

Travel Award Redemption Form

Present this form at the Mabuhay Miles Service Center (MMSC) or your preferred Philippine Airlines (PAL) Ticket Office. Awards may be endorsed to anyone you wish! Kindly accomplish this form, and submit it together with the requirements listed below when claiming your Travel Award. Your authorized Travel Coordinator/Legal Guardian may request for Travel Awards on your behalf. **Only completely accomplished and signed forms with the required documents will be processed.** For a copy of the award redemption chart and travel award fees/taxes and surcharges, please visit www.mabuhaymiles.com

Mabuhay Miles membership number

Name (as printed on membership card)

First Name

Middle Name

Last Name

Please update the following only if there are changes

Contact No. (Country code) (Area Code) (Telephone Number)

Mobile No.

Email Address

AWARD TICKET REDEMPTION

Access your account online to check if you have sufficient Miles. Then call the [PAL reservations](#) to book your award travel. Collect your *Rush processing fees may apply based on local currency equivalent at point of sale and government tax, if applicable.

Booking Reference	Sector/Routing	Flight Number	Date/Time of Travel	Class of Service	Names of Passengers (as shown in passport)

Please countersign corrections and cross out empty slots for names. Regular processing for award tickets is at least 10 calendar days prior to flight departure

- *US\$30 Rush processing fee for award tickets issued 4-9 days prior to flight departure
- *US\$50 Rush processing fee for award tickets issued 1-3 calendar days prior to flight departure
- *US\$70 Same day rush processing fee for award tickets issued not later than 6 hours prior to flight departure

SERVICE CLASS UPGRADE REDEMPTION

Present this form, together with your revenue ticket and the requirements listed below, to the MMSC or your preferred Philippine Airlines Ticket Office. Kindly allow four (4) days for your request to be processed. Once an upgrade has been processed, for qualified domestic flights, you need to have your ticket re-issued to reflect the upgraded class of service prior to your flight departure. Re-issuance fee applies. For international flights, your upgrade will be reflected in your flight record and communicated to the airport check-in counter prior to your flight departure. You may endorse Service Class Upgrade awards to family and friends who are members of Mabuhay Miles. Certain discounted/promotional tickets may not be eligible for upgrade awards. Please contact PAL Reservations or MMSC on these discounted/ promotional tickets

Booking Reference	Sector/Routing	Flight Number	Date/Time of Travel	Class of Service	Names of Passengers (as shown in passport)	Mabuhay Miles Membership No.

*US\$30 rush processing fee for requests received 4-9 calendar days prior to flight departure

Requirements

Present original and submit photocopies of the following documents when claiming your flight award:

- ▣ Member's Mabuhay Miles membership card (optional)
- ▣ Valid ID with photo and signature of Member/ Travel Coordinator /Legal Guardian** and Beneficiary (eg. Driver's License/ Passport)
- ▣ For international travel: Copy of passenger's original and valid passport*
- ▣ Valid ID with photo and signature of authorized representative

*For possible tax exemption

**For minors aged 2-17 years old

IMPORTANT

I understand that Philippine Airlines will only issue Travel Awards to myself and/or my beneficiaries in accordance with the Terms and Conditions set forth and stated in the Mabuhay Miles website. My signature below also certifies that I will pay taxes and processing fees, where applicable.

Signature over printed name of Member or authorized Travel Coordinator/Legal Guardian

Date

This portion is to be filled by the Mabuhay Miles Member/Travel Coordinator/Legal Guardian/Beneficiary when claiming flight awards thru an authorized representative.

Award Redemption by Authorized Representative

NAME OF AUTHORIZED REPRESENTATIVE: _____

I/We hereby authorize the above mentioned person whose signature appears below to claim my/our flight awards on my/our behalf.

SIGNATURE OF MEMBER: _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE: _____

AWARD TICKET RECEIVED BY: _____

Date: _____