

TIMESHEET

Candidate Name :

Candidate ID :

Candidate GDC No :

1st Line of Address :

Post Code :

Client Name:

Department :

Day	Date	Start Time	Finish Time	Breaks		Total Hours
				Start Time	Finish Time	
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						
Saturday						
Sunday						
TOTAL WEEKLY HOURS:						

Employee's Declaration:

I declare that the information I have given on this form is correct and complete and that I have not claimed elsewhere for the hours/shifts detailed on this timesheet. I understand that if I knowingly provide false information this may result in disciplinary action and I may be liable to prosecution and civil recovery proceedings

Signature: _____

Name: _____

Date: _____

Client Declaration Authorised on Behalf of the Client by:

I am an authorised signatory for my practice. I am signing to confirm that both the nurse and the hours/shift that I am authorising are accurate and I approve payment. I understand that if I knowingly provide false information this may result in disciplinary action and I may be liable to prosecution and civil recovery proceedings.

I confirm our acceptance and compliance with Dentafind Ltd Terms of Business

Signature: _____

Name: _____

Position: _____

Date: _____

Locum Placement Assessment Form

Please ✓ as appropriate, providing additional comments in support of the statements made	Unable to comment	Poor	Satisfactory	Good	Very Good	Excellent
Clinical skills demonstrated in line with the requirements of the position						
Relationships with patients, other healthcare workers and the public						
Timekeeping and management of workload						
Patient records and other records management						
Reliability						
Communication skills						
Supervisory skills						
Organisational ability						
Additional comments in support of the statements made						

Signature: _____

Name: _____

Position: _____

Any questionable timesheet must be immediately brought to the attention of the Local Counter Fraud Specialist (within England)