



Birth Announcement Form

Name *Announcement placed by:* _____
Address _____ Apt. _____
City _____ State _____ Zip _____
Home phone _____ Work phone _____
Email _____

Requested Sunday of Publication: _____
Please submit this form before noon the Tuesday prior to the Sunday of publication.

HOW TO PLACE AN ANNOUNCEMENT

1. Choose written information from page 1. 2. Choose photo option from pages 2 & 3. 3. Complete all on page 4.

Please type or print information clearly. Celebrations will use the information to write the announcement OR you may write your own announcement on an attached sheet of paper for .55¢ per word. (\$35 minimum required.) *Any number, letter, or character with a space on either side is considered a word.* Announcements are edited for spelling and grammar, and according to Associated Press guidelines.

BASIC INFORMATION — \$35 (Does not include a photo)

Photo options are listed on page 3 on this form

Name of Baby _____ ☐ Boy ☐ Girl
Mother's name _____ City _____ State _____
Father's name _____ City _____ State _____
Date of birth _____ Time of birth _____ ☐ AM ☐ PM

ADD-ON 1 + \$15.75

Hospital where baby was born _____ City _____ State _____
Doctor that delivered baby _____
Weight of baby _____ Length of baby _____
Color of hair _____ Color of eyes _____

ADD-ON 2 + \$15.75

Grandparents (list as "the late" if deceased) _____

ADD-ON 3 + \$15.75

Great-grandparents (list as "the late" if deceased) _____

ADD-ON 4 + \$15.75

Siblings of baby (name, gender and age) _____
Godparents _____
Baby was named after _____
Baptism information _____

ADD-ON 5 .55¢ per word

You may submit your own write-up or additional words or information other than requested on the form. If writing your own birth announcement, the amount due is .55¢/word or \$35 whichever is greater.

PHOTO INFORMATION

Photo specifications:

An original black and white OR color photo is requested (no photocopies). Acceptable photos include: Professional, clear-focus amateur, or high quality digital (at least 200dpi). Soft focus, poor quality, out-of-focus, or grainy scanned photos MAY NOT reproduce well, and The Wichita Eagle will not be responsible for the reproduced quality if provided.

Photo size requirements:

We can use a billfold size up to an 8 inch x 10 inch photo, as long as each face is no smaller than 1/2 inch in width. Your original photo will be scanned and cropped to the size you select, and will not be cut or altered in any way. **Photos requiring repair, restoration may be subject to a \$25 art surcharge.**

Returning photos:

If you bring your photo in person, by request, we can scan the photo and return it to you at that time.

To have the photo returned by mail, include a self-addressed stamped envelope. We will send it back the Monday after the announcement publishes.

The Wichita Eagle cannot assume responsibility for handling once the photo has been mailed.

If an envelope is not provided, the photo may be picked up at the Celebrations office the Monday after publication for up to 60 days.

You may e-mail the photo to Celebrations. Photos should be sent as a JPEG or TIFF file, scanned at least 200 dpi, and should be clearly identified with the couple's names, and the type of announcement. E-mail address is: celebrations@wichitaeagle.com

If you include a photo with your announcement, please make sure that you have all rights to use the photo in this manner and sign the following statement: **I assume all responsibility and liability for the reproduced publication of the photograph(s) I have provided The Wichita Eagle for the purpose of use with a Celebrations announcement.**

PRINT NAME _____

SIGNATURE

PHOTO OPTIONS



Option **A**

1 photo
 .9" wide by 1.25" deep
\$15.75



Option **B**

1 photo
 1.736" wide by 2" deep
\$26.25



Option **C**

1 photo
 2.5" wide by 3" deep
\$52.50



Option **D**

1 photo
 3.597" wide by 4.5" deep
\$89.25

Option **E** (Example not shown)

1 photos
 3.597" wide by 7" deep
\$141.75

**Please turn to and
 complete the last page
 on this form.**

Slicks... wonderful keepsakes

The Wichita Eagle Celebrations offers "slicks" of announcements for \$5.25 for the first copy, and \$2.10 for each additional copy.

A "slick" is a copy of a published announcement (actual size) on high-gloss white paper, and date of publication.

To order slicks see page 4 of this form. Slicks will be mailed to you the week following publication of your announcement. Slicks may also be ordered at a later date, up to six(6) months following publication.

TOTAL COST DUE

Check WRITTEN option(s) selected

descriptions on page 1

- ☒ **Basic information** (Must be selected)\$35.00
- ☐ Add-on **1**\$15.75
- ☐ Add-on **2**\$15.75
- ☐ Add-on **3**\$15.75
- ☐ Add-on **4** (_____ words submitted at .55¢ per word) \$ _____

Total \$ _____

Check PHOTO option(s) selected

Examples shown on page 3

- ☐ No photo\$0.00
- ☐ Option **A**\$15.75
- ☐ Option **B**\$26.25
- ☐ Option **C**\$52.50
- ☐ Option **D**\$89.25
- ☐ Option **E**\$141.75

Total \$ _____

Order slicks of your announcements

A slick is a copy of your announcement (actual size) on high-gloss white paper, bordered with the date and placement of the announcement. Unlike a newspaper clipping, slicks will not yellow or deteriorate.

Slicks are \$5.25 for the first copy,
\$2.10 for each additional copy.

Address to mail slicks:

Name _____

Address _____

Apt. # _____

City _____

State _____ Zip Code _____

Written Options\$ _____

Photo Options\$ _____

☐ Upgrade your photo to color for \$50 \$ _____

of Slicks ordered..\$ _____

(\$5.25 for first, \$2.10 for each additional)

TOTAL DUE \$ _____

Please include payment with form

METHOD OF PAYMENT

☐ Check/money order
Payable to The Wichita Eagle

Check # _____

☐ Cash
In person only

☐ Credit Card —

☐ Visa

☐ MasterCard

☐ Discover

☐ Amex

Card # _____ Exp. Date _____

Name on card _____

Signature _____

★ ★ ★ ★ ★ ★ ★ ★
Birth announcements go online
for 6 months **Kansas.com**
and include a guestbook!
★ ★ ★ ★ ★ ★ ★ ★

HOW TO SUBMIT THIS FORM

BY MAIL - CELEBRATIONS, The Wichita Eagle, 825 E. Douglas, Wichita, KS 67202

FAX - (316) 268-6333 (Photos cannot be faxed)

E-MAIL - celebrations@wichitaeagle.com

IN PERSON - 825 E. Douglas, Wichita, KS (first door, south-end of building) 8:30am - 4:30pm - Monday-Friday.

CELEBRATIONS CUSTOMER SERVICE

(316) 268-6667