stopping points.
- Monitor progress of the movement, paying attention to all time constraints.
- Make immediate notification to UDOT and your supervisor when state property is damaged. Notify the local law enforcement agency immediately and stop until the investigation is complete if an accident report is required.

## DEBRIEF AND DEPART

- Review movement with all participants, note areas of improvement, and then report all incidents to the motor carrier, pilot car company and permitting office.
- If there is any infrastructure damage done, or any reportable incident(s) please note in comment box.
- Forward a copy of your report to:

Motor Carrier Division  
Pilot/Escorts  
4501 South 2700 West, Box 141210  
Salt Lake City, UT 84114-8240  
Phone: (801) 965-4508  
Fax: (801) 965-4399  
[rbutler@utah.gov](mailto:rbutler@utah.gov)

### Law Enforcement Officers

Officer		Badge No.	
Signature		Date mm/dd/yyyy	

Officer		Badge No.	
Signature		Date mm/dd/yyyy	

### Commercial Motor Vehicle Driver Information

Name		Company	
Signature		Date mm/dd/yyyy	Certification Number N/A

### Certified Pilot Car Operator(s)

Name		Company	
Signature		Date mm/dd/yyyy	Certification Number

Name		Company	
Signature		Date	Certification Number

**Comments:** *(Indicate any damage noted, problems/concerns with move, or recommendations for future escorts, etc.)*

## Police Escort Off-Duty Billing Information

**Escorts**

<b>Date of Detail</b>		<b>Company P.O. #</b>	
<b>Company Name</b>		<b>Phone Number</b>	
<b>Company Address</b>	<b>City</b>	<b>State</b>	<b>Zip</b>
<b>Driver's Name (Print / Type)</b>		<b>Driver's Signature</b>	
<b>Unit No.</b>	<b>License Plate No.</b>	<b>State</b>	
<b>Met Escort at</b>		<b>Dropped Escort off at</b>	

<b>Trooper</b>	<b>Employee ID#</b>	<b>Badge No.</b>	<b>Section</b>
<b>Vehicle Number</b>	<b>Number of Miles Driven</b>		
<b>Beginning Time of Shift</b>	<b>Ending Time of Shift</b>		
<b>Total Hours Worked</b>	<b>Officer Signature</b>		

<b>Trooper</b>	<b>Employee ID#</b>	<b>Badge No.</b>	<b>Section</b>
<b>Vehicle Number</b>	<b>Number of Miles Driven</b>		
<b>Beginning Time of Shift</b>	<b>Ending Time of Shift</b>		
<b>Total Hours Worked</b>	<b>Officer Signature</b>		

<b>Trooper</b>	<b>Employee ID#</b>	<b>Badge No.</b>	<b>Section</b>
<b>Vehicle Number</b>	<b>Number of Miles Driven</b>		
<b>Beginning Time of Shift</b>	<b>Ending Time of Shift</b>		
<b>Total Hours Worked</b>	<b>Officer Signature</b>		

<b>Trooper</b>	<b>Employee ID#</b>	<b>Badge No.</b>	<b>Section</b>
<b>Vehicle Number</b>	<b>Number of Miles Driven</b>		
<b>Beginning Time of Shift</b>	<b>Ending Time of Shift</b>		
<b>Total Hours Worked</b>	<b>Officer Signature</b>		

<b>Trooper</b>	<b>Employee ID#</b>	<b>Badge No.</b>	<b>Section</b>
<b>Vehicle Number</b>	<b>Number of Miles Driven</b>		
<b>Beginning Time of Shift</b>	<b>Ending Time of Shift</b>		
<b>Total Hours Worked</b>	<b>Officer Signature</b>		

<b>Supervisor's Signature</b>	<b>Date</b>
<b>Approval Signature</b>	<b>Date</b>