NID 2001

CALL FOR PAPERS

This year we offer two ways for you to present information to the audience. One is the traditional presentation or panel and the other is the use of a visual exhibit table because we feel there are many areas of research that are easier understood by a more hands-on approach.

<u>Full Papers</u> (30 minutes)
Presentations should be on new evidence or interpretations that add to the record and our understanding of the Kennedy assassination and related events. An abstract/description of the topic must be sent with the proposal cover page. You may be placed on a panel offering an opportunity for 3-6 people (including the moderator) to present their views or results on a common theme, issue, or question.

<u>Exhibits:</u>
Exhibit presentations should be on areas of research that lend themselves to a more visual or hands-on medium. Exhibit areas will be provided by JFK Lancer. This includes a skirted 8ft table with fabric-covered foam board backdrop. A walk-through of all exhibits will be videotaped.

Exhibit proposals must include:
• a written description of the planned exhibit demonstration and should emphasize the subject, what was done, and why the work is important.
• Exhibit/Demonstration presenters will be required to arrange for their own exhibit materials, A/V or computer software and hardware. The Conference will provide a table, backdrop and electricity for each pre-senter.

What you need to submit a proposal:
• proposal cover page
• an abstract/description of the panel topic
• Audio - Visual Checklist
• Index card with introduction

Proposal Deadline:
September 20, 20015
Authors Notified by: September 26, 2001

What you need after notification:
Registration* (required)
Presenters must pay the special $75 registration fee.

Return Proposal to:
Debra Conway
100 Stonewood Court
Southlake, TX 76092
817-488-0978
debra@jfklancer.com

Return Speaker Registration to:
Tom Jones
332 NE 5th Street
Grand Prairie TX 75050
1-888-259-6317 - office and fax toll free
tom@jfklancer.com

Proceedings:
Accepted papers may be published in the *Kennedy Assassination Chronicles* magazine after the Conference or on the JFK Lancer website. Select audio-visual equipment will be provided by JFK Lancer.

Conference Guidelines

Moderator Guidelines

The moderators will briefly introduce themselves and introduce the speakers (or panel participants) and topic using the intro cards, making sure to properly pronounce names;· announce that Q&A time is provided at the end of each session, and discourage the audience from hostile questioning — it will be the speaker's choice whether to answer any question; assist the panel or speaker with their audio-visual materials, if necessary; and keep the program moving and maintaining a close watch on elapsed time.

Presenter Guidelines

Included in this packet are basic guidelines and helpful hints that we feel will make the most of your allotted presentation time and put you at ease before your audience. We must request that you adhere strictly to the time allotted to you.

Please provide two index cards, one for your introduction and another for each topic you are speaking on. You must mail these cards with your A/V checklist after being notified of your proposal's acceptance..

Helpful Hints:

Please practice your presentation, factoring in time for audio-visual equipment use.
You will be given a name badge upon arrival. Please wear this badge when entering the conference room.

♦ Try not to stray or improvise from your prepared text.
♦ Use your time wisely and highlight the most important points of your
   research and not attempt to crunch years of study into a 30-minute presentation.
♦ Use handouts for background and/or further source material.

The conference room will have a raised stage platform area, a lectern with reading lamp, laser pointer, and two large screens. You will have the option of using the fixed microphone at the lectern, or a wireless microphone. The entire conference will be videotaped for public distribution.

Miscellaneous

♦ Please register at the Ramada advising them you are with JFK Lancer.
♦ Rooms are limited – please do not postpone registering.
♦ Professional dress is preferred for presenters or moderators in the main conference room.
♦ Authors may contact Tom Jones at 974-264-2007 to discuss availability of your books or
other materials for signing. A book mart resource room will be open for the duration of the
conference, and represents a great opportunity to meet your fellow researchers and sign your work.
♦ Flights are available into Dallas-Fort Worth and Love Field Airporst, and transportation to the
hotel can be arranged there. Shuttle service is a shared ride company that operates from DFW. Driv
ing time to the hotel is approximately 30-45 minutes.

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Audio – Visual Checklist

Your Name: _____

Email: _____

Day telephone: _____

Equipment needed (check as many as needed):
☐ video projector
☐ overhead projector
☐ flip chart
☐ easel for large photos/diagrams
☐ laptop computer projector
☐ slide projector (you must provide carousels)
☐ Other: _____

Comments: _____
_____

Please label all personal research materials with your name
and address before bringing them to the conference.

● ●

Presenter's Checklist

Enclosed are my:

[ ] Speaker Registration form. Signed statements at bottom of page.
[ ] Index card(s) with my presentation summary and personal bio.
[ ] Proposal cover and abstract (If already submitted, please note below)
[ ] Handouts to be copied.
[ ] A/V Checklist completed.

[ ] Travel schedule and hotel information.
_____
_____
_____
_____

NOVEMBER IN DALLAS 2001
Proposal Cover

Full Paper _____   **Exhibit**_____

Presenter(s):_____
_____
_____

Title:_____
_____

Topic:_____
_____

Authors:_____
_____

Date Submitted_____

Name_____

Address_____

_____

Phone_____

Fax_____

Email_____