

**CENTRAL RECORD KEEPING AGENCY**

**Annexure S7**

Request For change in signature and/or change in photograph

(To avoid mistake(s), please follow the accompanying instructions carefully before filling up the form)

Acknowledgement No. <input style="width: 100%;" type="text"/> (To be filled by FC)	To affix colour photograph (3.5 cm x 2.5 cm)
Subscribers Name <input style="width: 100%;" type="text"/> <input style="width: 100%;" type="text"/>	
Permanent Retirement Account Number <input style="width: 100%;" type="text"/>	
Subscriber's sign/Thumb impression in black ink only. (Applicable in case of change of Photograph)	

I hereby, request you to carry out the following change. The necessary details are provided as below:

Change in signature       Change in photograph

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**Section A: Change in Signature**

Reason for change in signature: \_\_\_\_\_

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**Section B: Change in photograph**

Reason for change in photograph: \_\_\_\_\_

Subscriber's Signature (New Signature)       Date :

<b>For DDO Use</b>	<b>For PAO Use</b>	<b>For FC Use</b>
Date of Receipt _____	Date of Receipt _____	Date of Receipt      Entered by      Date
Name & Signature of Authorised person/ Stamp of DDO	Name & Signature of Authorised person/ Stamp of PAO	Time of Receipt      Verified by      Date

**Instructions**

1. This form is to be submitted to CRA appointed Facilitation Centre.
2. Please indicate whether request is for change in signature and/or Photograph by ticking the relevant box.
3. The change request will be chargeable.
4. This request must be accompanied with a DDO Covering letter on official stationery.