



Common Area – Maintenance Request Form

Residents Name: _____

Address: _____

Telephone: _____

Date of Request: _____

Nature of problem and cause if known: _____

All **NON EMERGENCY** HOA common area repairs *must be* submitted to Development Services, Inc. in writing. For common area emergency repairs during business hours contact Shurie Urquidi at (208) 939-6000.

After business hours EMERGENCY ONLY sprinkler repairs call A.H.A. Landscaping at 703-5199 or 409-6460.

Tenant/Owner Signature _____ Ph# _____

This form is for Common Area WARRANTY WORK repairs only. Any request for NON EMERGENCY repairs must be approved by the Board of Directors/Management Company before it will be inspected or completed.

Date work completed _____ By _____

Company _____ Phone # _____

Warranty Work: _____ Non-Warranty Work: _____

Submit Request to: Development Services, Inc. 9601 W. State St., Ste. 203, Boise, ID 83714 or via fax (208) 939-6118 or email to Shurie@dev-services.com.