



## CONSTRUCTION SAMPLE PROCEDURE

### Construction Samples: Flush and Stile & Rail

- For requests use the VT form 'Construction Sample Request'. It is also available on our Web site at [www.vtindustries.com/doors/forms.shtml](http://www.vtindustries.com/doors/forms.shtml).
- Please fill out request forms thoroughly (particularly the name of the project if known) to ensure proper processing.
- Door construction samples are intended to demonstrate VT construction only.
- Construction samples are not available with specific veneers, laminate colors, or special construction.

Requested construction samples will typically be sent out within twenty-four (24) hours via Ground UPS from the day the request is received.\*

#### Flush – 5-1/4” x 5-1/4”

- Face materials are non-optional and may change without notice.
- Flush construction samples other than 5-1/4” x 5-1/4” will be priced out as full size doors.

#### Stile & Rail – 10” x 10”

- Face materials are non-optional and may change without notice.
- Stile & Rail samples are non-rated raised panel construction only.
- Stile & Rail construction samples other than 10” x 10” will be priced out as full size doors.

\*If you or your customer requires faster service, please provide your FedEx or UPS shipping number for direct billing at the time your sample order is placed.

# CONSTRUCTION SAMPLE REQUEST



Date: \_\_\_\_\_ Customer: \_\_\_\_\_

Project: \_\_\_\_\_ Order Number: \_\_\_\_\_

Location: \_\_\_\_\_ \*Customer FedEx or UPS #: \_\_\_\_\_

5-1/4" x 5-1/4" Flush Construction Sample	
Requested construction samples will typically be sent out within twenty-four (24) hours via Ground UPS from the day the request is received.	
<b>Wood Veneer</b>	<b>High Pressure Decorative Laminate</b>
<input type="checkbox"/> PC-5ME (5502) Qty: _____	<input type="checkbox"/> PC-HPDL-3 (303) Qty: _____
<input type="checkbox"/> SLC-5ME (5507) Qty: _____	<input type="checkbox"/> PC-HPDL-5 (404) Qty: _____
<input type="checkbox"/> SCL-5ME (5508) Qty: _____	<input type="checkbox"/> SLC-HPDL-5 (707) Qty: _____
<input type="checkbox"/> FD 3/4 (5P45) Qty: _____	<input type="checkbox"/> SCL-HPDL-5 (808) Qty: _____
<input type="checkbox"/> FD 1 (5P11) Qty: _____	<input type="checkbox"/> FD 3/4 (1P45) Qty: _____
	<input type="checkbox"/> FD 1 (1P11) Qty: _____

10" x 10" Stile & Rail Construction Sample
Requested construction samples will typically be sent out within twenty-four (24) hours via Ground UPS from the day the request is received.
Qty: _____

Send To		
<input type="checkbox"/> Business	<input type="checkbox"/> Residential	
Name: _____	Company: _____	
Address: _____		
City: _____	State: _____	Zip: _____
Phone: _____	Fax: _____	

For Factory Use Only		Shop#: _____
Received: _____	Requested: _____	Sent Out: _____
Date Approved: _____	Upcharges: _____	
Additional Requests: _____		
Comments: _____		

- ◆ Door construction samples are intended to demonstrate VT construction only.  
Face materials are non-optional and may change without notice.  
Construction samples are not available with specific veneers, laminate colors, or special construction.  
Stile & Rail samples are non-rated raised panel construction only.  
Flush construction samples other than 5-1/4" x 5-1/4" will be priced out as full size doors.  
Stile & Rail construction samples other than 10" x 10" will be priced out as full size doors.

\* If you or your customer requires faster service, please provide your FedEx or UPS shipping number for direct billing at the time your sample order is placed.



## FACTORY FINISH SAMPLE PROCEDURE

### Factory Finish Samples: VT Color Choices and Custom

- For requests use the VT form 'Factory Finish Sample Request'. It is also available on our Web site at [www.vtindustries.com/doors/forms.shtml](http://www.vtindustries.com/doors/forms.shtml).
- Please fill out request forms thoroughly (particularly the name of the project if known) to ensure proper processing.
- Factory finish samples are intended to demonstrate finish color only for both flush and stile & rail doors.
- VT factory finish samples are only valid for one year from their date.

### VT Color Choices – 3” x5”

- 3” x5” samples are plain sliced. Other cuts will need to be sampled in 8-1/2” x11” size (see Custom).
- To view a selection of the VT Color Choices refer to the 'Permaguard™ factory finish brochure'.
- Written confirmation of color name, color code and serial # are required from customer before doors are fabricated.

Requested VT Color Choices will typically be sent out within twenty-four (24) hours via Ground UPS from the day the request is received.\*

### Custom – 8-1/2” x11”

- VT requires a physical sample for custom color match no smaller than 3” x5”. The specie and cut required on the sample must match the specie and cut being provided on the doors. Please note at time of request whether the physical sample needs to be returned.
- From the customer's sample, VT will produce its own physical samples. VT will send out three (3) finish samples for approval.
- Written approval of color # and sample date must be received before doors are fabricated.
- Custom color samples other than 8-1/2” x11” will be priced out as full size doors.

Requested custom color samples will typically be sent out within five (5) business days from the day the request is received, unless it's a special order veneer.\*

\* If you or your customer requires faster service, please provide your FedEx or UPS shipping number for direct billing at the time your sample order is placed.

# FACTORY FINISH SAMPLE REQUEST



Date: \_\_\_\_\_ Customer: \_\_\_\_\_

Project: \_\_\_\_\_ Order Number: \_\_\_\_\_

Location: \_\_\_\_\_ \*Customer FedEx or UPS #: \_\_\_\_\_

**3"x5" VT Color Choices Boxed Samples**

Requested VT Color Choices will typically be sent out within twenty-four (24) hours via Ground UPS from the day the request is received.

Species:  Cherry  Mahogany  Red Oak  Select White Maple  White Oak  Select White Birch

Color #:  Alpine  Clear  Grassland  Oasis  Ravine  Savanna  Timber  Wheat  All Colors

3"x5" samples are plain sliced. Other cuts will need to be sampled in 8-1/2"x11" size.

**8-1/2"x11" Custom Color Samples**

Requested custom color samples will typically be sent out within five (5) business days via Ground UPS from the day the request is received, unless it's a special order veneer.

Species: \_\_\_\_\_ Return Custom Sample:  Yes  No

Cut: \_\_\_\_\_ Location: \_\_\_\_\_

Match: \_\_\_\_\_

Size: (WxLxT) \_\_\_\_\_

**Send To**

Business  Residential

Name: \_\_\_\_\_ Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**For Factory Use Only**

Received: \_\_\_\_\_ Requested: \_\_\_\_\_ Sent Out: \_\_\_\_\_

Date Approved: \_\_\_\_\_ Upcharges: \_\_\_\_\_

Additional Requests: \_\_\_\_\_

Comments: \_\_\_\_\_

- ◆ Factory finish samples are intended to demonstrate finish color only for both flush and stile & rail doors. 3"x5" samples are plain sliced. Other cuts will need to be sampled in 8-1/2"x11" size. Factory finish custom color samples other than 8-1/2"x11" will be priced out as full size doors.
- \* If you or your customer requires faster service, please provide your FedEx or UPS shipping number for direct billing at the time your sample order is placed.



## LAMINATE SAMPLE PROCEDURE

### Laminate Sample Chains

- For requests use the VT form 'Laminate Sample Request'. It is also available on our Web site at [www.vtindustries.com/doors/forms.shtml](http://www.vtindustries.com/doors/forms.shtml).
- Please fill out request forms thoroughly (particularly the name of the project if known) to ensure proper processing.
- Laminate samples are intended to demonstrate finish color only.

Requested laminate sample chains will typically be sent out within twenty-four (24) hours via Ground UPS from the day the request is received.\*

### Custom Laminate Color Samples

- For requests use the VT form 'Laminate Sample Request'. It is also available on our Web site at [www.vtindustries.com/doors/forms.shtml](http://www.vtindustries.com/doors/forms.shtml).
- Please fill out request forms thoroughly (particularly the name of the project if known) to ensure proper processing.
- Custom laminate samples will vary in size by vendor.
- Custom laminate samples larger than 8-1/2" x 11" will be priced out as a full sheet of laminate.

Requested custom laminate samples will typically be sent out within three (3) business days via Ground UPS from the day the request is received.\*

\* If you or your customer requires faster service, please provide your FedEx or UPS shipping number for direct billing at the time your sample order is placed.

# LAMINATE SAMPLE REQUEST



Date: \_\_\_\_\_ Customer: \_\_\_\_\_

Project: \_\_\_\_\_ Order Number: \_\_\_\_\_

Location: \_\_\_\_\_ \*Customer FedEx or UPS #: \_\_\_\_\_

<b>HPDL Grade</b>	
<input type="checkbox"/> VGS - vertical grade	<input type="checkbox"/> HGS - horizontal grade

<b>Laminate Sample Chains</b>			
Requested sample chains will typically be sent out within twenty-four (24) hours via Ground UPS from the day the request is received.			
Formica®	Qty: _____	Pionite®	Qty: _____
Nevamar®	Qty: _____	Wilsonart®	Qty: _____

<b>Custom Laminate Color Samples</b>			
Requested custom laminate samples will typically be sent out within three (3) business days via Ground UPS from the day the request is received, unless it's a special order laminate.			
Formica®	Color Name: _____	Color #:	_____
Nevamar®	Color Name: _____	Color #:	_____
Pionite®	Color Name: _____	Color #:	_____
Wilsonart®	Color Name: _____	Color #:	_____

<b>Send To</b>		
<input type="checkbox"/> Business	<input type="checkbox"/> Residential	
Name: _____	Company: _____	
Address: _____		
City: _____	State: _____	Zip: _____
Phone: _____	Fax: _____	

<b>For Factory Use Only</b>		Shop#: _____
Received: _____	Requested: _____	Sent Out: _____
Date Approved: _____	Upcharges: _____	
Additional Requests: _____		
Comments: _____		

- ◆ Laminate samples are intended to demonstrate finish color only.  
To request other manufacturers please contact your Customer Service Center representative.  
Custom laminate samples will vary in size by vendor.  
Custom laminate samples larger than 8-1/2" x 11" will be priced out as a full sheet of laminate.
- \* If you or your customer requires faster service, please provide your FedEx or UPS shipping number for direct billing at the time your sample order is placed.